

Rubber Industry Advisory Committee (RUBIAC)

Minutes of the 75th meeting of RUBIAC of July 2nd 2008 at Goodyear Dunlop Tyre Fort, Birmingham.

| Present | Representing | | | | | | | | | |
|--|-------------------------|---------------|-------------|---------------|---------------|--------------|--|-------------|--------------|--|
| Mr K Cambell | GMB | | | | | | | | | |
| Dr A Dost | BTMA & BRPPA | | | | | | | | | |
| Mr I Ellison | HSE | | | | | | | | | |
| Mr D Green | Goodyear Dunlop | | | | | | | | | |
| Mr S Hinks | Pirelli | | | | | | | | | |
| Mr R A Hudspith | Unite | | | | | | | | | |
| Mr G King | HSE | | | | | | | | | |
| Mr J McAlinden | HSE | | | | | | | | | |
| Mr S Mills | Hull City Council | | | | | | | | | |
| Ms T Oliva | HSE – Minutes secretary | | | | | | | | | |
| Mrs S Rank | HSE - Secretary | | | | | | | | | |
| Mr J Reed | Unite | | | | | | | | | |
| Mr S Steele | Unite | | | | | | | | | |
| Mr D Tovey | CBI - Michelin | | | | | | | | | |
| Mr D Wilson | CBI | | | | | | | | | |
| Mr P Woolgar | HSE - Chair | | | | | | | | | |
| <p><u>Apologies</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Terry Aston</td> <td style="width: 33%;">Anne Rayner</td> <td style="width: 33%;">Robert Taylor</td> </tr> <tr> <td>James Barrett</td> <td>Martin Smith</td> <td></td> </tr> <tr> <td>Richard Edy</td> <td>Peter Taylor</td> <td></td> </tr> </table> | | Terry Aston | Anne Rayner | Robert Taylor | James Barrett | Martin Smith | | Richard Edy | Peter Taylor | |
| Terry Aston | Anne Rayner | Robert Taylor | | | | | | | | |
| James Barrett | Martin Smith | | | | | | | | | |
| Richard Edy | Peter Taylor | | | | | | | | | |

List of agreed actions

| No | Action | By whom | Date By |
|-------|---|------------------------|-----------------------|
| 4.4 | RUBIAC members will be notified when report is available. | Secretary | When report available |
| 5a(1) | Rubber fume – working group to discuss the possibility of placing the results on the website. | Dr Dost / Mr McAlinden | Next meeting |
| 5b | Fume exposed data for RMA members to be collected. | Mr Wilson | Next meeting |
| 5c | ITMA statistics to be compiled | Mr Taylor | Next meeting |
| 5d | Contact NDTA | Secretary | Next meeting |
| 5e | Position paper to be updated to reflect committees | Secretary | Next meeting |

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| | discussion | | |
| 5g | <p>Tyre handling project – consideration to be given to how the project could encompass worker involvement.</p> <p>Releasing lessons learned from fatal and serious accidents to industry - Previous action to be discussed with Mr Barrett.</p> <p>Letter to Judith Hackitt</p> | <p>Secretary</p> <p>Secretary</p> <p>Mr Hudspith</p> | <p>After next project mtg</p> <p>Next meeting</p> <p>Next meeting</p> |
| 6 | <p>HSE LEV interventions project to be summarised and circulated to the committee</p> <p>MBOCA follow-up study - Report back at next meeting</p> | <p>Secretary</p> <p>Mr McAlinden</p> | <p>Next meeting</p> <p>Next meeting</p> |
| 7 | Cancer statement - Priti Shah (HSE) to be invited to join the working group. | Secretary | July 2008 |
| 8 | Spontaneous heating of piled tyre shred and rubber crumb - Source of information to be clarified. | Mr King | Next meeting |

