

NUCLEAR SAFETY DIRECTORATE - BUSINESS MANAGEMENT SYSTEM		
BUSINESS SUPPORT POLICY FOR MANAGING OF HEALTH AND SAFETY IN NSD		BSS/HRM/026
		ISSUE 001
Approved By: <i>R P Pape</i>	R P Pape	Issue Date: 28/02/03
Open Government Status: Fully Open		Review Date: 28/02/06

1 Purpose & Scope

1.1 This document sets out the NSD policy for managing health and safety consistent with HSE's corporate health and safety policy.

1.2 It complements the corporate health and safety policy and procedures set out in Chapter 11 of the HSE staff handbook.

2 General Policy on Health and Safety and its Management

2.1 NSD is committed to setting and maintaining exemplary standards of health and safety performance to ensure the health and safety of all staff at work in NSD. It is also committed to providing adequate resources and training for all staff to achieve exemplary standards.

2.2 NSD is committed to ensuring that the risks which staff face as part of their normal work are reduced as far as is reasonably practicable. This is achieved by establishing an organisation and systems for planning, (including the identification of hazards staff encounter, assessment of associated risks, assignment of responsibilities and where appropriate introduction of effective control measures), monitoring implementation and effectiveness of control measures, performance review and audit.

2.3 NSD's health and safety arrangements will set performance standards for both practice and procedures.

2.4 Health and safety will be included as a standing item on appropriate management agendas, and integrated with all management practice.

2.5 Health and safety forms a key part of our business and will be reported upon via line management to the Director, consulting the Health and Safety Committee, employee representatives and Health

and Safety manager as required.

3 Policy on Ionising Radiations

3.1 NSD is committed to the principle that dose should be kept 'as low as reasonably practicable' in line with the principles set out in the Ionising Radiations Regulations 1999, (IRR99).

3.2 Staff who visit nuclear sites are considered to be “working with Ionising Radiation” for the purpose of the Ionising Radiations Regulations 1999 (IRR99) and are therefore subject to these Regulations. NSD regards itself as a radiation employer under IRR99 Regulation 17(1) and shall make and set down in writing local rules for the purpose of enabling the work to be carried out safely.

3.3 All staff who may be exposed to radiation shall be issued with suitable monitoring equipment.

3.4 Reg. 2(5) of IRR99 provides that Inspectors may exercise powers of entry regardless of the requirements of IRR99. NSD's policy is that HSE Inspectors should carry out their business in a manner such that legal powers should not need to be invoked except in exceptional circumstances agreed by the RPS.

3.5 NSD shall co-operate with licensees and others by providing them with updated information on its staff.

3.1 Reg. 21 of the IRR's sets down the dose assessment and recording requirements for outside workers including those who work in Northern Ireland or other member states of the European Community. NSD requires staff who are classified persons to have radiation passbooks issued under the IRRs when visiting or entering controlled or supervised areas inside the EC. The same monitoring and oversight will be applied to inspectors visiting sites outside the E.C.