

TRISAG MEETING

Stapleton's Tyre Services Ltd, Express Point, Wood Lane, Erdington, Birmingham B24 9QP

Wednesday 31st October 2012

Start time 12:30
NOTES & ACTIONS

Present:	
Richard Edy	National Tyre Distributors Association
Graham Willson	British Tyre Manufacturers Association
Bud Hudspith	UNITE the Union
Peter Taylor	Tyre Recovery Assoc.
Abid Dost	BTMA & BRPPA
John Dorken	British Rubber & Polyurethane Products Association (BRPPA)
David Wilson	Retread Manufacturers Association
Cliff Seymour	HSE Inspector & Committee Secretary
Richard Morgan	HSE Principal Inspector & Committee Chair
Wendie Drammeh	HSE & Committee Minutes Secretary
Apologies:	
Robert Taylor	UNITE the Union
Paul Baugh	UNITE the Union
Steve Hinks	Pirelli
John McClean	GMB Union

	Actions agreed:
1.	(Min 4) Mr Seymour agreed to start the process within HSE, to hand the Tyre Handling Sheets to Industry.
2.	(Min 4) Mr Edy agreed to send members the accident statistics for 2011.
3.	(Min 4) HSE agreed to feed back a detailed breakdown of 'rubber industry' injuries at the next TRISAG
4.	(Min 3) It was agreed that each Working Group would discuss the manual handling DVD's as an agenda item at their next meetings and a WG member would be nominated to report back to the next TRISAG Steering Group meeting.
5.	(Min 3) Mr Seymour agreed to start the ball rolling within HSE to hand the DVD's over to industry so the paperwork is in place prior to the Working Groups discussing what they what to do with the DVD's.
6.	(Min 7) Mr Seymour to send a link to members when the rubber webpages are live or a test bed is available.
7.	(Min 7) Mr Seymour to send the presentation to members from the Maintenance Workshops.
8.	(Min 7) Dr Dost agreed to send the previous maintenance workshop course papers to Mr Seymour.
9.	(Min 11) Mr Seymour to send a copy of the Terms of Reference document to members with the minutes of the meeting.
10.	(Min 11) Mrs Drammeh agreed to ensure all minutes from all meetings were sent to members of all groups.
11.	(Min 12) Mr Hudspith to respond to Dr Dost's request for comment on You & Mboca guidance.
12.	(Min 12) Mr Dorken to send Mrs Drammeh details of process safety courses for distribution to members. Done.

	Notes	Actions Agreed
1	Welcome, Introduction & Apologies	
	The Chair welcomed everyone and read apologies from Paul Baugh, Steve Hinks, Robert Taylor & John McLean.	
2.	Minutes from the Last TRISAG Meeting	
	(Min 2b) Mr Seymour agreed to look at all the manual handling DVD's and training aids to ascertain if there were any gaps in content. Mr Seymour said HSL had produced three DVD's from the Video material & 'out-takes'. This was discussed later in the meeting.	
	(Min 2b) Members agree to send Mr Seymour information on DVD's they have, to be passed to Chris Keen for research. Mr Seymour had received some documents. Item discharged.	
	(Min 2d) Members agreed to send any comments on Tread Safely to Mr Seymour. Mr	

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	Seymour had not received any comments. Item discharged.	
	(Min 2d) Mr Seymour to send out the prosecutions and notices document with the minutes to members. Done, item discharged.	
	(Min 2d) Mr Seymour agreed to amend the document and re-circulate it to the Union representatives for agreement. Terms of Reference Document would be formalised at the next TRISAG. Done – this item was discussed later in the meeting.	
	(Min 3/f) Mr Seymour agreed to send the RUBIAC Documents by e-mail to members with the minutes. Done, item discharged.	
	(Min 4/e) Mr Seymour agreed to contact Paul Smith from HSE's Engineering Sector to clarify ownership issues of the document. Done, item discharged.	
	(Min 4/e) Mr Edy agreed to send any comments he received from WG2 members to Mr Seymour. Done, item discharged.	
	(Min 5) All send comments and alterations on COSHH Rubber Essentials to Mr Seymour before June 2012. Done, item discharged.	
	(Min 6/a) Mr Seymour to send Rubber NIG Conversion Manual to members for review by June 2012. Done, item discharged.	
	(Min 6/b) Mr Seymour agreed to send members and electronic version of the HSE News document with the minutes. Done, item discharged.	
3	<p><u>Feedback from WG2 meeting – Richard Edy</u></p> <ul style="list-style-type: none"> • Last WG2 Meeting held at Tyrex Exhibition where Unite & Local Authority representatives attended. • Chairing WG2 was discussed. Mr Edy agreed to continue to chair the Group, as no other members wanted to take on the role. He would, in the future, like an Industry representative to Chair. 	

