

# CR3

## COSHH essentials in ceramics: Silica



This information will help employers (including the self-employed) comply with the Control of Substances Hazardous to Health

Regulations 2002 (COSHH), as amended, to control exposure to respirable crystalline silica (RCS) and protect workers' health.

It is also useful for trade union safety representatives.

This sheet describes good practice using engineering control - dust extraction.

It covers the points you need to follow to reduce exposure to an adequate level.

It is important to follow all the points, or use equally effective measures.

### Main points

- High dust levels result from fettling green, white or fired ware.
- Contaminated work clothing may also be a source of dust exposure.
- Keep exposure as low as possible using all the controls in this sheet. Make sure the controls work.
- You need air sampling. See sheet G409.
- Health surveillance is usually needed. See sheet G404.

# Fettling

## Control approach 2 Engineering control

### Hazard

- ✓ Ceramics work can produce airborne respirable crystalline silica (RCS).
- ✓ All RCS is hazardous, causing silicosis. This is a serious lung disease causing permanent disability and early death.
- ✓ Silicosis is made worse by smoking.
- ✓ 'Respirable' means that the dust can get to the deepest parts of the lung. Such fine dust is invisible under normal lighting.
- ✓ Keep inhalation of RCS as low as possible.
- ✓ When all controls are applied properly, less than 0.1 mg/m<sup>3</sup> RCS is usually achievable (based on an 8-hour time-weighted average).

### *Crystalline silica concentrations in common materials*

- ✓ See table in sheet CR0.

### Access and premises

- ✓ Only allow access to authorised staff.
- ✓ Floors should slope gently towards gulleys, to help dust removal by wet washing.

### Equipment

- ✓ Can you use clay with a lower silica content?
- ✓ Keep surfaces clean - never let slip, clay or glaze spills dry out.
- ✓ Fettling green, white and fired ware generates dust. Use an extracted booth or workstation.
- ✓ Fettling booths must comply with industry best practice, as described in the ACoP. Contact BCC or Ceram - see 'Useful links'.
- ✓ Consider useability - workers must be able to use fettling booths properly.
- ✓ Fit a manometer or pressure gauge near the extraction point, to show that the system is working properly.
- ✓ Mark the acceptable range of readings.
- ✓ With multiple extraction points, a simplified pressure check method may suffice.
- ✓ Discharge cleaned, extracted air to a safe place outside, away from doors, windows and air inlets.
- ✓ Have a supply of clean air coming into the workroom to replace extracted air.
- ✓ Fit an indicator or alarm to show if filters have blocked or failed.
- ✓ Consult a qualified ventilation engineer to design new control systems or to update current controls. See sheet G406.

**Caution: Never fettle dry unfired ware.**

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### *Procedures*

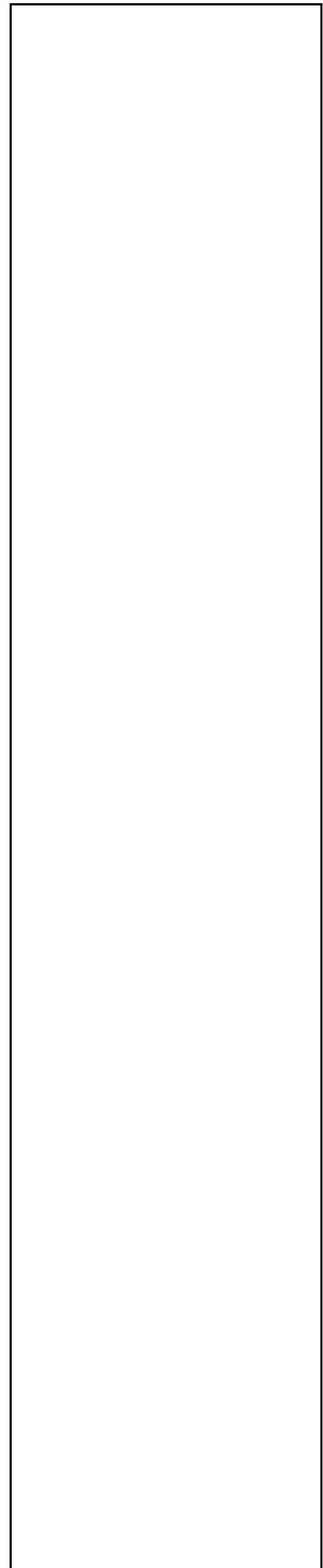
- ✓ Always confirm that the dust extraction is turned on and working before starting work.
- ✓ Make sure that fettling is always done inside the booth.
- ✓ Clean air pre-filters daily, or follow the manufacturer's advice.
- ✓ Shake down air filters regularly (eg every hour), or use automated reverse-jet cleaning.
- ✓ Make sure you can get spares easily.

