

NUCLEAR SAFETY DIRECTORATE - BUSINESS MANAGEMENT SYSTEM		
STANDARDS AND ADVICE FOREWORD		STD/FWD
		ISSUE 001
Approved By: <i>R P Pape</i>	Dr R P Pape	Issue Date: 24/07/01
Open Government Status: Fully Open		Review Date: 23/07/04

1. Purpose & Scope

1.1 The Standards and Advice Manual contains policy, procedures and guidance on those matters concerned with the development of Standards and Advice and with the promulgation of technical advice. The manual covers the development and provision of internal, external, national and international standards and advice.

1.2 The manual does not contain the Standards and Advice so developed - these may be found in other Key Business Activity manuals as appropriate.

2. Policy

2.1 NSD's mission is:- to secure the maintenance and improvement of standards of safety at nuclear installations and the protection of workers and members of the public from ionising radiations.

2.2 To accomplish this mission it is NSD's policy to identify relevant modern standards and judge safety cases against these as set out in our Safety Assessment Principles, and contribute to the development of national and international standards.

2.3 In addition, it is NSD's policy to make available to inspectors internal standards and advice to underpin the licensing, assessment and inspection / enforcement activities they carry out.

3. Roles and Responsibilities

3.1 The Business Systems Manager is responsible for the content of the Standards and Advice Key Business Activity Manual and for ensuring that the content is kept up to date and accurately reflects NSD's requirements.

3.2 The Chief Inspector, Divisional Heads, Unit Heads and Administrative Managers are responsible for ensuring that these policies and procedures are followed by staff within their command.

3.3 The Business Systems Manager is responsible for organising periodic reviews and audits.

3.4 All NSD staff are responsible for adhering to the procedures and for alerting the Business Systems Manager to any changes or additions required using the feedback system described in **DBP/003 - Document Review**.