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PO9 5BQ

Emmie Galilee  
Stakeholder Liaison  
Better Backs Campaign  
Health and Safety Executive  
Rose Court  
2 Southwark Bridge  
London SE1 9HS

date: 21<sup>st</sup> Nov 2007

Dear Emmie

*Signature Care & Support* is delighted to support this year's Better Backs campaign which aims to reduce the incidence and impact of back pain and upper limb disorders caused or made worse by work and to reduce the number of working days lost to these causes.

We have set ourselves the following goals with view to tackling back pain and upper limb disorders in our work place:

- **Researching better practices**
- **On Site supervision of moving and handling tasks undertaken**
- **Staff compliance to attend training**

We plan to achieve our goals by taking the following actions:

- ***Have a selection of Moving & Handling Instructors***
- ***Formulate a practical training programme for the year***
- ***Demonstrate shortfalls in training equip and purchase as necessary***

*Signature Care & Support* is committed to working with HSE and the Local Authorities on this issue - together we can make a real difference.

Yours sincerely

*Mr Rick Tenderowicz*  
*Manual Handling Instructor*  
*Signature Care & Support*