### **Maintenance, examination and testing**

- ✓ Minerals and silica-containing dusts are very abrasive. Plan regular maintenance.
- ✓ Follow instructions in maintenance manuals - keep equipment in effective and efficient working order.
- ✓ Clean down the equipment before starting maintenance - use wet or dustless methods.
- ✓ Check that filter seatings are in good condition.
- ✓ Repair faulty extraction systems immediately. Meanwhile, wear respiratory protective equipment (RPE).
- ✓ Daily, look for signs of damage. Noisy or vibrating fans can indicate a problem.
- ✓ At least once a week, check that the dust extraction system and gauges work properly.
- ✓ You need to keep all controls in good working order. See sheet G406 for advice on engineering controls.
- ✓ You need to know the manufacturer's specifications to check the extraction's performance.
- ✓ If this information isn't available, hire a competent ventilation engineer to determine the performance needed for effective control.
- ✓ The engineer's report must show the target extraction rates.
- ✓ Keep this information in your testing log-book.
- ✓ Get a competent ventilation engineer to examine the extraction thoroughly and test its performance at least once every 14 months. See the HSE publication HSG54 - see 'Further information'.
- ✓ Keep records of all examinations and tests for at least five years.
- ✓ Review records - failure patterns show where preventive maintenance is needed.
- ✓ Carry out air sampling to check that the controls are working well. See sheet G409.

### **Personal protective equipment (PPE)**

- ✓ Ask your supplier to help you select the right PPE.
- ✓ Provide storage for clean and contaminated PPE.



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### *Respiratory protective equipment (RPE)*

- ✓ RPE should not be needed if the extraction is working properly. However RPE is often needed for maintenance and some cleaning jobs.
- ✓ Powered or air-fed RPE is more comfortable to wear.
- ✓ Select RPE that suits the wearer, the job and the work environment.

### *Other protective equipment*

- ✓ Provide clothing designed for use in potteries, eg 'Terylene' or 'Pertex' with side or rear fastenings. Consult Ceram - see 'Useful links'.
- ✓ Use a contract laundry or a suitable equivalent to wash work clothing. Warn them that the dust contains silica.
- ✓ Skin creams help in washing contamination from the skin. After-work creams help to replace skin oils.

**Caution: Never allow use of compressed air for removing dust from clothing.**

### **Health surveillance**

- ✓ You need health surveillance unless exposure to RCS is well below the limit. See sheet G404.
- ✓ Consult an occupational health professional - see 'Useful links'.

### **Cleaning and housekeeping**

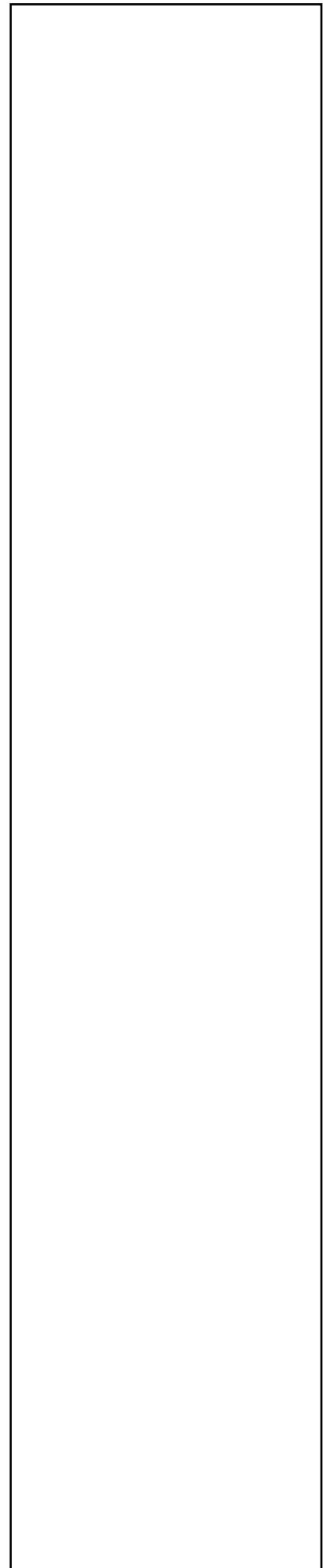
- ✓ Throughout the day, clear up scrap.
- ✓ Use wet methods to clean floors regularly during the day. Stop deposits drying out.
- ✓ Wash down the workroom at the end of each day's work.
- ✓ Use a Type H vacuum cleaner fitted with a HEPA filter to clear up dust eg. on overhead fittings.

