

Annex 17

NON-ACCEPTANCE LETTER TO SAFETY REPRESENTATIVES

Operations Manager: [Name]

Safety Representatives
[Installation]
[Address] c/o [Duty holder]

Our ref.
Date:

Attention : [Name]

Dear Sirs

**OFFSHORE INSTALLATIONS (SAFETY CASE) REGULATIONS 2005
[SAEFTY CASE TITLE, DH's REFERENCE NO., VERSION NO., COIN
CASE NO.]**

I am writing to advise you that the Health and Safety Executive has assessed the above named case submitted by [duty holder] on [date] and is not satisfied with the case for health and safety made out in the document, *[including those revisions to the document made during the course of assessment] *[and in responses to Issue Notes which now form part of the document].

[duty holder] has been advised of this decision and has been notified of their right to apply to the Executive for a review of the decision within 21 calendar days of receipt of notification of the decision, or to appeal to the Secretary of State.

You will be notified in due course of [duty holder]'s decision regarding any application for review, or of any appeal, and of the appropriate procedure.

Yours faithfully,

Case Manager

* Delete as appropriate