

Annex 8

CASE CLOSE OUT REPORT

SAFETY CASE TITLE		COIN Case No.	
SUBMITTING DUTYHOLDER			
CASE MANAGER			
DEPUTY CASE MANAGER			
FILE REFERENCE:			
INSTALLATIONS INVOLVED			
DUTY HOLDER(S)			
INSPECTION MANAGEMENT TEAM		PROGRESS STOCKTAKE DATE	
ASSESSMENT PROCESS			
[Describe any changes to the assessment brief, and insert the final list of assessors in the table below. Describe the outcome of the DCM assessment]			

TOPIC	NAME OF ASSESSOR
DCM assessment	
Safety Management Systems	
Well Operations	
Process Integrity	
Fire, Explosion and Risk Assessment	
Evacuation, Escape and Rescue	
Mechanical Systems	
Control and Electrical Systems	

TOPIC	NAME OF ASSESSOR
Human Factors	
Diving	
Materials	
Structural Integrity	
Management of Design (for new installations and major modifications)	
Naval Architecture and Marine Engineering	
Marine and Aviation	
Pipelines	
Occupational Health	

SUMMARY OF ASSESSMENT MATTERS

[Describe the main matters arising and how they were resolved. Highlight any unresolved matters and any effect on the acceptance decision. Include the reasons for the acceptance recommendation. Record any satisfactory Case amendments received.]

SUMMARY OF USE OF THE DIFFERENCES OF VIEW PROCEDURE

[Enter 'None' if the Differences of View procedure was not used.]

SUMMARY OF USE OF THE FORMAL SECOND OPINION PROCEDURE

[Enter 'None' if the Formal Second Opinion procedure was not used.]

RECORD OF PRECEDENTIAL DECISIONS

[Enter 'None' if no precedential decisions were taken for this case.]

STATEMENT BY CASE MANAGER

I confirm that assessment of this case was conducted in accordance with the requirements in the Safety Case Handling and Assessment Manual and associated SPCs and SLCs.

Matters raised with the duty holder and the means by which they have been, or are to be, resolved are in the attached schedule.

Post acceptance inspection topics are recorded in the attached schedule.

On the basis of the case as submitted and responses to the matters raised, I recommend that this case is *[ACCEPTED] *[NOT ACCEPTED].

Enter name for COIN version, sign paper copy

..... Case Manager

..... Date

CASE ACCEPTED/NOT ACCEPTED*

Enter name for COIN version, sign paper copy

..... Operations Manager

..... Date

* Delete as appropriate

SCHEDULE OF MATTERS RAISED WITH DUTY HOLDER

Issue Note No. or Meeting Case Note Reference	Whether matter is Level 1 IN or other matter	Nature of matter	Status / Resolution of matter (including letter references, etc.)

SCHEDULE OF PROPOSED POST ACCEPTANCE INSPECTION TOPICS

Item no.	DESCRIPTION	Priority (H/L)	Proposal for future action Including timescale	Supporting documentation