

**APPENDIX 1  
Petroleum Enforcement Liaison Group - Model Application Form**

<b>PLA's Logo</b>	<i>[Name of Licensing Authority]</i>	PLA Ref No:
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**PETROLEUM (REGULATION) ACTS 1928 & 1936 - PETROLEUM FILLING STATIONS –  
APPLICATION FOR A PETROLEUM LICENCE**

**To:** *[Name of Licensing Authority]*

I, the undersigned, being the occupier of the premises detailed in the Schedule below, comprising wholly or partly a 'petroleum filling station', hereby apply for a licence to keep\*

Petroleum-spirit	BEBF <sup>1</sup>	LNG <sup>2</sup>	for a period of <sup>3</sup>	1 year	2 years	3 years
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I hereby declare that the undermentioned Schedule contains a full and true statement of the particulars set forth. In the event of a licence being granted, I agree to abide by the conditions laid down by the *[Name of Licensing Authority]*, and not to alter in any way the Approved Arrangements of the premises without the prior written approval of the licensing authority, nor use the said premises for any other purpose than those prevailing at the time the licence is granted.

<b>Dated this</b>		<b>day of</b>	<b>20</b>
<b>Signed:</b>		<b>Position:</b>	

SCHEDULE							
<b>Applicant to complete as appropriate</b>							
State whether 'Sole Applicant', 'Limited Company' or 'Partnership'							
If a Sole Applicant state first name, surname and address. If a 'Limited Company', state the name of the company, the address of the registered office and the full name of the Company Secretary. If a 'Partnership' state the full name of each partner and their respective addresses. If necessary, use, sign and attach (to this form) a separate sheet.							
				<b>Post Code:</b>		<b>Tel No:</b>	
				<b>E-mail:</b>			
Address of the petrol filling station/premises for which the Licence is required							
				<b>Post Code:</b>		<b>Tel No:</b>	
			<b>E-mail:</b>				

\* Delete which does not apply.

<sup>1</sup> Bio-Ethanol Blended Fuel

<sup>2</sup> Liquid Natural Gas

<sup>3</sup> The fees for a 2 or 3 year licensing period are charged at a multiple of the current annual fee.

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If the applicant <u>is not</u> the owner of the site comprising the 'petrol filling station', state the name and address of the owner or owners, as the case may be.			
	<b>Post Code:</b>		<b>Tel No:</b>
	<b>E-mail:</b>		
The maximum quantity of petroleum-spirit, BEBF <sup>1</sup> or LNG <sup>2</sup> for which the licence is required and how it is to be stored. This is the quantity that will be stated on the licence when granted and it will be an offence to exceed this quantity without the prior written consent of the licensing authority	<b>Litres stored in underground tank(s)</b>		
	<b>Litres stored in above ground tank(s)</b>		
	<b>Total quantity of litres</b>		
Purpose for which petroleum, BEBF or LNG is to be used	* Petroleum-spirit for retail or non-retail use. * Petroleum-spirit for private use.		
Sum enclosed in payment of the licence fee Cheques should be made payable to [ <i>Name of Licensing Authority</i> ]	*£[merge] for a 1 year renewal period *£[merge] for a 2 years renewal period *£[merge] for a 3 years renewal period		

\* Delete which does not apply

**Notes**

1. The applicant(s), if an individual person or partnership) must be over 18 years of age.
2. 'Retail Petroleum Filling Station' means premises used, or intended for use, for dispensing petroleum-spirit to the public for use in motor vehicles, ships or aircraft by way of sale.
3. 'Non-Retail Petroleum Filling Station' means premises used, or intended for use, for dispensing petroleum-spirit for use in motor vehicles, ships, but does not include any retail petroleum filling station.
4. The 'model conditions' that will be attached to the petroleum licence for retail and non-retail sites, when and if it is granted, can be viewed and downloaded from the website below or a free copy can be acquired from ~ ~ ~  
<http://www.hse.gov.uk/lau/lacs/65-61.htm>
5. 'Private use' means the storage and use at a place or site where no person is employed to work. As the Health & Safety at Work etc Act 1974 and Regulations made under the 1974 Act do not apply to sites where petrol is stored and dispensed for 'private use', the conditions of licence to control the risks of fire and explosion will be drawn-up by the licensing authority on a site specific basis.
6. Further information or advice on completing this form is available from a Petroleum Inspector at ~ ~
7. This application, together with the appropriate fee, should be forwarded to the [*Name and address of Licensing Authority*]