

Annex 15

ACCEPTANCE LETTER TO SAFETY REPRESENTATIVES

Operations Manager: [Name]

Safety Representatives
[Installation Name]
[Address] c/o [Duty holder]Our ref:
Date:

Attention: [Name]

Dear Sirs

**OFFSHORE INSTALLATIONS (SAFETY CASE) REGULATIONS 2005
[SAFETY CASE TITLE, REFERENCE NO., VERSION NO., COIN CASE
NO.]**

I am writing to advise you that the Health and Safety Executive has assessed this case submitted by [duty holder's name] on [date] and is satisfied with the case for health and safety made out in the document. *[including those revisions to the document made during the course of assessment] *[and in responses to Issue Notes which now form part of the document]

Yours faithfully

Case Manager

* Delete as appropriate