

THE PRINTING INDUSTRY ADVISORY COMMITTEE

MINUTES OF THE SEVENTY - FIRST MEETING OF THE PRINTING INDUSTRY ADVISORY COMMITTEE HELD ON 21ST OCTOBER 2003

Present

Mr M Wilcock
Mr I Hobson
Mrs M Kingman
Mr R A Hudspith
Mr I Wilcock
Mr P Larkin
Mr M Griffiths
Mr T Usher
Ms T Miller
Mr E Barker
Mrs T Stonley

Representing

HSE Chairman
HSE Secretary
HSE
GPMU
Heidelberg Graphic Equipment
Newspaper Society
GPMU
GPMU
GPMU
GPMU
HSE Minute Secretary

Apologies

Mr G McIntyre
Mr D Barker
Mr W Stothard

Observers

Mr D Wallis
Mr P Chambers
Mr P Adams

Summary of Action Agreed

1. (Min 3.7) to work up a plan for a seminar aimed at printing intermediaries – concentrating specifically on health issues in printing.

ACTION Mr Hobson

2. (Min 4.2) To send out letters of thanks to the delegates who attended the Open meeting and to forward information to those unable to attend.

ACTION HSE Leeds

3. (Min 5.3) Members to forward examples of working in partnership, for inclusion in the Reconstitution Paper to HSE within 2 weeks of the meeting.

ACTION All Members

4. (Min 5.3.2) Members to forward ideas on Chairmanship of the committee to HSE within 2 weeks of the meeting.

ACTION All Members

5. (Min 6.1) Mr Wallis to investigate whether BPIF could handle the financial management of the DEFRA funding of a biosolvents project.

ACTION Mr Wallis

Secretary to progress talks with DEFRA on working up a project on the non-food use of crops and printing solvents.

ACTION Miss Kingman

1. INTRODUCTION AND APOLOGIES

1.1 The Chairman welcomed everyone to the meeting.

1.2 Apologies were noted.

2. MINUTES OF THE LAST MEETING

The Minutes were agreed.

3. MATTERS ARISING

3.1 (Min 1.3) A valedictory letter to be sent to Ms Whittaker. This had been done. Item discharged.

3.2 (Min 4.1) Distribute Mr Hudspith's Presentation with the minutes. This had been done. Item discharged.

3.3 (Min 5.3) To obtain nominations for a team to convert the existing control guidance sheets from COSHH Essentials for Printers into eCOSHH Essentials for Printers format. Names obtained at the meeting. Item discharged.

3.4 (Min 5.5). To investigate the possibility of putting the Control Guidance Sheets from COSHH Essentials for Printers on the HSE Printing web site. Stage 1 of this had been completed and an article had been put into the Trade Press. Stage 2 would start in December. The working group is to meet on 1st December to start the review of eCOSHH Essentials.

3.5.1 (Min 7.2) To send out Lesley Andrews draft report with the minutes of the meeting. This had been done. From the work carried out by Ms Andrews and by Mr Birtles (and presented to the Open Meeting earlier that day) the Committee were able to see that HSE had obtained a reasonable overview of the causes of manual handling accidents in printing. HSL had started making visits to develop case studies based on the most common manual handling issues within the industry. The initial work had not, however, provided evidence that ULD's were a problem for printers. In order to establish a better picture of ULD's in printing a new piece of work, to be carried out by EMAS would start in April 2004.

3.5.2 Members expressed concern that they were not being kept informed of progress with this initiative. The Secretariat explained that this was due to an oversight and pressures of work, and undertook to keep members informed.

3.6 (Min 7.3) To advise members of the current status of the booklet Manual Handling Assessment Charts. This had been done. Item discharged.

3.7 (Min 8.1b) To work up a plan for a seminar aimed at printing intermediaries on health issues in printing. The committee discussed this in detail and accepted that there would be a need for seminars targeting printers specifically, but agreed that they should not ignore the potential for intermediaries conference that could reach out via the supply chain, insurers etc. to the vast number of SME's more efficiently. Secretariat agreed to finalise proposals and work with members to develop a seminar. Item carried forward.

3.8 (Min 8.1d) To speak to BPIF marketing team to ask for their assistance to market PIAC Publications. This had been done. Item discharged.

4. REVIEW OF OPEN MEETING

4.1 Members reported that there had been a very positive response from delegates to the event, but commented that more should have been done to promote PIAC, and its work. Members also felt that a PIAC publications checklist ("these are what you really need") should have been included in the delegate pack, and that they would have found it useful to have a breakdown of the job functions of the delegates (shopfloor or management)

4.2 The Secretariat undertook to send out letters of thanks to the delegates and also to send the information distributed to those who were unable to attend.

4.3 In conclusion the committee felt that the event had been a positive one but that lessons needed to be learnt for future events.

5. RECONSTITUTION

5.1 The Chairman reported that the Business Case for the new HSE Manufacturing Sector had been accepted and that changes to the Sector organisation were underway. Members' attention was also drawn to the new Strategy document "A strategy for Workplace Health & Safety in Great Britain to 2010 and beyond" which promoted more working in partnership and with intermediaries and were encouraged to comment on the content.

5.2 The Chairman told the committee that there had been some criticism of traditional advisory committee business cases and said that the draft Reconstitution paper needed to demonstrate that Employers, Trade Unions and HSE were full partners in the committee. The committee thought that the best way to achieve this was to demonstrate their contributions to the work blocks. Members also felt that they could easily demonstrate that they were not the same body as before and that PIAC had achieved real improvements in the industry,

and was still making a difference. The Committee asked that the following points be included in the draft paper:

- The Printers guide to Health & Safety – One stop guidance for the industry
- That they were the first IAC to become involved in COSHH Essentials and that they had moved it on to eCOSHH Essentials for Printers
- The work that the committee had done with intermediaries and other hard to reach groups
- The Printing Industry is predominantly made up of small printers who have a multiplicity of risks within a small enterprise.
- Emphasise the work done and still being done on Dermatitis within the industry
- PIAC was a known Brand in the industry so the name should not be changed.
- Support from HSE was essential to the continued success of PIAC and the committee could not continue to achieve improvements within the industry without HSE.
- The committee had changed and was continuing to change ahead of the new strategy document.

Members were asked to forward examples of how the partnership was working to the Secretariat within two weeks of the meeting.

5.3.1 The committee went on to discuss both membership and chairmanship of the committee and following discussion agreed that they should consider broadening engagement to involve other bodies such as the Environment Agency and the DTI. The Secretariat asked for examples and agreed to consider how this could work in practice.

5.3.2 The committee were asked to consider the possibility of a joint or rotating Chair and to let the Secretariat have their views on this issue within 2 weeks of the meeting.

6. DEFRA AND THE USE OF BIOSOLVENTS

6.1 The Secretary reported that she had recently attended a meeting with DEFRA who were offering to fund a project to demonstrate the efficacy of using Biosolvents on printing machinery. The committee was asked if they thought PIAC should be involved with the research. Following a short discussion, members decided that the work should be done under the name of PIAC. The Secretary went on to explain that HSE would have problems handling the finance itself and asked if BPIF would be in a position to manage this aspect of the project. Mr Wallis agreed to look into this. The secretary agreed to go back to DEFRA and accept the project subject to suitable financial arrangements being agreed.

7. ANY OTHER BUSINESS

There was no other business.

8. DATES AND VENUES OF FUTURE MEETINGS

26th February 2004 – GPMU Quorn

24th June 2004 – Heidelberg Tamworth

4th November 2004 Open Meeting Venue TBA.