

Annex 14

ACCEPTANCE LETTER TO DUTY HOLDER

Head of Division: [Name]

[Duty holder]
[Address]Your ref:
Our ref:
Date:

Attention: [Contact]

Dear Sirs,

**OFFSHORE INSTALLATIONS (SAFETY CASE) REGULATIONS 2005
(SCR05)
[SAFETY CASE TITLE, DH's REFERENCE NO., VERSION NO., COIN
CASE NO.]**

Following assessment of this case submitted on [date], I am pleased to inform you that the Health and Safety Executive is satisfied with the case for health and safety made out in the document. *[including those revisions to the document made during the course of assessment] *[and in responses to Issue Notes, summarised in Annex A, which now form part of the document].

Please note that SCR05 regulation 16(1) requires operators or owners of installations to ensure that the procedures and arrangements set out in an accepted case are followed. In addition, any revisions, which make a material change to the case, should be submitted to the HSE in accordance with regulation 14(2).

Where appropriate, you are recommended to amend the case now to include any revisions made during the assessment and any responses to Issue Notes, to ensure the final document fully reflects the assessment process, and that the procedures and arrangements described in the case are up-to-date. Such a revision need not be submitted to HSE.

This acceptance is an indication that the documentary evidence that you presented in accordance with SCR05 is satisfactory. This acceptance cannot be construed as indicating compliance with other statutory requirements.

Following case acceptance HSE Inspectors test compliance with relevant statutory requirements (together with testing conformity with the current safety case) through an intervention plan involving offshore inspections and other activities.

*[Additional paragraph to be included for non-production installations]

Where a non-production installation has an accepted safety case, but is not currently in UK waters, HSE will be unable to test actual regulatory compliance. You should not therefore indicate to third parties that HSE acceptance of this case means that your installation complies with the UK statutory requirements.

You are reminded that the responsibility for the management of health and safety and the continuing control of hazards and risks on the installation remain a matter for you as the primary duty holder.

Yours faithfully,

Operations Manager

* Delete as appropriate