

**MINUTES OF THE TWENTY- NINTH MEETING OF THE
TEXTILES INDUSTRY ADVISORY COMMITTEE
HELD ON 11th OCTOBER 2005 AT
CONFEDERATION OF BRITISH WOOL TEXTILES, MERRYDALE HOUSE,
ROYDSDALE WAY, BRADFORD BD4 6SB**

Present

Mr Roger Johnson (Chairman)
Mr Paul Gates
Mr Robert Sneddon
Mr Alan Edmond
Ms Elaine Davies
Mr Stephen Walsh

Ms Anne Carvell
Ms Maureen Kingman
Mr Steven Kay
Mrs Wendie Drammeh

Representing

Confederation of British Wool Textiles
Community Union
Community Union
Community Union
British Footwear Association
Lancashire Textile Manufacturers
Association

British Clothing Industry Association
Secretary
HSE
Minutes Secretary

Apologies

Mr Peter Booth – TGWU
Mr Clive Champion - BLC
Mr Huw Jones – Knitting Industries
Federation

SUMMARY OF ACTIONS AGREED:

1	(Min 2.6) To carry forward action by Mr Champion regarding placing article in BLC's newsletter on launch of Noise Toolbox Talk
2	(Min 2.9) Mr Edmond to speak to Mr Champion regarding nominee for MSD Steering Group.
3	(Min 2.10) Mr Kay to prepare report on prosecutions for subsequent meetings.
4	(Min 3.1) Secretary to speak with Mr Huw Jones about taking the position of Committee Chairman from October 2006.
5	(Min 3.2) Secretary to amend paper 23/03/3 to reflect Committee's view on selection of the Committee chair.
6	(Min 4.1) Secretary to liaise with Mr Walsh on date for Open Meeting
7	(Min 6.3) Secretary to include discussion of future work on agenda for

	next meeting
8	(Min 8.1) Mr Gates to contact Skillfast to set up meeting to discuss funding for training and possibility of joint initiative on reaching out to ethnic businesses.
9	(Min 7.1) Mr Johnson to distribute USDAW's Risk Mapping Document.
10	(Min 8.2) Secretary to make a 'report from Skillfast' a standing agenda item.
11	(Min 9.1) Mr Gates to seek nomination of a representative from the carpet industry.

1.0 CHAIRMAN'S INTRODUCTION

- 1.1 The Chairman welcomed members to the reconstituted committee under the new title, TEXIAC – the advisory committee for health and safety in the textiles, apparel, footwear and leather industries.
- 1.2 Apologies had been received from: Huw Jones, Peter Booth and Clive Champion. Valedictory letters had been sent to Jeff Beardsley and Nick Halton who had both resigned from the committee.
- 1.3 The Secretary reported that the case for reconstitution had been convincing but the Commission felt that the membership of the Committee did not reflect the ethnic make-up of the industry. This issue was discussed at item 8.
- 1.4 There were six new Committee members: Huw Jones, Robert Sneddon, Elaine Davies, Clive Champion, Peter Booth and Alan Edmond. The CBWT and TUC had been asked for nominations to fill the five vacancies on the Committee.

2.0 MINUTES OF, ACTIONS AND MATTERS ARISING FROM, THE 28TH MEETING OF TEXIAC HELD ON 16TH MARCH 2005 AT LEICESTER TIGERS, WELFORD ROAD, LEICESTER

- 2.1 Two alterations were made to the minutes; apologies had been received from Peter Booth but were omitted and Robert Sneddon and David Bosworth's names had been omitted from the proposed steering group on MSD.

The amended Minutes were agreed.

Actions and matters arising:

- 2.2 **Mrs Drammeh** to send out website details to access HSE's GAP 2 Document – discharged.
- 2.3 **Secretary** to submit nomination of Alan Edmond to CACTUS Committee – discharged.
- 2.4 **Mr Gates** to lobby Jane Kennedy MP on reconstitution - Mr Gates had been prevented from doing this as a General Election had been called.
- 2.5 **Mr Gates** to approach Skillfast for help to train personnel to carry out

noise risk assessments - this was discussed at item 8.

- 2.6 **Mr Champion** to put article in BLC's newsletter on launch of Noise Toolbox Talk. Mr Champion was not in attendance, item to be carried to next meeting.
- 2.7 **Ms Davies and Mr Gates** to promote Noise Toolbox Talk on their websites – discharged.
- 2.8 **Secretary** to speak with Mr Sneddon about promoting European Health and Safety Week and distribute the dates of the week to members – discharged.
- 2.9 **Mr Champion** agreed to seek a nominee for steering group on MSD – no progress to report. Mr Edmonds agreed to speak with Mr Champion.
- 2.10 **Mr Kay** to send out update on incidents and publications - this had not been done. The Secretary explained that HSE's Revitalising Network would now be taking on this task. After a general discussion on the value of Mr Kay's quarterly report it was agreed that Mr Kay would continue to provide a report on prosecutions in the textiles industry.
- 2.11 **Mrs Drammeh** to speak with Mr Walsh on suggestions for next open meeting – discharged.

