

Asbestos management plan

Site plan

LMN Engineering Ltd, Unit 3, Trading Estate West, Anytown XX9 9YY													
**	Drilling bench, abrasive wheel, steam line								*	*	Plant room		*
Roller door to yard	manual lathes								*	*	Store		
	CNC lathe								*	Office 1			
Parking *	Welding bay				Anneal oven *				*	Office 2			
Asbestos location *													

These areas contain, or may contain asbestos.

- roof;
- downpipes;
- van brakes.

Plant room – boiler, flue, steam pipe insulation, electric switch-box

Work room – steam pipe insulation, oven insulation, heat-proof gloves

Store – floor tiles, ceiling tiles

Office 1 – fire door

Office 2 – board screwed to fire door

Company name: LMN Engineering Ltd

Asbestos register

Address: Unit 3A, Trading Estate West, Anytown XX9 9YY

Where	Product	How much?	Surface coating	Condition	How easy access?	Asbestos type	Comment	Material score	Priority score
<u>Outside</u>									
Roof	Asbestos cement	Whole roof	None	Fairly good	Difficult	White?	No sample	1	1
Down-pipe	Asbestos cement	4 x 4 metres	None	One broken	Medium	Don't know = presumed	No sample	5	6.2
<u>Inside</u>									
Plant room	Board panels	43 sq metres	Emulsion paint	Good	Easy	Presumed	No sample	1	1
Plant room	Pipe - insulation	15 metres	Gloss paint	Cracked	Medium	Brown	Bit that fell off analysed	8	12
Plant room	Gas boiler	Don't know	Metal case	Don't know	Difficult	Presumed	No sample	7	10.5
Plant room	Cement flue from boiler	5 metres	None	Good	Medium	White?	No sample	1	1
Plant room	Electrical switch-box	One item	None	Crumbling	Medium	White?	No sample	7	10.5
Store	Ceiling tiles	72 tiles, 50x50 cm	Emulsion on lower face	Medium	Medium	Presumed	No sample	5	9.3
Store	Cushion floor tiles	6 x 3 m	Vinyl over asbestos paper	Chipped tile by door	Easy	White?	No sample	5	11.3
Store	Above tiles	18 sq metres	Unknown	Unknown	Difficult	Presumed	No sample	1	1
Office 1 fire door	Door	4 sq m	None - board in the door	Good	Medium	Presumed	No sample	1	1
Office 2 fire door	Door - board screwed on	4 sq m	Gloss paint	Medium	Easy	Presumed	No sample	6	11.7
Anneal oven	Asbestos rope	3 m	None	Medium	Easy	White	No sample	7	14.8
Anneal oven	Asbestos gloves	1 pair	None	Poor	Easy	White	No sample	7	16.2
<u>Other</u>									
Delivery van	Brakes	4 sets	None	Fair	Difficult	White?	No sample	1	1

Name: T Smith, works engineer Date: 12 December 2007

Check date: December 2008

Asbestos action plan

Where	Product	Action	By when	By whom?
<u>Outside</u>				
Roof	Asbestos cement	None	-	-
Down-pipe	Asbestos cement	Replace	February 2008	Building contractor
<u>Inside</u>				
Plant room	Board panels	Check for asbestos	June 2008	Asbestos surveyor
Plant room	Pipe - insulation	Paint over exposed material and cracks	December 2007	Painting contractor - asbestos trained
Plant room	Gas boiler	Phone the maker	February 2008	Julie, office manager
Plant room	Cement flue from boiler	Check	June 2008	T Smith, engineer
Plant room	Electrical switch-box	Replace	June 2008	Electrical contractor
Store	Ceiling tiles	Check for asbestos	June 2008	Asbestos surveyor
Store	Cushion floor tiles	Stick down, Check every month	December 2007	T Smith, engineer
Office 1 fire door	Door	None	-	-
Office 2 fire door	Door - board screwed on	Check for asbestos	June 2008	Building contractor
Anneal oven	Asbestos rope	Replace	February 2008	Maintenance company
Anneal oven	Asbestos gloves	Replace – dispose via council	December 2007	T Smith, engineer
<u>Other</u>				
Delivery van	Brakes	Check	June 2008	Garage

Responsible person: T Jones, Managing Director

Date: 20 December 2007

Monitoring date

December 2008

Communication plan

1 Stickers

Put asbestos stickers on asbestos items indoors.

2 Staff

Warn staff to keep out of the plant room.

Tell them to tell T Smith (engineer) if they find any damage to materials, surfaces or equipment.

Send T Smith on asbestos training.

3 Maintenance

Warn the boiler engineer about the pipe insulation and asbestos insulating board panels in the plant room.

Warn the garage about the brakes on the delivery van.

4 Contractors

Warn the building contractor about pipe insulation, asbestos cement and the fire door panel that might be asbestos

Warn the painter about the insulation and the asbestos insulating board panels in the plant room.

Warn the electrician about the asbestos insulating board panel that the asbestos-containing switch box is screwed onto.

5 Others