

# HSC Small Business Trade Association Forum

Tuesday 11 April 2006  
In the Hope Room, Rose Court, 2 Southwark Bridge  
starting at 2.00pm

## Agenda

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| <b>1</b> | <b>Introductions and apologies</b><br>Judith Donovan, Chairman  | <b>2.00 – 2.05</b> |
| <b>2</b> | <b>Minutes of the last meeting</b><br>Judith Donovan, Chairman<br><br>Forum members are invited to agree the minutes of the last meeting and note developments.   | <b>2.05 – 2.10</b> |
| <b>3</b> | <b>An introduction to HSE's Chief Executive</b>   | <b>2.10 – 2.20</b> |
| <b>4</b> | <b>Results of the external evaluation of the Forum</b><br>John Sergeant, Navigator Research, will present the key findings of the recent evaluation of the Forum, one year in to its existence.<br><br>Judith Donovan will chair a discussion of issues raised.   | <b>2.20 – 2.35</b> |
| <b>5</b> | <b>Directors' duties on health and safety</b><br>Feedback on stakeholder discussion to date on possible legislative proposals to strengthen requirements on directors to take account of health and safety and further opportunity to input SME views.<br>Jenny Eastabrook, Director Cross-Cutting Interventions Division | <b>2.35 – 3.00</b> |
| <b>6</b> | <b>Alternative penalties on health and safety</b><br>Presentation and discussion of HSE's work on alternative penalties.<br>Jonathan Russell, Deputy Director Cross-Cutting Interventions Division  | <b>3.00 – 3.25</b> |
| <b>7</b> | <b>Proposed duties on one-off/occasional construction clients</b><br>An update on work to amend the Construction and Design Management Regulations<br>Richard Boland, Construction Policy Unit  | <b>3.25 – 3.35</b> |
| <b>8</b> | <b>Members' Opportunity to raise 'hot' topics</b><br>Judith Donovan, Chairman   | <b>3.35 – 3.45</b> |

**9      AOB      3.45 – 3.50**

**10      Meeting round up and close      3.50 – 4.00**  
Judith Donovan, Chairman

**Forum members are invited to stay for coffee after the meeting to allow informal discussion and networking.      From 4pm**

**Papers attached:**

Update paper covering:

- Items raised at recent meetings
- Updates on HSE policy development
- Practical tools and guidance
- Upcoming campaigns