

Office for Civil Nuclear Security

APPLICATION FOR LICENCE TO IMPORT NUCLEAR MATERIALS

Please ensure that all sections are completed.

Where a section requests information that is not relevant to the application, 'Not Applicable' is to be inserted.
Guidance notes to assist in completion of the form are provided overleaf.

A: Applicant's Details

Submitted by, or on behalf of:

Name
(BLOCK CAPITALS)

Position within Applying Company

Address

Company Name

Postcode: Country:

Contact Details Tel: Fax:

E-mail:

Nature of Business

Applicant's own Reference
(max 15 characters)

Licence to be sent to:

Name
(BLOCK CAPITALS)

Address

Reference for Authorised Signature

Will Goods be Cleared by Another Member State of the European Community
Yes No

Postcode: Country:

B: Shipment Details

Company Name - Consignor

Company Name – End User

Consignor Address

End User Address

Postcode: Country:

Postcode: Country:

Commodity Code

Description of Shipment
(including UN number)

Weight of Nuclear Material (kgs)

Intended Use of Shipment

Date(s) of Shipment(s) DD-MM-YY - to -

C: Declaration

I am the applicant for this licence or I am authorised to act on their behalf. I undertake that if a licence is granted it will be used solely to import nuclear materials which are the property of the applicant. I undertake to provide any information or documentation required by the Office for Civil Nuclear Security in connection with this application or in connection with any transaction arising from the use of any licence granted in response to this application. I am aware that the Office for Civil Nuclear Security may pass on the information contained in this application for the administration of import policy to the Department of Trade and Industry, H.M. Revenue and Customs and other Government Departments. Furthermore, information provided in this application may be passed to international bodies or other governments in accordance with commitments entered into by Her Majesty's Government. I, the undersigned, certify that the information provided in this application is true and given in good faith, and that I am established in the community.

Signature:	Name (BLOCK CAPITALS)	Date:
	Position	

<p>When you have completed this form please return to:</p>	<p>Transport Security Inspectorate OCNS 418.15 Harwell Didcot Oxfordshire OX11 0QA</p>	<p>If you require any assistance with this form or have an enquiry related to the movement of Nuclear Material:</p>	<p>Tel: +44 (0) 1235 432952 +44 (0) 1235 432953 Fax: +44 (0) 1235 432951</p>
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GUIDANCE NOTES

A: Applicant's Details

The Import Licence will be in the name of the Applicant, but may be applied for on their behalf by an Authorised Signatory. It may also be necessary to send the Import Licence to the Authorised Signatory rather than the Applicant.

Nature of Business	Helps to provide an overall picture of the reasons for application. Please state exactly what aspect of your business has led you to require an import licence for nuclear materials.
Reference for Authorised Signature	Form OCNS/IL/AS must be completed by the Applicant to allow an Authorised Signatory to act on his/her behalf. Once submitted, OCNS will provide a unique reference number for the Authorised Signatory that is to be provided on all further applications for an Import Licence.
Goods Cleared by Another Member State of the European Community	If goods are to be entered into free circulation in another Member State we will issue a paper Import Licence. If goods are to be entered into free circulation in the UK we will send you a notification containing the Import Licence details. We will also notify H.M. Revenue and Customs electronically of the Import Licence details.

B: Shipment Details

Consignor	This is the organisation overseas who has sent the nuclear material for import into the UK.
End User	The Applicant may not always be the End User. Where the nuclear material imported is to be forwarded by the Applicant, appropriate details are to be provided.
Commodity Code	As detailed within the H.M. Revenue and Customs Integrated Tariff of the UK. For nuclear materials the relevant Tariff headings are ex 26 12, or ex 28 44.
Description of Shipment	A brief description of the material, including the relevant UN number and packages/seals used for the transport.
Intended End Use of Shipment	The End Use of a shipment of nuclear materials may be a significant factor in considering an application.
Date(s) of Shipment(s)	An Import Licence may be issued for one shipment, or, if moving large quantities of one type of nuclear material, may be valid for a series of movements lasting up to one year. However, the series of movements must not aggregate a weight higher than that specified in the application.

C: Declaration

Persons Established in the Community means:

- in the case of a natural person, any person who is normally resident there;
- in the case of a legal person or an association of persons, any person that has in the Community its registered office, central headquarters or a permanent business establishment.

Signature	The application must be signed by either the Applicant or an Authorised Signatory. Where the Applicant is a limited company, it must be signed by a director or company secretary; where a sole trader or partnership, it must be signed by the proprietor or partner.
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WARNING: OCNS does not accept any responsibility for loss or expense which might arise from refusal of an application or from any delay, however caused, in a licence being granted or received.

Goods for which an individual import licence is required but which are imported without a licence are liable to forfeiture. There are penalties for making false statements or giving false information.