



Notification of use and consignment of biological agents

Purpose of Notification

There are three courses of action relating to the notification required by the COSHH Regulations.

Tick the appropriate box to indicate the purpose of your notification and complete the sections of the form, as shown.

1. First use of biological agent(s) Hazard Groups 2, 3 or 4 You must complete sections 1 - 4
2. Subsequent use of biological agent(s) in Part V You must complete sections 1 - 4
3. Intended consignment or receipt from abroad of Hazard Group 4 biological agents You must complete sections 1, 3 and 5

Section 1 - Details of Premises

1a. Name and address of employer responsible for using, or consigning the biological agent(s) in question.

Name	<input type="text"/>	Telephone number	<input type="text"/>
Address	<input type="text"/>	Fax number	<input type="text"/>
		E-mail address	<input type="text"/>

1b. Address of premises where biological agent(s) will be used or consigned from (if different from 1a).

Address	<input type="text"/>	Telephone number	<input type="text"/>
		Fax number	<input type="text"/>
		E-mail address	<input type="text"/>

Section 2 - Health and Safety

2a. Name the employee with specific responsibility for the health and safety of fellow employees.

Name	<input type="text"/>	Position	<input type="text"/>
Address	<input type="text"/>	Fax number	<input type="text"/>
		E-mail address	<input type="text"/>

2b. Qualifications and relevant experience of that person *(Continue on a separate sheet if necessary)*

Section 3 - Hazard Groups of Biological Agent(s)

(See Approved List of Biological Agents at www.hse.gov.uk).

Tick the appropriate box to indicate the Hazard Group(s) to which the biological agent(s) is assigned.

Group 2 Group 3 Group 4

Please give name of agent(s) being used

Section 4 - Risk assessment/Preventative and Protective Measures (Continue on a separate sheet if necessary)

Section 5 - Consignment/Importation of Biological Agents in Part V of Schedule 9 of COSHH 1994

Please give the following details

5a. Address to which agent will be consigned

5b. Name of transport operator responsible for transportation

5c. Name of individual accompanying consignment

5d. Volume of consignment

5e. Packaging and containment precautions that will be taken. (See 'The Carriage of Dangerous Goods by Road and Rail (Classification, Packaging and Labelling) Regulations 1994' and accompanying Approved Methods for the Classification and Packaging for Carriage by Road and Rail. (Continue on a separate sheet if necessary)

5f. Method of transportation (please tick appropriate box)

Road Rail Air

5g. Proposed date of transportation

5h. Route (e.g., roads, towns)

Please continue on this page if necessary