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Health and Safety Executive		Sector Information Minute	
Commercial and Consumer Services, Transportation and Utilities Sector (CACTUS)		SIM 05/2002/55 (formerly SIM 03/2002/25)	
Cancellation Date	07/08/2006	Open Government Status	Fully Open
Version No & Date	1: 07/08/2002	Author Unit/Section	Engineering - B'ham

Target Audience
All HSE Inspectors

CONTACTS WITH EXTERNAL ORGANISATIONS

This SIM contains details of organisations who have regular contact with the Engineering Sector.

1 This SIM details the various working groups and organisations with which the Sector has regular contacts.

2 [Appendix 1](#) contains contacts and liaison with Engineering National Group1 based in Birmingham; [Appendix 2](#) contains contacts and liaison with Engineering National Group 2, based in Newcastle upon Tyne.

Cancellation of instructions

3 SIM 3/2000/3 - **cancel** and **destroy**.

Date first issued: 7 August 2002

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APPENDIX 1
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ENGINEERING NATIONAL GROUP 1 (BIRMINGHAM) - WORKING GROUPS AND
CONTACT ORGANISATIONS

1 There are no Industrial Advisory Committees (IACs) associated with Engineering National Group 1. There are however working groups.

Motor Vehicle Repair Health and Safety Forum

2 Tripartite body set up in 1998 to look at issues relating to MVR. Meets twice a year. Chaired by John Powell. Secretary Manda Hawkeswood. Four subgroups have been set up:

- (1) Revision of HS(G) 67 - led by John Powell.
- (2) Isocyanates/bodyshop issues - led by John McAlinden (DST), Secretary Nigel Black (Midlands SG) on behalf of Engineering nationalGroup.
- (3) PUWER/LOLER (including vehicle lift issues) - led by John Powell.
- (4) Fuel safety - led by Bob Easterby.

CEN/BSI Working Groups

3 Engineering National Group inspectors represent HSE on a number of CEN and BSI working groups:

- (1) **CEN/TC 143 WG1** - Presses and shears.
Representative: Nick Hitchcott
- (2) **CEN/TC 143 WG2 Adhoc 1** - Stationary Grinding Machines. Representative: Jeff Chambers
- (3) **CEN/TC 143 WG3** - Machine Tools Safety. Drafting standards for: Small CNC Turning Machines; Large CNC turning Machines; Manual Turning Machines; Multispindle Automatic Turning Machines. Representative: Nick Hitchcott.
- (4) **CEN/TC 143 WG4** - Machine Tools Safety. Drafting standards for: Machining Centres; Milling Machines (including Boring Machines); Drilling Machines; Transfer and Special Purpose Machines. Representative: Nick Hitchcott.
- (5) **CEN/TC 143 WG6** - Metal Cutting Saws. Jeff Chambers is the secretary of this CEN working group.
- (6) **CEN/TC 143 WG7** - High speed milling cutters.
Representative: Nick Hitchcott.
- (7) **BSI MTE/1** - Technical Committee.
Representative: Nick Hitchcott.

(8) **BSI MTE/1/1** - Presses and Shears. Shadows work of CEN TC 143 WG1.
Representative: Nick Hitchcott.

(9) **BSI MTE/1/-/9** - shadow working group for all metal cutting machine tool standards in CEN TC 143 and ISO TC 39.
Representative: Nick Hitchcott.

(10) **BSI MTE/13** - Bonded Abrasives. Shadows work of CEN TC 143 WG2 Adhoc 2 working group (HSE Papers only).
Representative: Jeff Chambers.

(11) **BSI MCE/3/8/5** - Shadows work of CEN TC 186 and CEN TC 271. Jeff Chambers is the secretary to this working group.

Other liaison

4 Members of the Engineering National Group also have regular contact and liaison with numerous organisations:

(1) Liaison and presentations on a variety of engineering topics in association with most regional offices of **Engineering Employers' Federation (EEF)** and London HQ. Engineering National Group is involved in agreeing revitalising priorities and action.

(2) **Machine Tool Technologies Association (MTTA)**. Major trade association representing manufacturers, suppliers and importers of machine tools. Routine contact via CEN work and MTTA Technical Committee and also revision of MTTA safety guidance booklets. Main contact Nick Hitchcott.

(3) **Surface Engineering Association (SEA)**. Douglas St John attends quarterly meetings of health and safety committee. Engineering nationalGroup involvement also with sub group on substitution for CrVI.

(4) **National Association of Steel Stockholders (NASS)**. Jeff Chambers attends regular meetings. WG revising NASS Publication "Safety Guidelines for the safe operation and guarding of strip slitting lines".

(5) **Steel Stockholders Lead Authority Partnership (SSLAP)** with NASS (see 4 above) and Wolverhampton MBC. Jeff Chambers attends quarterly and informal meetings.

(6) **British Lubricants Federation (BLF)** Metalworking Fluids Task Group. Martin Stear, TD, attends meetings. MWF Product Stewardship project launched in December 1999.

(7) **Motor Industry Safety Group (MISG)**. John Powell attends meetings of health & safety committee. Meetings held every 2-3 months.

(8) **Motor Dealers Safety Group (MDSG)**. Meetings held about 3 times per year. Ad hoc attendance.

(9) **Retail Motor Industry Federation (RMIF)**. Meetings held about 3 times per year. Ad hoc attendance.