| No | DISCUSSED | ACTION AGREED | BY WHOM | BY WHEN |
|------------|---|---|----------------|--------------------------------|
| 1 | INTRODUCTION | | | |
| 1.1 | The Chair thanked Mr Green for providing the venue and hospitality for the meeting. | - | - | - |
| 2 | APOLOGIES FOR ABSENCE | | | |
| 2.1 | Apologies were received from: Mr Aston, Mr Barrett, Ms Rayner, Mr Smith, Mr P Taylor and Mr R Taylor. | - | - | - |
| 3 | MINUTES OF THE MEETING APRIL 9TH 2008 | | | |
| 3.1 | Minutes of the previous meeting were approved. | - | - | - |
| 4 | MATTERS ARISING | | | |
| 4.1 | <i>(min 5) Position paper</i> Note. Secretary will produce a position paper summarising the progress reported by stakeholders in each sector in implementing the RUBIAC strategy. Update – paper circulated with pack. | Prepare summary position paper and circulate with minutes (May 2008). | Secretary | Action completed - Discharged |
| 4.2 | <i>(min 5a-(2)) BTMA</i> At the previous meeting Dr Dost provided statistics showing a 20% increase in the number of reported accidents. | The BTMA APWP Party to pursue at its next meeting (May 2008). | BTMAs APWP | On-agenda - Item 5a Discharged |
| 4.3 | <i>(Min 5d) NDTA</i> No report. Secretary plans to meet NDTA representatives to find out what action they are taking to implement Rubbing Out the Risks in their sector, to offer support and request a written progress report. | Secretary to seek meeting with NDTA Representatives. | Secretary | On agenda – Item 5g Discharged |
| 4.4 | <i>(Min 5g) Research - Securing loads on curtain-sided vehicles</i> Update – Mr King reported that the draft report from the research contractors is currently being reviewed internally. Once approved by HSE management this will be published on the HSE website. RUBIAC members will be notified when report is available.. | RUBIAC members will be notified when report is available.. | Secretary | On completion of reports |
| 5 | RUBBING OUT THE RISKS STRATEGY. PARTNERS' PROGRESS REPORTS | | | |
| 5a- | BTMA | Rubber fume – working group to | Dr Dost / Mr | Next |

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| (1) | BTMA had provided a written progress report. Attached as annex 1 of these minutes. Dr Dost highlighted the main items in the report. | discuss the possibility of placing the results on the website. | McAlinden | meeting |
| 5a-(2) | BRPPA BRPPA had provided a written progress report. Attached as annex 2 of these minutes. Dr Dost highlighted the main items in the report. | - | - | - |
| 5b | RMA No report. Mr Wilson provided the committee with an update. Of the 17 companies in the last report, 15 have responded with incident data, 2 have reported no incidents. 9 incidents were reported (2007 2 nd period) – Injury rate 1052 per 100,000 They are not able to provide meaningful data for working days lost or slips and trips. Mr Wilson informed the committee that fume exposure is higher for the retread industry in comparison to new tyre manufacture. | Data to be collected. | Mr Wilson | Next meeting |
| 5c | ITMA No report. Dr Dost reported that the statistics will be provided at the next meeting. | Statistics to be compiled | Mr Taylor | Next meeting |
| 5d | NTDA The Secretary has spoken with NTDA and provided the committee with details received from Mr Richard Edy: <ul style="list-style-type: none"> ▪ 4 meetings were held in May 2008 focusing on corporate manslaughter ▪ A new best practice depot manual has been produced for members ▪ Mr Edy has been attending the MVR meetings ▪ NTDA are having some difficulties collecting incident data It was agreed the Secretary would contact NTDA to establish if they need further support in collecting data and to encourage them to continue their participation with RUBIAC. | Contact NTDA | Secretary | Next meeting |
| 5e | TRA Mr P Taylor sent his apologies to the committee. TRA had provided a written progress report. Attached as annex 3 of these minutes. Dr Dost highlighted the main items in the | - | - | - |