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	<ul style="list-style-type: none"> • Production of a DVD aimed at retailers was discussed at the meeting and the Group viewed a DVD from ATS on tyre explosions. • Slurry Tanker accidents when changing tyres had again been discussed. • Reviewing how tyres are seated was discussed. <p>Mr Hudspith suggested HSE's publication; Warehousing and storage: A guide to health and safety would be a good starting point for safety information on tyre handling and safety. It can be purchased or downloaded at: http://www.hse.gov.uk/pubns/books/hsg76.htm</p> <ul style="list-style-type: none"> • A lengthy discussion on the Tyre Handling Sheets had taken place. NTDA are more than happy to take over these sheets. <p>A discussion ensued on the Tyre Handling Sheets and booklet and who was to have 'ownership' of them and update them in the future. A proposal is to be considered for the Tyre Handling Federation to badge these documents and that they could consult with HSE when updating the documents just as HSE consults with industry now.</p>	<p>Mr Edy agreed to send members the accident statistics for 2011. HSE agreed to feed back a detailed breakdown of 'rubber industry' injuries at the next TRISAG.</p> <p>Mr Seymour agreed to start the process within HSE to hand these Sheets to Industry. Note: This will involve HM Inspector Paul Smith who sits on WG2.</p>
4	<p><u>Feedback from WG1 Meeting – Abid Dost</u></p> <ul style="list-style-type: none"> • The Group met on 5th September, unions sent apologies. • The Manual Handling video was discussed. Members felt they might involve logistics companies to identify manual handling issues. More later in today's meeting. • Rubber dust & fume and ETRMA's (European Tyre & Rubber Manufacturers Association) activities in relation to epidemiology research were discussed. There are two industry studies being commissioned on rubber dust & fume, one by ETRMA aiming to examine workers exposed since the early 1980's and the other from IARC. <p>A general discussion ensued about manual handling issues and the proposed DVD's. Mr Seymour had arranged for the transfer of material from HSL archives onto three DVD's. Mr Hudspith mentioned a DVD the MVR Forum had on handling big tyres. HSE's MVR website has a page on wheel & tyre explosions that includes manual handling information. http://www.hse.gov.uk/mvr/issues/wheel-and-tyres.htm</p>	

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	<p>How to proceed with the DVD's was discussed and it was agreed that each Working Group would have this as an agenda item at their next meeting and a member would be nominated to report back to the next TRISAG Steering Group meeting. Mr Seymour agreed to start the ball rolling within HSE to hand the DVD's over to industry so the paperwork is in place prior to the Working Groups discussing what they what to do with the DVD's as the HSE process can be lengthy.</p>	<p>It was agreed that each Working Group would discuss the manual handling DVD's as an agenda item at their next meetings and a WG member would be nominated to report back to the next TRISAG Steering Group meeting.</p> <p>Mr Seymour agreed to start the ball rolling within HSE to hand the DVD's over to industry so the paperwork is in place prior to the Working Groups discussing what they wish to do with the DVD's.</p>
5	<p><u>Feedback from HSE's Occupational Hygiene Unit on WATCH Committee Meeting – John McAlinden</u></p> <p>John McAlinden provided a brief update to the meeting of the recent consideration by WATCH of papers commissioned by the EU for: (a) rubber dust and fume; and, (b) MbOCA, to inform the setting of exposure limits within the context of revisions to the Carcinogens and Mutagens Directive. The views from WATCH were:</p> <ul style="list-style-type: none"> • Rubber dust and fume - given the number of important issues raised, WATCH concluded that it should revisit 'rubber dust and fume' in more detail at the next meeting (Feb 2013). Discussion should be facilitated by having other key individuals and information available. • MbOCA - WATCH concluded that for a substance of these characteristics, management of dermal exposure is the appropriate focus of attention; alongside this, potential airborne exposure seems to be a relatively minor issue that should not become a diversion from considering potential dermal exposure and controlling it. The toxicology information presented seems reasonable - the data relating to a number of cancers having being observed in humans seems not to be robust. In terms of exposure there is evidence that control can be secured such that biological monitoring values of 5 micromoles/mol creatinine or less are achievable with good management practice, but there is evidence that this is not always achieved. Crucially, WATCH cannot see how the Carcinogens and Mutagens Directive can 	

