

Emmie Galilee
Stakeholder Liaison
Better Backs Campaign
Health and Safety Executive
Rose Court
2 Southwark Bridge
London SE1 9HS



date: December 2007

Dear Emmie

Wigan Council is delighted to support this year's Better Backs campaign which aims to reduce the incidence and impact of back pain and upper limb disorders caused or made worse by work and to reduce the number of working days lost to these causes.

We have set ourselves the following goals with view to tackling back pain and upper limb disorders in our work place:

- **goal 1 reduction in sick days**
- **goal 2 reduction in reports for handling**
- **etc**

We plan to achieve our goals by taking the following actions:

- ***action 1- provide an on site refresher course on lifting and handling including a review of the assessments***
- ***action 2 – during this refresher comment will be made on the correct way to set up and sit at a work station***
- ***action 3 - agree with IT to have a picture on the log on page of all users, they have to click agree before log on***

Name of organisation is committed to working with HSE and the Local Authorities on this issue - together we can make a real difference.

Yours sincerely

Brian Holt
Central Safety Adviser

Name of person signing letter
Position in company/organisation