





Checklist for Helideck

Hazards/factors	Things to look for	Hazard present?	Comments	Suggested action/Solutions to consider	Action taken?
<p>Manual Handling</p>  	Have there been any trips, falls, or near misses?			<p>Consider removing rope and having smooth surface. Reduce manual handling by using a trolley to carry bags and equipment. Provide training to increase awareness of handling risks. Do risk assessments of more complex tasks.</p>	
	Is handling a problem on/off helicopter and helideck?				
	How often is it used?				
	Is there knotted rope on the helideck?				
	If it could be removed, would it be possible to use a trolley to transport baggage?				
	Are bags put on the floor inside the building?				
	Could this be avoided?				

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Posture 	Is it awkward to get bags in/out of hold?			Encourage team handling, e.g. create a chain and pass bags to each other.	
	Are you in an uncomfortable posture - reaching out/up, twisting?			Is there any equipment that may help, e.g. hook to reach inside?	
Fuel hose 	Is it heavy, awkward, difficult to grip?			Is there any equipment that is lighter, easier to use?	
	How many people are involved?			Wear gloves that improve grip.	
	Is this enough? Are they trained?			Is there any way you can reduce the friction between the hose and the ground?	