3.0 CHAIR'S SUCCESSOR

- 3.1 The Secretary advised that according to the protocol for selecting the chair set out in Paper 23/03/3 (rev) the successor to Mr Johnson should come from the trades union side. However, speaking on behalf of the trades' union members, Mr Gates felt that tripartite committees should be industry led to demonstrate employers' commitment to health and safety. Further the Chair should have specific experience in health and safety. Ms Carvell said that she had been aware of the trade union feeling and had taken the initiative to canvass Huw Jones. She outlined his background and experience and there was general agreement on Mr Jones' suitability. Mrs Carvell reported that Mr Jones had expressed interest in taking up the Chair but would like to attend a couple of meetings before agreeing to the role. The Secretary agreed to speak to Mr Jones about him becoming Chair of the Committee from October 2006. Mr Gates agreed to take the Chair in the interim.
- 3.2 It was also agreed that paper 23/03/3 would be altered to reflect the view of the committee.
- 3.3 Mr Gates led a vote of thanks to the outgoing chair.

4.0 POSTPONEMENT OF OPEN MEETING

4.1 It was agreed that the Open Meeting would be held in May 2006 in the Lancashire area at a date to be confirmed.

5.0 INDUSTRY REPORTS

5.1 Footwear and Leather Industry Health & Safety Committee

Mrs Davies reported that the joint Annual Conference with the Leather Producing Industries' Health and Safety Committee would be held on 8th November. The main topic would be 'noise'.

Mr Edmond reported that the Leather sub-committee was preparing guidance on 'noise' and that 'slips and trips', pneumatic tools and MSD were likely to be future work items.

Mr Edmond also reported that he had attended two meetings of the HSE's CACTUS steering group which is preparing new health and safety guidance on warehousing.

5.2 Knitting, Dyeing and Lace making Industries Health and Safety Committee

Mr Sneddon said that the AGM was to be held on 26th October on the theme of 'noise' to coincide with European Health and Safety Week.

5.3 Lancashire Textile Manufacturers' Association

Mr Walsh reported on the activities of the Health and Safety group.

5.4 Wool Industry Health and Safety Committee

Mr Johnson reported on the take-up of the CBWT's minimum health and safety requirements scheme.

6.0 TEXIAC WORKPLAN – REVIEW OF PROGRESS AND DISCUSSION OF FUTURE WORK

6.1 Work Item 1 –TEXIAC WG on reducing Noise Induced Hearing Loss.

Work was continuing to adapt the guidance developed by the Working Group for HSE's textiles website.

6.2 Work Item 2 - Tackling Top 5 causes of MSD in Textiles, Clothing, Footwear and Leather Industries

Mr Kay reported that funding has been agreed for filming good practice examples of manual handling for HSE's textiles webpages and arrangements were underway. It was proposed that the web pages be launched at the Open Meeting in May 2006.

6.3 Ms Kingman circulated a breakdown of accident statistics for the various industries in the textiles sector and advised that efforts to achieve the PSA target reductions might be best directed to the categories 'finishing of textiles (which included dyeing), carpets and

'other textiles' which encompassed narrow fabric manufacturing.

It was agreed this topic would be further pursued at the next meeting in January.

7.0 SLIPS AND TRIPS CAMPAIGN

7.1 Ms Kingman outlined HSE's Slips and Trips campaign launched at the beginning of October. Stakeholder packs were available for members to take from the meeting. Mr Johnson spoke about USDAW's risk mapping for slips and trips and agreed to circulate it to members after the meeting.

8.0 SUPPORT FROM SKILLFAST FOR HEALTH AND SAFETY TRAINING

8.1 Mr Gates agreed to set up a meeting with Skillfast to discuss funding for health and safety training and to explore the possibility of a joint initiative with Skillfast to engage ethnic businesses.

8.2 It was agreed that a report from Skillfast would revert to being a standing agenda item.

9.0 ANY OTHER BUSINESS

9.1 Mr Gates offered to look into securing a nomination to the Committee from the carpet industry.

9.2 BS EN ISO 10821:2005 on the safety of industrial sewing machines had been published.

10.0 DATES AND VENUES OF FUTURE MEETINGS

Committee Meeting – 10th January 2006 at Marshalls Mill, Leeds

Open Meeting – 10th or 17th May 2006 venue to be confirmed.

Committee Meeting – 10th October 2006 at HSE's Nottingham Office.