

**MINUTES OF THE 76th MEETING OF THE
PRINTING INDUSTRY ADVISORY COMMITTEE
Held on 23rd June 2005 at
Quorn Grange Hotel, Quorn, Leicestershire**

Present

James Barrett
Bud Hudspith
Ian Wilcock
Paul Larkin
Dale Wallis
Gary Marshall
George McIntyre
Terri Miller
Dick Barker
Tom Usher
James Bunn
Maureen Kingman
Ian Hobson
Wendie Drammeh

APOLOGIES

Dave Blanchard – British Coatings Federation
Phillip Adams - BPIF (Field Group)

Representing

HSE - Chair
AMICUS
Heidelberg Graphic Equipment
The Newspaper Society
BPIF
BPIF (Polestar Group)
NUJ
AMICUS
AMICUS
AMICUS
HSL - Ergonomist
HSE – Secretary
HSE – Manufacturing Sector
HSE - Minutes Secretary

OBSERVERS

Paul Machin – PICON and SPA

Phil Chambers – Strategic Safety Systems (Associate advisor for BPIF)
David Hoy - NPA (Trinity Mirror Group)
Mick McGilly – Westferry Printers
Phillip Doe - AMICUS
Andrew Moore – HSE EMAS

Summary of actions agreed:

- 1) **(Min 2.2) Chairman** to send valedictory letter to Mr E Barker
- 2) **(Min 3.6) Mr Hudspith** to provide copy of USDAW Mapping exercise for distribution.
- 3) **(Min 5.3) Secretary** to distribute Backs! Stakeholder Packs to members.
- 4) **(Min 5.3) Secretary** to distribute copy of Mr Bunn's presentation with draft report on the ULD initiative in printers to Members.
- 5) **(Min 5.5) Secretary** to liaise with HSE's Project Manager for the Slips and Trips campaign on PIAC's contribution to the campaign.

- 6) **(Min 6.1) Secretary** to look into the possibility of putting the Printing Health & Safety Training Package on the HSE printing website.
- 7) **(Min 6.2) Members** to give comments on safety knives to Mr Hudspith.
- 8) **(Min 6.3) Members** to submit comments on revised UV Protocol to Secretary by 8th July 2005.

1.0 CHAIRMAN'S INTRODUCTION

- 1.1 The Chairman welcomed members and thanked Amicus for their hospitality in hosting the meeting.
- 1.2 He introduced Dr Andrew Moore, Senior Employment Medical Advisor, who was leading the EMAS project on Work related upper limb disorders (WRULDs) in printers and James Bunn, an Ergonomist from HSE's Health and Safety Laboratory, who was to present a report.

2.0 APOLOGIES

- 2.1 Apologies had been received received from Dave Blanchard and Philip Adams.
- 2.2 The Chairman announced that Mr E Barker had resigned from the committee as he had left the printing industry. A valedictory letter would be sent.

3.0 MINUTES OF LAST MEETING AND MATTERS ARISING

- 3.1 The minutes were agreed.
- 3.2 (Min 2.1) Secretary had sent valedictory letter to Dr Gallagher – item discharged.
- 3.3 (Min 4.1) All members had sent biographies – item discharged.
- 3.4 (Min 4.3) PIAC Annual Report now on website – item discharged.
- 3.5 (Min 5.1) Slips & Trips presentation distributed – item discharged.
- 3.6 (Min 5.2) Mr Hudspith explained that AMICUS proposed to support the HSE's Slips and Trips campaign to be held later in the year. He also said USDAW had given permission for their mapping exercise to be used and agreed to submit this for distribution to members.
- 3.7 (Min 5.3) Slips & trips campaign – to be discussed at item 5.
- 3.8 (Min 6.1) Evaluation questionnaire for printers packs – to be discussed at item 5.

- 3.9 (Min 6.2) HSE leaflet on lifting aids had been distributed to members. Item discharged.
- 3.10 (Min 6.6) Dermatitis presentation & RADTECH presentations had been distributed. Item discharged.
- 3.11 (Min 7.1) Guidance on mobile phones in the workplace. Secretary sourced information from Department of Health website and had sent it to Mr Larkin. Item discharged.
- 3.12 (Min 7.2) PIAC Open Meeting would be held in Wolverhampton. Item discharged.
- 3.13 (Min 7.3) Submitted comments on the draft guidance for folding box multi-point had been sent to the Corrugated Packaging Association. Item discharged.
- 3.14 (Min 7.4) Winding Machine information had been sent to members. Item discharged.

