Further Information

For further information on this strategy, the activities of PABIAC and supporting documents please visit the partners web sites at:

Confederation of Paper Industries
www.paper.org.uk

The Recycling Association
www.therecyclingassociation.com

GMB
www.gmb.org.uk

Health and Safety Executive
www.hse.gov.uk

Unite the Union
www.unitetheunion.org.uk

Paper and Board Industry Advisory Committee

PABIAC Strategy 2015-2019
'Health and Safety - It's more than just a paper exercise'

UK Paper and Board Industry Strategy
1 July 2015 – 30 June 2019

Setting our direction for health and safety

The Paper and Board Industry Advisory Committee (PABIAC) is the tripartite strategic health and safety delivery partnership for the paper, board and recovered paper industries.

The partnership is HSE, employers and Trade Unions.

PABIAC's mission statement is:

"help the prevention of death, injury and ill health to those at work within the paper, board and recovered paper industries." It will achieve this by co-ordinating activities that will support and take forward the strategic objectives outlined in this document."

Background - 1 July 2015 to 30 June 2019 Strategy

This strategy:

- Recognises the key to success in achieving the strategy is for everyone to work together at all levels of industry and through the PABIAC partnership.

- Focuses action on key health and safety issues identified for improvement by industry.

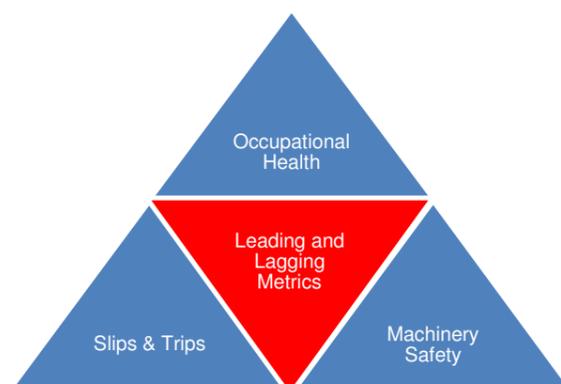- Consolidates previous achievements and establishes leading indicators for industry.

Figure 1 Objective areas and benchmarking

Strategic Objectives

In delivering this strategy PABIAC will track HSE's reported 'all manufacturing sector' injury rate. We will aim to be at or below this rate and will ensure the 'all PABIAC sector injury rate' does not increase.
Note: In calculating the all PABIAC sector injury rate "over 3 day' incapacitation and 'over 7 day' reporting will be used.

During the course of the strategy PABIAC will monitor trends in injuries, ill-health reports and other industry data and where appropriate will amend the strategic objectives accordingly.

Industry is encouraged to feedback to PABIAC good practice, difficulties in delivery and resources they feel would support them in delivering the objectives.

Objective 1 - Occupational Health

By 30 June 2019 all employers will having identified their key health issues:

- implemented a control strategy to reduce the risks from occupational health issues.
- specified Key Performance Indicators (KPIs) for delivering the occupational health control strategy.
- established procedures for monitoring and reviewing the effectiveness of your control strategy.

PABIAC Actions for delivery

1. Agree what health data is needed and how it will be collected – Absence from work time, what the key health issues are for a site. Also ask how many sites specify KPIs and how many KPIs?
2. All sites will supply their trade association with information requested to help formulate the strategy to target occupational health issues no later than December 2015.
3. Collect data.
4. Analyse the data and draw conclusions.
5. Identify key industry health issues.
6. Identify what we need to do to support the industry.
7. Monitor and review progress.

Site Actions for delivery

1. Identify all available data relating to occupational health issues.
2. Identify key site health issues within the first three months of engagement with strategy.
3. Collect and analyse the data and draw conclusions of the key issues.
4. Based on legal requirements, hazard analysis and level of risk present develop and implement a control strategy for occupational health.
5. Set specific KPIs at different levels of the organisation to deliver the control strategy.
6. Put in place a system to monitor and review of the control strategy.

Objective 2 - Machinery Safety

By 30 June 2019 industry will reduce the number of 'contact with machinery' type accidents from an injury rate of 92 per 100,000 employees to 65 per 100,000 employees (based on CPI data) representing a 30% reduction across industry.

PABIAC Actions for delivery

1. Develop guidance with industry.
2. Review sector injury data to identify trends relating to 'contact with machinery' incidents.
3. Using trend analysis and information relating to machinery supply issues identify target areas for improvement.
4. Identify resources that need to be developed to support delivery, including audit checklists relating to Making Paper Safely, Casemaker guidance and balers/compactors standards for companies to use.
5. Where appropriate PABIAC will feed into the European standards making process.
6. Monitor industry progress during the strategy.

Site Actions for delivery

1. Identify guidance relevant to your processes and familiarise yourself with it.
2. Use the audit checklist or a similar resource to carry out a gap analysis of
    a. Machinery safeguards in comparison to standards/guidance.
    b. Machine intervention safeguards during e.g. troubleshooting, maintenance, production tasks.
3. Compile a machinery action plan prioritising areas for improvement.
4. Implement the action plan.
5. Specify a procurement process to ensure that new machinery to the business conforms to the Machinery Directive (and any associated 'B' or 'C' type BS EN standards).
6. Specify KPIs for machinery intervention improvements.
7. Monitor and review performance.

Objective 3 - Slips and Trips

This is a 2-part objective:
1. By 30 June 2019 industry will reduce the number of 'slips and trips' type accidents from an injury rate of 152 per 100,000 employees to 107 per 100,000 employees (based on CPI data) representing a 30% reduction across industry.

2. By 30 June 2019 industry will increase the average number of 'slips and trips' type near miss reports, from 30244 to 36293 (based on CPI data), over the duration of the strategy. This equates to a 20% improvement.

PABIAC Actions for delivery

1. Identify sources of information for industry to use e.g. HSL research report for PABIAC on slips and trips, HSE guidance, trade union slips and trips mapping tool.
2. Review sector injury data to identify trends relating to 'slips and trips' injuries.
3. Using trend analysis, identify target areas for improvement.
4. Identify resources that need to be developed to support delivery, including audit checklists.
5. Monitor industry progress during the strategy.

Site Actions for delivery

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1. Use a slips and trips mapping tool and audit checklist (or similar resource) to identify risk areas.
2. Analyse accident and near miss data to identify key areas to target.
3. Compile a slips and trips action plan prioritising areas for improvement based on the data and gap analysis.
4. Implement the action plan.
5. Specify KPIs for slips and trips improvements.
6. Monitor and review performance.