

**PRINTING INDUSTRY ADVISORY COMMITTEE  
SUB COMMITTEE ON SAFETY AND HUMAN FACTORS**

**MINUTES OF THE MEETING HELD ON 17<sup>TH</sup> SEPTEMBER 2002**

**PRESENT**

Mr M Wilcock  
Mr I Hobson  
Miss Z Denmark  
Mr D Wallis  
Mr I Wilkinson  
Mr P Bryant  
Mr P Chambers  
Mr R A Hudspith  
Mr A Ross  
Mr M McGilly  
Mrs J Hardy  
Mrs T Stonley

**REPRESENTING**

HSE Chairman  
HSE Secretary  
Jarrold Printing/BPIF  
BPIF  
Goss Graphic Systems  
Goss Graphic Systems  
BPIF  
GPMU  
GPMU  
NPA  
HSE  
HSE Minute Secretary

**APOLOGIES**

Mr P Larkin

**Summary of Action Agreed**

1. (Min 3.4) BPIF to provide details of ITOSH Guillotines with clamping pressure that fails to comply with the PIAC Guidance. Information not yet available.

**Action      Mr Chambers**

2. (Min 4.2) PIAC Bulletin on Herold Guillotines to be published as soon as possible.

**ACTION      Mr Hobson**

3. (Min 5.3) Changes agreed to be made to the PIAC Bulletin on the Fatal Accident on Sheet Fed Lithographic Press and then the Bulletin to be issued as soon as possible.

**ACTION      Mr Hobson**

## **1. INTRODUCTION AND APOLOGIES**

- 1.1 The Chairman welcomed everyone to the meeting, especially Mr Ross who was attending the meeting for the first time and would be representing the GPMU. The Chairman also thanked the BPIF for hosting the meeting.
- 1.2 Apologies were noted.

## **2. MINUTES OF THE LAST MEETING**

The minutes were agreed

## **3. MATTERS ARISING**

- 3.1 (Min 4.1.3) Draft PIAC Bulletin to be produced to advise machine users of the fatal accident at the delivery end of a new sheet-fed offset lithographic press. This will be discussed at agenda item 5.

**Item discharged**

- 3.2 (Min 5.6) Communicating with small businesses. The committee to be given a progress update at the next meeting. This was dealt with at agenda item 6.

**Item discharged**

- 3.3 (Min 7.2) A PIAC bulletin to be produced to alert users to the problems associated with Herold Guillotines and the action that now needs to be taken. This was discussed at agenda item 4.

**Item discharged**

- 3.4 (Min 7.3) BPIF to provide details of ITOSH Guillotines with clamping pressure that fails to comply with the PIAC Guidance. Information not yet available.

**Item carried forward**

## **4. HEROLD GUILLOTINES**

- 4.1 Members were given a copy of the final draft of the PIAC Bulletin on Herold Guillotines for comment and or approval. The content was discussed in detail and approved by the committee.
- 4.2 The committee asked that the Bulletin be issued as soon as possible. There was a short discussion on the distribution. It was agreed that

would be circulated widely within HSE, GPMU and BPIF. It was also agreed that it would be distributed to guillotine suppliers and engineers.

## **5. DELIVERY GUARDING AT NEW SHEET FED OFFSET LITHOGRAPHIC PRESSES FOLLOWING A FATAL ACCIDENT IN GERMANY**

- 5.1 Members were given a draft of the PIAC Bulletin and comments were invited. The draft was discussed in detail. The committee unanimously agreed that it should serve a temporary purpose, which is to highlight the incident and the dangers with this particular part of the machine. It was also agreed that the bulletin should be looked at again when a permanent solution has been found and prEN 1010 has been amended to reflect the guarding necessary, which could take up to 2 years.
- 5.2 The committee agreed that this problem was not unique to offset Lithographic presses but to all presses with the type of delivery involved in the accident. It was agreed that the title of the bulletin would be altered to reflect this and that a paragraph emphasising this would be added to the text. It was also agreed that if possible a diagram illustrating the type of delivery feed involved would also be included.
- 5.3 The committee agreed that once the changes agreed at this meeting had been made the bulletin should be issued as soon as possible.

## **6. COMMUNICATING WITH SMALL AND MEDIUM SIZED ENTERPRISES – UPDATE**

- 6.1.1 The committee were told that the funding had been obtained from the HSE Good Neighbours Scheme to run seminars for intermediaries in February or March 2003. Suitable venues are currently being sought. The committee were told that a draft delegate pack had been put together and that the BPIF had been asked to comment on its' suitability. BPIF have said that they feel it would be suitable and have asked for 200 copies before the event.
- 6.1.2 The committee were told that the Sector Group would be approaching the intermediaries they had identified so far to sign them up for the event, which will be free of charge.
- 6.1.3 The committee were given an outline of the proposed agenda for the events and the names of some of the speakers proposed, including the Health and Safety Commissioner for Small Firms. Members agreed to promote the event through the various channels within their own organisations. It was also suggested that the

Sector Group should approach the Federation of Small Businesses for help promoting this event.

- 6.2.1 The committee were given an update on publicity and Marketing of PIAC publications. To date 40,000 flyers promoting The Printers Guide to Health and Safety and COSHH Essentials for Printers have been sent out to intermediaries identified by the mapping exercise and to the Printing colleges. The Sector Group said that it was too early to tell if this exercise would result in the increase in sales of both publications.
- 6.2.2 The committee were also informed that the Sector Group were in the early stages of designing a computer based training package for Inspectors and that if successful, it would be made available to the industry. The committee were also told that early next year the Sector Group would look into the possibility of producing, promoting and marketing a free "Taster" CD of PIACs' publications.

## **7. ANY OTHER BUSINESS**

There was no other business

## **8. DATES OF NEXT MEETINGS**

20<sup>th</sup> February 2003 - BPIF Farringdon  
4<sup>th</sup> June 2003 – Venue TBA