

HSC Small Business Trade Association Forum

Tuesday 25 October 2005
In the Globe Room, Rose Court, 2 Southwark Bridge

Agenda

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|----------|---|--------------------|
| 1 | Introductions and apologies | 2.00 – 2.05 |
| | Approval of Minutes from July Meeting | |
| | Judith Donovan, Chair | |
| 2 | Better Regulation | 2.05 - 2.20 |
| | Teresa Quinn, Better Regulation Team | |
| 3 | HSE's publications strategy | 2.20- 2.55 |
| | John Lack, Communications Delivery Service | |
| 4 | Revision of 'Essentials' | 2.55 – 3.15 |
| | Peter Mullins, Operational Policy Unit | |
| 5 | Members' opportunity to raise 'hot' topics | 3.15 - 3.25 |
| | Judith Donovan, Chair | |
| 6 | Influencing small business | 3.25 – 3.40 |
| | Debra Humphries, Business Involvement Programme | |
| 7 | Forward Look | 3.40 – 3.45 |
| | Judith Donovan, Chair | |
| 8 | AOB | 3.45 – 3.50 |
| | Judith Donovan, Chair | |
| 9 | Meeting round up | 3.50 – 4.00 |
| | Judith Donovan, Chair | |

Papers for information

Information to support agenda items

Communications Update and Update on previous Forum items