












Framework Diagram – Combined Operations Notification (CON) Inspection

Step	Completion Window (Day Numbers)	Activity by Responsible Person	Responsible						Informed	Approved By	Administered By
			Submission Duty Holder (Operator / Owner)	Inspection Management			Technical assessment			APP	AD
				IMT Admin	IMT Focal point Inspectors	IMT TL Team leader	TSA Topic Specialist Administrator	TS Topic Specialist	TTL Topic Team Leader		
<p>If a well notification adequately covers the requirements for Schedule 10 for a CON, particularly for remote subsea wells outside the 500m zone of a host installation, then a CON is not required. In this situation, the well operator submitting the well notification must make this clear in the submission of the well notification.</p> <p>As of February 2017 BEIS EOC topic specialists do not routinely inspect CON submissions. IMT to determine if EOC inspection required on a case by case basis.</p>											
1	0	Submit Combined Operations Notification for inspection.	Responsible								
2	1	Receive & acknowledge Combined Operations Notification, create COIN tracking and copy documentation to IMT.	Responsible	Informed							
3	2-21	Decide if additional topic specialists are required to inspect CON.			Responsible						
4	2-21	If additional topic specialists are required, prepare CON Inspection Instructions			Responsible			Informed			
5	2-21	Read and inspect CON as per instructions from IMT. Consider whether all information required by Schedule 10 is present. Clarifications on minor issues can be raised informally (e.g. via email/telecom). The IMT focal point inspector should be consulted, where possible, before such informal communications, but unavailability of the IMT focal point should not slow down the clarification process.			Responsible			Administered By	Approved By	Administered By	
6	2-21	If there are significant concerns relating to the Combined Operation commencing, raise a 'Letter of Objection' and contact the duty holder for further information.			Responsible			Informed			
7	2-21	If Objection raised, note Objection and refrain from commencing Combined Operations. Respond to the requests for further information.	Responsible								

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8	2-21	Distribute DH response to all appropriate inspectors.								
9	2 - 21	Review DH response and lift Objection once satisfactory resolution reached.								Objection Lifted Letter Template Objection lifted letter to be prepared by IMT Lead Inspector, approved by IMT Team Leader, and filed on COIN.
10	22+	Where NO Objection is received Combined Operations are able to proceed. Where Objections have been raised confirm satisfactory resolution and receipt of Objection Lifted Letter before commencing Combined Operations.								
11	28	Prepare CON inspection conclusions report. Update Installation Intervention Plan(s) if additional inspection is proposed.								CON Inspection Conclusions Report CON Inspection Conclusions report prepared by IMT Lead Inspector. The report should be completed, even if no inspection has taken place, to record that the CON has not been inspected, and the reasons why. Attach correspondence and completed templates to COIN once approved. Intervention plan updates shall follow the approved process for revising intervention plans.