

Open Government status: Fully Open	Agenda Number: TRISAG 7
	Meeting Date: 16th October 2013
Intranet embargo: None	Type of Paper: Agenda

**TRISAG
(TYRE & RUBBER INDUSTRY SAFETY ACTION GROUP)
STEERING COMMITTEE AGENDA**

Wednesday 16th October 2013 at 10.30

Tribunals Service, 54 Hagley Road, Birmingham B16 8PE

1	Welcome, formalities, introduction and apologies for absence	Richard Morgan - Chair
2	Minutes of last meeting (25 th April 2013), actions and matters arising	Richard Morgan - Chair
3	Minutes of WG1 - feedback, actions & matters arising	Dave Tovey - Chair of WG1
4	Minutes of WG2 – feedback, actions & matters arising	Richard Edy - Chair of WG2
5	WG1 & WG2: Progress report on adoption and update of HSE tyre-industry specific guidance	Graham Wilson
6	WG1: process for developing work plans for 2014 & framework of topics to be addressed	Dave Tovey – Chair of WG1
7	Feedback from HSE <ul style="list-style-type: none"> • Calender SIM update • Invitation to participate in joint paper on exposure to rubber process dust and fume 	Cliff Seymour, Secretary
8	Update on analysis methods for rubber dust and fume	John McAlinden/Graham Willson/Cliff Seymour

9	<p>Steering Group strategic direction role</p> <ul style="list-style-type: none"> • Are the current tasks of the WGs the correct priorities? • Are the WGs dealing with these tasks effectively? • Are there any new priorities/tasks for the WGs? • Are the WGs adequately resourced? • Are there any improvements required in the current way of working? • Any other strategy/direction issues for TRISAG? • How frequently should the Steering Group meet? 	
10		
	<p>AOB Invitation to submit agenda items to next meeting</p>	Chair & All
	<p>Date & location for next meeting: w/c 7 April 2014 or w/c 28 April 2014 (w/c 14 & 21 are Easter school holidays)</p>	All