

	<h1 style="color: orange;">CDM 2015 - Construction Phase Plan</h1> <p>(Event/production template for simple projects)</p>
<b>PLAN</b>	<p><b>Client details:</b> Festival Organiser</p>
	<p><b>Principal Designer details:</b> Festival Organiser</p>
	<p><b>Principal Contractor details:</b> Festival Organiser</p>
	<p><b>Description of work/ project:</b> Building a stage and FOH shelter for a small festival</p>
	<p><b>Key dates:</b></p> <p>Load in and build – starts 9.00am on 25/05 (two days) Show day 27/05 Breakdown &amp; load out 28<sup>th</sup>-30<sup>th</sup> - site clear by 5.00pm on 30/05</p>
<b>WORKING TOGETHER / ORGANISE</b>	<p><b>Key members of the project team during construction and their role / responsibilities</b> <i>(Insert name, role and summary of responsibilities)</i></p> <p>(name) Production Manager (PM) – in charge of stage and performance areas  (name) Site Manager (SM) – Site infrastructure and all logistics  (name) Crew Boss (CB) – Supervising local crew and provides site inductions</p>
	<p><b>How the work will be managed safely</b> <i>(Include details of the site rules, arrangements to ensure cooperation between project team members and coordination of their work (eg regular site meetings), site inductions, welfare facilities and fire and emergency procedures. Also include arrangements for the control of any specific risks such as falls from height / collapse of structures/ handling heavy components)</i></p> <p><b>Key Arrangements:</b></p> <ol style="list-style-type: none"> <li>1. Pre start meeting on morning of the 25/05 attended by all contractors and site management to discuss work program and provide induction to site.</li> <li>2. Local crew briefing and allocation of crew tasks - attended by all local crew and lead by CB - to include induction.</li> <li>3. Daily morning briefings attended by all crews lead by PM.</li> <li>4. Site rules distributed to all workers, copy attached to this plan.</li> <li>5. Welfare arrangements – toilets, shower and break room are located in the village hall on the east side of the green next to the production office.</li> <li>6. First aid arrangements – SM is the nominated first aider.</li> </ol> <p><b>Key safety risks on this project are:</b></p> <ol style="list-style-type: none"> <li>1. Falls from height - key control measures - trusses pre-rigged at ground level to minimise work at height. PM will oversee implementation of arrangements to make sure suitable fall prevention/mitigations measures are in place.</li> <li>2. Vehicle movements – Arrangements will be in place to make sure pedestrians and vehicles can circulate safely. Designated Load-in areas will be used and allocated times / procedures for the safe</li> </ol>

on/off loading of materials followed.

3. Structural collapse – TDS contractor will lead the erection of structures in accordance with a safe method of work. An adverse weather plan will be in place. Wind speed during the raising of the stage roof will be monitored.