4.0 RECONSTITUTION PROGRESS

- 4.1 Secretary explained that although a decision had not been reached, she was optimistic that the Committee would be reconstituted.

5.0 PROGRESS ON WORKBLOCKS

5.1 Workblock 1: Printers Packs

Mr Wallis said that BPIF continued to distribute the packs at visits to printers. He found them useful and stimulated discussion but the quality of the printing on the packs was poor. Mr Hudspith explained that AMICUS had not yet distributed their packs but that work had started on training safety representatives to deliver the packs.

5.2 Workblock 2: Manual Handling

Mr Hobson advised that the videos of good practice manual handling solutions were being tested and were due to be launched on the HSE Printing website within the week.

5.3 Workblock 3: ULDs in Printing Industry Initiative

The second year of the EMAS project was to be incorporated into the Backs! 2005 initiative to take place in June/July 2005. A minimum of 42 enforcement visits would be made to large and medium sized printers and publishers during the 4-week period. The outcomes would be analysed and a report made to the November 2005 meeting. It was agreed that the stakeholder packs which had been produced to support the Backs! Initiative would be distributed to members.

MSD – WRULD Report

Mr Bunn gave a presentation on the findings of first year of the EMAS project on Upper Limb disorders in printers. The project had found that the level of ULDs in printers was lower than in other manufacturing industries. A copy of the presentation together with a copy of Mr Bunn's draft report would be sent to members.

5.5 **Workblock 4** Slips and trips

Mr Hudspith advised that he represented the TUC on HSE's Slips and trips Project Board which was planning an awareness-raising campaign in October 2005. It was agreed that PIAC would support this initiative and that the Secretary would liaise with HSE's Project Manager on PIAC's contribution to the campaign. This would include drafting a press release to publicise PIAC's campaign activities.

5.6 **Workblock 5** Dermatitis and eCOSHH Essentials

Mr Hobson advised that 44 draft Control Guidance Sheets for printers had been approved by the Advisory Committee on Toxic Substances (ACTS) for publication on the eCOSHH Essentials website. The formal launch is planned to take place at the Open Meeting in November 2005. Mr Hudspith, a member of ACTS, reported that the Committee had high praise for the style and content of the control guidance sheets for printers which were to be used as a template for other industries.

Mr Hobson advised that the main theme of the Open Meeting would be 'dermatitis'.

6.0 **ANY OTHER BUSINESS**

6.1 **Printing Industry Health and Safety Training Package**

Ms Kingman reported that in the previous year only ten copies of the training package had been sold and as a consequence the Communications Directorate had asked if it could be withdrawn. The Secretary agreed to look into the suggestion that the package be made available on the website.

6.2 **Use of Knives in Printing**

Mr Hudspith circulated details of a selection of different safety knives with indications of how they performed in common printing tasks. He asked members to send him comments from their own experiences of different knives.

6.3 **UV Protocol**

The Secretary reported the German proposal to extend the UV Protocol for printing to the coatings industry to fulfill the requirement of the EC for funding of the Uvitech project. The adapted protocol was due to be signed by various EU surface coatings associations at the Hanover Exhibition on 13 April 2006. The Secretary agreed to

circulate the recently received draft of the revised protocol. She asked members to send their views by 8th July 2005 on whether the Committee should continue to support the protocol, given that eCOSHH Essentials for Printers would go beyond the protocol's requirements.

6.4 Mr Machin raised a concern about the lack of consistency in HSE's campaigns. The slips and trip campaign was intended to raise awareness whereas the Backs! Campaign was to be enforcement led. Mr Hudspith suggested Mr Machin write to Elizabeth Gibby at HSE with his views.

6.5 Mr D Barker queried whether second hand machinery appearing on e-Bay was regulated. The Secretary said that she had previously been directed to poorly guarded woodworking machinery advertised for sale on e-Bay and had emailed the seller explaining the legal situation on machinery sold for use at work.

7.0 DATES OF NEXT MEETINGS

7.1 10th November 2005 – Open Meeting at The Pavillion, Wolverhampton.

9th February 2006 – Trinity Mirror, Canary Wharf

22nd June 2006 – Quorn Grange, Quorn