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| | <p>report.</p> <p>Discussion moved back to the difficulties some sectors within RUBIAC experience in data collection:</p> <ul style="list-style-type: none"> ▪ It was suggested to gauge the extent of the issue that the sectors experiencing difficulties should provide the committee with details of the number of sites and employees. ▪ Dr Dost was keen for the committee to receive feedback from the 'shop floor' on how the RUBIAC strategy is being disseminated throughout member companies and what the impact has been on working conditions. <p>The Chair suggested that the issues raised should be treated as learning points and tackled by the committee when planning the RUBIAC 2009 strategy.</p> | <p>Position paper to be updated to reflect committees discussion</p> | <p>Secretary</p> | <p>Next meeting</p> |
| <p>5f</p> | <p>Trade Unions</p> <p>Mr Hudspith expressed his disappointment at the lack of statistical evidence from some sectors within RUBIAC.</p> | <p>-</p> | <p>-</p> | <p>-</p> |
| <p>5g</p> | <p>HSE</p> <p>HSE is planning a 2-phased 'Tyre handling and distribution' project.</p> <ul style="list-style-type: none"> ▪ 1st phase (awareness) includes 4 half day seminars which are planned for later in the year, covering - guidance, MAC tool, case studies and RUBIAC. ▪ 2nd phase – enforcement campaign. <p>The Secretary will keep the committee informed of developments.</p> <p>HSE is looking at RIDDOR statistics to try and isolate those occurring during tyre handling processes.</p> <p>The Chair made the committee aware of a fatal incident in the rubber industry. One of the contributory factors was insufficient maintenance and planning. Approximately 50% of incidents occurring in Manufacturing are due to the movement of heavy loads. The Chair is currently looking across the board to establish if this issue is widespread or isolated.</p> | <p>Secretary to look into how the project could encompass worker involvement.</p> <p>-</p> | <p>Secretary</p> | <p>After next Tyre handling project meeting</p> |

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| | <p>Mr Hudspith raised an item discussed at the previous meeting (9 April 2008 - Min 5g) regarding the 'issue of alerting employers in the industry about the lessons learned from circumstances of fatal and serious accidents', and asked the Chair if there had been any progress.</p> <p>Mr Hudspith will be writing to Judith Hackitt about the issue.</p> <p>It was agreed that RUBIAC would revisit this once a response had been received from Judith Hackitt.</p> | <p>Previous action to be discussed with Mr Barrett.</p> <p>Letter to Judith Hackitt</p> | <p>Secretary</p> <p>Mr Hudspith</p> | <p>Next meeting</p> <p>Next meeting</p> |
| 6 | <p>Update on HSE Disease Reduction Program</p> <p>Mr McAlinden presented to the committee:</p> <ul style="list-style-type: none"> ▪ The outcomes of the June 2008 stakeholder workshop ▪ A recap of the 2007 survey of general rubber goods (GRG) sites ▪ MbOCA <p>GRG 2007 Survey</p> <p>Discussion then followed on how the recommendations in the report could be taken forward and disseminated to the industry:</p> <ul style="list-style-type: none"> ▪ Promote improvement of COSHH assessments ▪ Update COSHH essentials sheets ▪ Promote efficient LEV (extraction, design, maintenance, etc) ▪ Raise industries awareness of the HSE LEV enforcement projects <p>http://www.hse.gov.uk/foi/internalops/sectors/manuf/030805.htm</p> <p>It was agreed by the committee this item will be placed on the agenda for discussion at the next meeting as to how the recommendations can directly feed into the RUBIAC 2009 strategy.</p> <p>MbOCA 2005 follow-up study</p> <p>1st pilot of visits have been completed. Follow-up visits are due to take place in July/August with a view to complete in September. Results are expected during October / November 2008.</p> | <p>HSE LEV interventions project to be summarised and circulated to the committee</p> <p>Report back at next meeting</p> | <p>Secretary</p> <p>Mr McAlinden</p> | <p>Next meeting</p> <p>Next meeting</p> |
| 7 | <p>Draft cancer statement for MbOCA</p> | | | |

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| | The Chair thanked Dr Dost for producing the first draft of the 'RUBIAC statement on occupation cancer in MbOCA users'. It was agreed by the committee that a small working group would be formed to finalise the statement. Dr Dost and Mr Hudspith agreed to take this forward. | Priti Shah (HSE) to be invited to join the working group. | Secretary | July 2008 |
| 8 | AOB Spontaneous heating of piled tyre shred and rubber crumb Dr Dost asked HSE to clarify the source of the evidence contained in the briefing note. | Source of information to be clarified. | Mr King | Next meeting |
| 9 | Next Meeting 3 rd December 2008, HSE Nottingham (TBC) | | | |