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	<p>accommodate the biological monitoring analysis being converted to an EU-wide binding regulatory standard - this general issue needs to be clarified before it is worth considering the value of any potential exposure standard.</p> <p>These are draft conclusions and will not be approved by WATCH until the next meeting, scheduled for February 2013.</p>	
6	<p><u>Multiple Myeloma – Clarification</u> The subject of increased multiple myelomas was first discussed at several meetings of RUBIAC in 2006 and 2007. Sections of the minutes of these meetings were discussed. Mr Dost was able to help with some clarification. He advised that two other studies had also noted this excess and that it was possibly caused by exposure to solvents, in particular benzene. He confirmed that this was a subject for further research and was being taken forward by the ETRMA study, this due to be completed in 2014.</p>	
7	<p><u>NEWS FROM HSE – Cliff Seymour</u></p> <ul style="list-style-type: none"> • Tread Safely Booklet – There was a general discussion on the future ownership of this document. It was agreed by all present that the option for this material to be passed to industry should be pursued. Mr Seymour said he would now take this forward and obtain HSE clearance for it to be owned by industry. • The new rubber webpages are nearly complete and Mr Seymour said he would send a link to members when they are live or a test bed is available. • Maintenance Workshop feedback. Dr Dost gave a brief synopsis to the background of the seminars, which involved mechanical engineers from HSE. Mr Seymour agreed to send presentation to members from the Maintenance Workshops and agreed to ask HSE's Mechanical Engineers if they could present at a future one in Stoke on Trent. Dr Dost agreed to send the previous course materials to Mr Seymour. • Mr Seymour gave an update on tyre recycling visits and discussed the possibility of industry funding further visits. Mr Taylor questioned why his organisation had not been involved in arranging the visits. Mr Seymour said TRA would be involved in any future visits but that it had been HSL who had arranged the previous visit, not HSE. • Pirelli fatality at an autoclave was discussed. An alert had been sent to members 	<p>Mr Seymour said he would send a link to members when the rubber webpages are live or a test bed is available. Mr Seymour agreed to send presentation to members from the Maintenance Workshops. Dr Dost agreed to send the previous maintenance workshop course papers to Mr Seymour.</p>

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	giving basic information on the accident and advising that the guidance given in PM73(rev3) <i>Safety requirements for autoclaves</i> was followed.	
8	<u>Cross Industry Project</u> This had been covered in the meeting.	
9	<u>Clarification of Affiliation of member associations to Working Groups.</u> Mr Willson wished to clarify that the relevant trade associations and bodies were attending the correct Working Group. Mr Steve Breckons acts as a facilitator between WG1 & WG2	
10	<u>Clarification of HSE policy on future maintenance and ownership of RUBIAC Guidance.</u> This had been covered earlier in the meeting and the Chair explained the process for documents being handed to industry for them to have ownership.	
11	<u>Amended Terms of Reference</u> The final draft had been sent to members and it was agreed. A new version of the Terms of Reference would be sent with the minutes of the meeting. Mrs Drammeh agreed to ensure all minutes from all meetings were sent to members of all groups.	A copy of the updated Terms of Reference document to be sent with the minutes of the meeting. Mrs Drammeh agreed to ensure all minutes from all meetings were sent to members of all groups.
12	<u>AOB</u> <ul style="list-style-type: none"> • FFI began on October 1st. New guidance is available from HSE. http://www.hse.gov.uk/pubns/hse47.htm • You & Mboca – revised guidance. Dr Dost awaiting response from Mr Hudspith & Unions. Mr Hudspith said he would respond. • Cogent Training running process safety courses. Mr Dorken said these courses were aimed at COMAH sites but would send Mrs Drammeh details of the courses for distribution to members. 	Mr Hudspith to respond to Dr Dost's request for comment on You & Mboca guidance. Mr Dorken to send Mrs Drammeh details of process safety courses for distribution to members – Done.
13	<u>Dates & Venues for next meetings</u>	

	Notes	Actions Agreed
	<p>The following was agreed:</p> <p>Thursday 25th April 2013 - Lunch at 1200, meeting to commence at 1230.</p> <p>Wednesday 16th October 2013 - Coffee at 0930, meeting to commence 1000.</p> <p>At: The Tribunal Service Offices, 54 Hagley Road, Birmingham B16 8PE</p>	