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<b>Health and Safety Executive</b>		<b>Sector Information Minute</b>	
<b>Commercial and Consumer Services, Transportation and Utilities Sector (CACTUS)</b>		<b>SIM 05/2004/02</b>	
<b>Cancellation Date</b>	01/04/2008	<b>Open Government Status</b>	Fully Open
<b>Version No &amp; Date</b>	2: 25/05/2004	<b>Author Unit/Section</b>	CACTUS

Target Audience:  
All FOD Inspectors

## CACTUS STAFF & RESPONSIBILITIES 2004

This SIM informs HSE staff of the current CACTUS, staff in post, their locations and main responsibilities.

### BACKGROUND

1. CACTUS or Commercial and Consumer Services, Transportation and Utilities Sector was formed in 2003 and encompasses the entertainment, utilities, transportation, service industry & other business activities.

**Commercial and Consumer Services Section (former Enforcement Liaison Section)** - This is based at the Glasgow Office. It is responsible for a diverse range of industries including catering/hospitality, industrial cleaning (including window cleaners) security and the LA enforced activities such as retail and financial services.

**Entertainment & Leisure Section** - This Section is also based in Glasgow. It has responsibility for fairgrounds and amusement parks, leisure and sporting activities (including swimming pool safety), miniature railways, broadcasting, theatres and adventure activities. The section provides chair and secretariat for the Fairgrounds Joint Advisory Committee and the Broadcasting and Performing Arts Joint Advisory Committee; and is an observer at the Adventure Activities Industry Liaison Committee.

**Utilities Section** - This Section is based in the Nottingham office and has responsibility for electricity (generation, transmission & distribution, domestic gas safety, water, telecommunications, mail/ couriers/parcels and water jetting. Lead role for Royal Mail, BT, British Gas.

**Transportation Section** - The inspectors in this section are based in Rose Court, East Grinstead and Chelmsford. Covering airports, air transportation, docks and ports, buses, cars & taxis, inland waterways, road haulage, warehousing and road passenger transport.

2. Initial contact can be made with the identified staff member when advice is sought. Should that individual be unavailable, then others in the relevant section or admin should be able to assist.

### SECTOR STAFF CONTACT DETAILS

<b>Head of Sector</b>	<b>Jeanette Reuben</b>	VPN 521 3005	0141 275 3005
<b>Commercial and Consumer Services Section (ELS)</b>  <i>E-mail: Area21, FOD Enforcement Liaison Section</i>  <i>Based in Glasgow</i>	<b>Percy Smith B2</b>  All topics related to these industries	VPN 521 3017	0141 275 3017
	<b>Norma Naismith</b> Intelligence, statistics, Hospitality Liaison Committee Secretary	VPN 521 3104	0141 275 3104
	<b>Band 3 post - Vacant</b>		
<b>Utilities Section</b>  <i>E-mail: Area13, FOD Utilities Section</i> <i>Based in Nottingham</i>	<b>John Bouckley B2</b> Electricity	VPN 513 2868	01159 712868
	<b>Steve Catterall</b> Water, telecommunications, couriers/ parcels/ mail, water jetting	VPN 513 2858	01159 712858
	<b>Noelle Walker</b> Domestic gas safety	VPN 513 2856	01159 712856
<i>Based in Northampton</i>	<b>Richard Gibbs</b> Special projects & Gas Procedures	VPN 509 8359	01604 738359
<b>Entertainment &amp; Leisure Section</b>  <i>E-mail: Area21, FOD Entertainment Section</i>  <i>Based In Glasgow</i>	<b>Barry Baker B2</b> Fairgrounds and ADIPS	VPN 521 3052	0141 275 3052
	<b>Gavin Howat</b> Sport, leisure, broadcasting & performing arts, children's play, adventure activities	VPN 521 3094	0141 275 3094
	<b>Gerry Muir</b> Swimming pools, Inflatables, Miniature Railways and karting	VPN 521 3082	0141 275 3082
<b>Transportation Section</b>  <i>Based in Rose Court</i>	<b>Tim Galloway B2</b> Transportation, Road Haulage, Warehousing & Buses	VPN 506 2131	0207 556 2131
<i>Based in Chelmsford</i>	<b>VACANT – but Medani Close (P/T attachment) may be able to assist</b> Docks & Ports	VPN 514 2366	0114 291 2366
<i>Based in East Grinstead</i>	<b>Chris Barringer</b> Airports & Air Transport	VPN 503 4261	01342 334261
<b>Specialist Support Team Glasgow</b>  <i>(Provides administrative support to Sector, Based in</i>	<b>Sandra Clark</b> Admin Team Leader	VPN 521 3065	0141 275 3065
	<b>Marion Walker</b> Head of Sector Support, Entertainment Support	VPN 521 3111	0141 275 3111

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