

## BTMA ACTION PLAN 2011-2013

Trade Association	Planned activity	When and by whom	Strong leadership	Building competence	Involving the workforce	Creating Healthier, safer workplaces	Customising support for SME's	HSE resource	Expected outputs / outcomes / success criteria
<b>BTMA</b>  <i>The BTMA commits to providing the Steering Committee a yearly report during the course of the Action Plan against the planned activities noted here. The progress report will also be given to every BTMA Member company's CEO together with data on its performance as compared with the rest of the sector in order to allow members to assess their performance against other companies within the BTMA membership.</i>	<b>1. BTMA member companies to develop individual action plans to contribute to the overall H&amp;S improvement during the action plan (2010-2013)</b>	By end 2011; Industry supported by BTMA		✓	✓	✓		Nil	Each company to have signed the action plan with commitment to delivery by the CEO
	<b>2. Reduce accident rate and working days lost by at least 47%% on BTMA base rate for 2009</b>	By end 2013; Industry supported by BTMA		✓	✓	✓		Nil	A minimum of 47% overall reduction in accident rate down to <550 per 100,000 employees
	<b>3. Survey of BTMA members to identify best practice in H&amp;S management followed by a workshop for HR / H&amp;S / Production managers to share best practice</b>	By end 2012; BTMA and all members	✓	✓		✓		Provide one speaker	Delivery of report / workshop; implement findings of the survey in all companies by end of the Action Plan.
<b>BTMA (cont)</b>									

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BTMA (cont)	<b>4. Deliver H&amp;S workshops for maintenance engineers; and H&amp;S management for senior managers</b>	2 Seminars in 2012 and 2 in 2013; Organised and run by BTMA supported by HSE	✓	✓	✓	✓	BTMA will encourage BRPPA members' participation, all solely SMEs	Provide speakers	Every maint. Eng supervisor / senior manager attends workshop; pre and post questionnaire showing benefits via changes in work practices / H&S mangmnt by at least 80% of participants.
	<b>5. Training of safety reps and middle managers to attend training course e.g. IOSH managing safely or equivalent</b>	Rolling programme for 2011-2013; run by each BTMA member	✓	✓	✓	✓		Nil	To be delivered at company level by each member; at least 80% of SR/mid managers covered.
	<b>6. Annual Rubber Process Dust and Rubber Fume Monitoring Survey</b>	End 2011, 2012 and 2013; BTMA To collate statistics from every member					✓		Nil

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<b>BTMA (Cont)</b>	<b>7. Assessment of suitability of inclusion of rubber fume and rubber process dust in Annex1 to the Carcinogens' Directive EC/2004/37</b>	By early 2012, ETRMA in association with BTMA		✓		✓	✓	Nil	Report to European Commission DG Employment, Health & Safety at Work
	<b>8. Revision of existing RUBIAC guidance documents for the rubber industry</b>	By end 2013; BTMA members to take ownership of individual documents for revision.		✓		✓	✓	HSE Inspector to oversee revision of documents	Each BTMA member to deliver to agreed timescale for revision of documents for which it has ownership.
	<b>9. BTMA information / Recommended Practice document on approaches for compliance with safety requirements for tyre building machines (TBMs)</b>	By Mid 2012; BTMA in association with its members					✓	HSE inspector to contribute / advise final document suitability	Recommended Practice document available to industry / HSE on approaches to safety risk management in TBMS

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	<b>10. Implementation of best practice on LEV maintenance in accordance with HSE's recently updated guidance on Assessing and inspecting Local Exhaust Ventilation (LEV) systems</b>	End June 2012, BTMA in association with its members	✓			✓		Nil	Review by members on their procedures for LEV management and report to BTMA on improvements made.
	<b>11. A new initiative to collate information from and provide feedback to BTMA members on costs of accident-related claims in the tyre industry</b>	Annually; BTMA in association with its members	✓					Nil	Annual Reports to companies along with accident statistics currently reported.
	<b>12. H&amp;S managers meetings with open invitation to cross-sector, HSE and Unions' participation to discuss H&amp;S matters in the rubber industry</b>	4-monthly; H&S Managers, HSE inspector and Union representatives organised jointly by BTMA/BRPPA/RMA/TR.A.	✓			✓	✓	HSE Manufacturing Sector Inspector representation	Oversee progress of action plan and submit reports to the Steering Committee.