(10) **Motor Importers Health & Safety Group (MIHSG)**. Meetings held about twice per year. Ad hoc attendance.

(11) **Confederation of British Metalforming (CBM)**. Previously known as Confederation of British Forgers. Trade Association representing hot and cold forging and now including other cold metal forming representatives. Geoff Brown/Jeff Chambers attend quarterly meetings of Health, Safety and Environmental Committee.

(12) **British Turned Parts Manufacturers Association (BTMA)**. Nick Hitchcott provides safety updates and reports at technical committee, he attends on an adhoc basis.

(13) **European Association of Machine Tool Merchants (British Branch) (EAMTM)**. European trade association representing mainly suppliers and importers of new and second-hand machine tools. Adhoc meetings and attendance at technical seminars as necessary by Nick Hitchcott.

(14) **Trade Unions:**

(a) Amalgamated Engineering and Electrical Union (AEEU) (now AMICUS) - Steve Pratt, Bromley, Kent.

(b) CWU - Peter Concannon, 53 Nine Elms Lane, London.

(c) MSF (now AMICUS) - Chris Ball, Mike Dixon, Bermondsey Road, London.

(d) Transport & General Workers Union (TGWU) - Eric MacDonald, Broad Street Birmingham; M Whitley, Transport House, 37 Islington, Liverpool.



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APPENDIX 2
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ENGINEERING NATIONAL GROUP 2 (NEWCASTLE) - WORKING GROUPS AND
CONTACT ORGANISATIONS

The Shipbuilding and Ship-repairing Health and Safety Consultative Committee (SSHSCC) has as its membership most of the main shipbuilders and ship repairers in the UK as well as others with an interest in these industries. The SSHSCC meets three times per year with the secretariat provided by the National Group. In addition working groups are established from time to time to produce guidance which is then published by the Shipbuilders and Ship repairers Association (SSA) (see also OC 730/14). The SSHSCC is currently reviewing the SSA guidance series which will result in some of the guidance notes being deleted or redrafted. For further details contact Graham Watson. The Engineering National group also have contact with the following organisations:

1 Shipbuilders and Ship Repairers Association (SSA). Members of SSHSCC. Regular adhoc contacts.

2 Association of Welding Distributors (AWD). No working groups. Regular adhoc contacts.

3 British Stainless Steel Association. No working groups. No substantial contact.

4 The Power Generation Contractors Association. No working groups. No substantial contact.

5 British Marine Industries Federation (BMIF). No working groups. BMIF receive papers from SSHSCC but do not currently attend. No recent substantial contact.

6 Offshore Contractors' Association (OCA). The Engineering National Group is represented on the OCA Health, Safety and Environment Committee by Roger Sykes and is currently helping a working group which is producing guidance on HAVs. OCA also send a representative to SSHSCC.

7 Welding Manufacturers Association. No working groups. Regular adhoc contacts.

8 British Boatbuilders' Association. No working groups. No substantial contact.

9 British Constructional Steelwork Association Ltd. No working groups. No substantial contact.

10 Engineering Construction Industry Association. No working groups. Occasional adhoc contacts.

11 International Association of Drilling Contractors. No substantial contact and no working groups.

12 The Marine Painting Forum (MPF). Occasional attendance at meetings and seminars. MPF also send a representative to SSHSCC.

13 The Engineering & Marine Training Authority. No working groups. A representative from EMTA attends the SSHCC on an adhoc basis.

14 Joint Industrial Council for the Wire and Wire Rope Industries (JIC). The Engineering national group is represented on the JIC Health and Safety Committee by Graham Watson and is involved in a working group updating the Committee's Health & Safety Manual.

15 British Cables Association (BCA). The Engineering National Group attends meetings held by the BCA Health and Safety Group - representative is Graham Watson. The BCA are currently updating the British Cable Makers Confederation Health and Safety Manual.

16 Engineering Noise Task Group. Set up in 1999 to examine noise control issues in engineering and work towards solutions. Meets quarterly. Comprised of representatives from HSE, employers organisations, trade associations and trade unions. Chaired by Gary Booton EEF Health and Safety Manager. Secretary Graham Watson. Other HSE task group members include Tim Ward TD4 and Jeane Anderson HDB5. See SIM 3/2001/15 for further details including membership.

17 Microelectronics Semiconductor Manufacturing Joint Working Group. A tripartite group set up in 1984 to look at issues within the semiconductor industry. Normally meets quarterly. Chairman from industry (presently Alan Jessiman from NEC Semiconductor in Livingston). Engineering national group secretariat - Roger Sykes, Manda Hawkeswood.

18 UK Spring Manufacturers Association (UKSMA). Sarah Haynes attends meetings on an adhoc basis.

19 Retail Electrical Trade Repair Association (RETRA). Adhoc attendance at meetings by Sarah Haynes

20 Trades Unions:

(1) through SSHSCC there are contacts with national officers:

(a) Confederation of Shipbuilding and Engineering Unions - Alan Robson, General Secretary at Walworth Road, London;

(b) Confederation of Shipbuilding and Engineering Unions - Kevin Coyne, MSF, Liverpool.

(2) through the Joint Council for the Wire and Wire Rope Industries there are contacts with local officers:

(a) Transport and General Workers Union - K Garner, Sheffield.

(b) Iron and Steel Trades Confederation - R Ardron, Rotherham.

(3) through the Engineering Industry Noise Task Group the National Group has contact with a number of trade unions which are detailed in SIM 3/2001/15.