Inserting and removing screws through textured coatings

What this sheet covers

This sheet describes good practice when you need to insert and remove screws through textured coating.

If the coating is on asbestos insulating board, see sheet a4.

Preparing the work area

- Restrict access - minimise the number of people present.
- Close doors. Use tape and notices to warn others.
- A two-stage airlock is not required.
- Ensure adequate lighting.

Equipment

- 500-gauge polythene sheeting and duct tape;
- warning tape and notices;
- Class H vacuum cleaner (BS 8520) - see sheet em4;
- permanent sealant;
- magnet;
- screwdriver;
- paint brush;
- bucket of water and rags;
- asbestos waste container, eg labelled polythene sack; and
- clear polythene sack.

Personal protective equipment (PPE) - see sheet em6

Provide:
- disposable overalls fitted with a hood;
- boots without laces (laced boots are hard to decontaminate); and
- respiratory protective equipment.

Procedure

- Can you use strong adhesive instead of screws?
- Remove furniture and fittings from the area, or protect them from contamination using 500-gauge polythene sheet.
- Protect nearby surfaces from contamination. Cover with 500-gauge polythene sheeting and fix with duct tape to non-asbestos surfaces.

Inserting screw

- Hole drilling - see sheet a26.
- Paint sealant around the hole and fix the screw.
Removing screw
- Locate steel screws with the magnet. Locate brass screws by careful paint scraping.
- Use ‘shadow vacuuming’ to control dust - see sheet em4.
- Unscrew - put the screws in the waste container.
- Paint sealant around the hole.

Cleaning and disposal
- Clean the area and equipment with the Class H vacuum cleaner and damp rags.
- Put debris, used rags, paint brush, polythene sheeting and other waste in the asbestos waste container and tape it closed.
- Put the asbestos waste container in a clear polythene sack and tape it closed.
- Disposal - see sheet em9.

Personal decontamination
- See sheet em8.

Clearance and checking off
- Visually inspect the area to make sure that it has been cleaned properly.
- Clearance air sampling is not normally required.
- Get the premises owner, duty-holder or client to check off the job.

ESSENTIAL INFORMATION

Download and follow these advice sheets from www.hse.gov.uk/asbestos/essentials/index.htm:

- em1 What to do if you uncover or damage materials that could contain asbestos
- em2 Training
- em4 Using a Class H vacuum cleaner for asbestos
- em6 Personal protective equipment (PPE)
- em7 Using damp rags to clean surfaces of minor asbestos contamination
- em8 Personal decontamination
- em9 Disposal of asbestos waste

SAFETY CHECKLIST

- Can you avoid disturbing asbestos by doing the job in some other way?
- Do you need a licence for the work?
- Always follow all legal requirements.
- Follow the task guidance sheet.
- Use an asbestos waste container.
- Dispose at a licensed disposal site.

Caution:
- Don’t sweep up dust or debris - use a Class H vacuum cleaner or damp rags.
- Don’t take used overalls home.
- Don’t reuse disposable PPE.
- Don’t smoke.
- Don’t eat or drink in the work area.

This guidance is issued by the Health and Safety Executive. Following the guidance is not compulsory and you are free to take other action. But if you do follow the guidance you will normally be doing enough to comply with the law. Health and safety inspectors seek to secure compliance with the law and may refer to this guidance as illustrating good practice.

This document is available at www.hse.gov.uk/asbestos/essentials/index.htm

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