

Partnership on Health And Safety in Scotland

Minutes of the steering committee held on 25 March 2010 at Crowne Plaza Hotel Glasgow. This was a joint meeting with the Scottish Centre for Healthy Working Lives, National Advisory and Advocacy Group.

In attendance:

Danny Carrigan	PHASS Chair (HSE Board member)
Andrew Cubie	NAAG Chair (National Advisory & Advocacy Group)
Ewan MacDonald	Faculty of Occupational Medicine
Paul Stollard,	HSE Director, Scotland
Steve Bell	SCHWL, Director
Robert Atkinson	SCHWL Development Manager
David Evans	SoCOEH
Kathy Jenkins	Scottish Hazards
Karen McDonnell	POOSH Scotland
Rory Mackail	Federation of Small Businesses
Jim Gardner	Federation of Small Businesses
Roddy Duncan	Scottish Government - Public Health and Well-being Division
Stephen Merchant	Health and Safety in Voluntary Sector Scotland
Marie Doris	Scottish Enterprise
Garrick Smyth	Convention of Scottish Local Authorities
Ian Taylor	JobCentre Plus
Alan Crawford	Scottish Government, Senior Occupational H&S Advisor
Carol Boyd	South Ayrshire Council
Percy Smith	HSE, Partnership Manager
Blair Scrimgeour	HSE, Partnership Liaison Officer
Sarah Jones	HSE, Director's Office, Scotland
Norma Naismith	HSE, Partnership Team, Scotland
Alistair Goudie	HSE (Scottish Government Seconded HSE)

Apologies:

Ian Tasker	STUC Assistant Secretary
James Hynd	Scottish Government, Corporate Facilities Management
Russel Griggs	CBI Scotland
Dawn Holroyd	COI
Harry Frew	STUC and UCATT
Fiona Smith	STUC & UNISON
Margaret Burns	NHS Scotland
Graham Robertson	NHS Scotland
Carol Black	Health Work & Well Being Unit
Iain McMillan	CBI
Aileen Simpson	SCHWL

Welcome and introductions

1. Andrew Cubie welcomed everyone to the joint meeting of PHASS and NAAG. This was held to coincide with the IOSH conference and exhibition being held in the SECC Glasgow.

NAAG Minutes of the meeting on 9 December 2009

2. Item 3 (a) Strategy for Mental Health & Employment

Action: this would be taken as an item at the next NAAG meeting in June.

3. Item 5 NAAG Terms of reference papers had been circulated with amended Terms and these would now be signed off as agreed.

PHASS Minutes of the meeting on 9 December 2009

4. These had been agreed and published on the Partnership section of HSE's Scotland website.

Scottish Partnerships at the IOSH exhibition.

5. Sarah and Robert gave an update on the partnership stand at the IOSH exhibition. The main message was to tell people about all the work that was going on and encourage other organisations to get involved and engage in the future.
6. Sarah advised that PHASS and NAAG members could visit the stand and exhibition after the meeting.

Health Works /Health Work & Well Being update

7. Roddy gave members an update on several issues including introduction of the Fit Note from 6 April and Fit for work Services being launched by SALUS in April. There was a general discussion on information and guidance that was available, particularly to small businesses, and GPs. Roddy advised of guidance available on DWP website <http://www.dwp.gov.uk/fitnote/>. Steve advised that advice was available to GPs on www.fitnote.org

Movements between Work and Worklessness due to ill health – report from the Scottish Observatory for work and health.

- 8 Ewan gave members an informative presentation on this report. A hard copy summary was issued at the meeting.

Action: Sarah to discuss the proposal of publishing health and safety statistics on ill health in the same place as public health data or linkage to the HSE website.

SCHWL /HSE clearer working – PHASS paper 16/02

- 9 Sarah highlighted the paper on clearer working between HSE and SCHWL that had been circulated to members. This provided details of two case studies highlighting effective interventions between HSE, Perth and Kinross Council and SCHWL and two duty holders.

HSE Scotland Director's report -PHASS/16/03

10. Paul referred to his report that had been previously circulated to members.

HWL Strategic Director's Report

11. Steve referred to the executive summary of his report that had previously been circulated to members.

PHASS Review

12. Danny reported on the background to the review of PHASS. He advised that Sarah was preparing a paper for consultation to be circulated to members of PHASS and NAAG for comment. The consultation paper would also be available on the HSEScotland website. Some initial comments on the proposal had already been received via the Scotland e bulletin.

Action: Sarah to circulate paper to members and publicise on Scotland website for wider public consultation. Further in-depth discussions on the outcomes of the consultation to take place at the next PHASS meeting in the summer 2010.

SCHWL Strategic Business Plan

13. Steve referred to the draft plan that had already been circulated to members.

Any other business

14. Danny reported that this was Norma's last meeting at PHASS and wished her well on her new appointment to HSE's Health Unit and Public Services Sector.

Date of next meeting

PHASS meeting – post meeting note – next PHASS meeting Thursday 26 August 2010 in HSE offices, 59 Belford Road, Edinburgh.

NAAG meeting – next meeting 10 June