

HSC Small Business Trade Association Forum

Tuesday 17 January 2006
In the Hope Room, Rose Court, 2 Southwark Bridge
starting at 2.00pm

Agenda

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| 1 | Introductions and apologies
Judith Donovan, Chairman | 2.00 – 2.05 |
| 2 | Minutes of the last meeting
Judith Donovan, Chairman

Forum members are invited to agree the minutes of the last meeting and note developments. | 2.05 – 2.10 |
| 3 | Sensible Risk Assessment
Steve Pointer, Risk Policy Manager, HSE strategy

For information and discussion: a brief presentation and discussion of recent work in HSE to set out the principles of sensible risk management and updating of guidance. | 2.10 – 2.40 |
| 4 | Health and Safety ‘Proof of competence’
Paul Reeve, Electrical Contractors Association (new Forum member).

An overview of a recent joint initiative with HSE. | 2.40 – 2.55 |
| 5 | Workplace Health Connect
Elizabeth Gyngell, Head of Better Health at Work Division, HSE.

For information. A pilot initiative to support Occupational Health in small firms. | 2.55 – 3.25 |
| 6 | Better Business promotion campaign
Max Howard, Communications Directorate

For information: details of the HSE's better business for small business campaign which launched 10 January | 3.25 – 3.40 |
| 7 | Members’ Opportunity to raise ‘hot’ topics
Judith Donovan, Chairman | 3.40 – 3.50 |

8 AOB 3.50 – 3.55

9 Meeting round up and close 3.55 – 4.00

Judith Donovan, Chairman

Forum members are invited to stay for coffee after the meeting to allow informal discussion and networking.

From 4pm