**Caution: Never use compressed air to move dust.**

**Dry sweeping is prohibited.**

### **Training and supervision**

- ✓ Tell workers that silica dust can cause serious lung diseases.
- ✓ Working in the right way and using the controls correctly is important for exposure control. Train and supervise workers. See sheet CR0.
- ✓ There is also a risk of skin disease - dermatitis.



### Further information

- *Maintenance, examination and testing of local exhaust ventilation* HSG54 (Second edition) HSE Books 1998 ISBN 0 7176 1485 9
- *Silica and lead: Control of exposure in the pottery industry* Guidance HSE Books 1992 ISBN 0 11 882044 3
- *Control of substances hazardous to health in the production of pottery. The Control of Substances Hazardous to Health Regulations 1994. The Control of Lead at Work Regulations 1998. The Workplace (Health, Safety and Welfare) Regulations 1992. Approved Code of Practice L60* HSE Books 1995 ISBN 0 7176 0849 2
- *Control of exposure to silica dust in small potteries* Ceramics Information Sheet CEIS2 HSE 2002 Web only version available at [www.hse.gov.uk/pubns/ceramdex.htm](http://www.hse.gov.uk/pubns/ceramdex.htm)
- *Health surveillance: A ceramics industry booklet* Leaflet IACL100 HSE Books 1996 (single copy free)
- For environmental guidelines see sheet CR0

### Useful links

- The British Ceramics Confederation (BCC) may advise on health and safety consultants and training providers. Website: [www.ceramfed.co.uk](http://www.ceramfed.co.uk)
- Contact Ceram for advice on detailed equipment design. Website: [www.ceram.co.uk](http://www.ceram.co.uk)
- For information about health and safety, or to report inconsistencies or inaccuracies in this guidance, visit [www.hse.gov.uk/](http://www.hse.gov.uk/). You can view HSE guidance online and order priced publications from the website. HSE priced publications are also available from bookshops.
- Contact the British Occupational Hygiene Society (BOHS) on 01332 298101 or at [www.bohs.org](http://www.bohs.org) for lists of qualified hygienists who can help you.
- Look in the Yellow Pages under 'Health and safety consultants' and 'Health authorities and services' for 'occupational health'.
- Also see [www.nhsplus.nhs.uk](http://www.nhsplus.nhs.uk).

This document is available at: [www.hse.gov.uk/pubns/guidance/](http://www.hse.gov.uk/pubns/guidance/) and [www.hse.gov.uk/coshh/essentials/](http://www.hse.gov.uk/coshh/essentials/)

**This document contains notes on good practice which are not compulsory but which you may find helpful in considering what you need to do.**

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### Employee checklist

- Are you sure how to use all dust controls?
- Collect slip spills and dry scraps in a bin - don't tread them around.
- Is the dust extraction working? Check the gauge.
- Wet-clean surfaces only.
- Look for signs of leaks, wear and damage every day.
- If you find any problems, tell your supervisor. Don't just carry on working.
- Make suggestions to improve the effectiveness of dust control.
- Co-operate with health surveillance.
- Use, maintain and store your protective equipment in accordance with instructions.
- Use skin creams provided as instructed.