

	<h1 style="color: orange;">CDM 2015 - Construction Phase Plan</h1> <p>(Event/production template for simple projects)</p>
<b>PLAN</b>	<p><b>Client details:</b> Producing company</p>
	<p><b>Principal Designer details:</b> Producing company</p>
	<p><b>Principal Contractor details:</b> Producing company</p>
	<p><b>Description of work/ project:</b> Production set build, rig and de-rig</p>
	<p><b>Key dates:</b>  Call time 8.00 am on 25/05  Build and Rig duration 48hours working times 8.00 – 19:00  De Rig Call time 8.00am on 30/05 duration 24 hours</p>
<b>WORKING TOGETHER / ORGANISE</b>	<p><b>Key members of the project team during construction and their role / responsibilities</b> <i>(Insert name, role and summary of responsibilities)</i></p> <p>(name) Production Manager (PM) – overall control of production build  (name) Turnaround Manager (TM ) – rig / de-rig supervisor  (name) Lighting contractor supervisor – supervises lighting installation  (name) Av company supervisor – supervises audio equipment installation</p>
	<p><b>How the work will be managed safely</b> <i>(Include details of the site rules, arrangements to ensure cooperation between project team members and coordination of their work (e.g. regular site meetings), site inductions, welfare facilities and fire and emergency procedures. Also include arrangements for the control of any specific risks such as falls from height / collapse of structures/ handling heavy components)</i></p> <p><b>Key Arrangements:</b></p> <ol style="list-style-type: none"> <li>1. Build and rig briefing on morning of the 25/05 attended by all build/rig crew and TM to discuss work program, introduce key production personal and provide induction to site. Includes site rules and venue fire and emergency rules.</li> <li>2. Studio site rules displayed on entry door.</li> <li>3. Welfare arrangements – toilets and break room are located behind reception.</li> <li>4. Emergency arrangements and fire plan – follow venue fire and emergency evacuation instructions - TM will lead role call for production staff.</li> <li>5. First-aid arrangements - nominated first aider is the TM.</li> </ol> <p><b>Key construction safety risks on this production are:</b></p> <ol style="list-style-type: none"> <li>5. Work at height - no person to access into the grid without the TM’s agreement; No work on studio floor during overhead rigging operations.</li> <li>6. Structural collapse- key control measures: erection of structure is undertaken according to the sequential method provided by the set building contractor, led by the TM.</li> </ol>