

**MINUTES OF THE SEVENTIETH MEETING OF THE
PRINTING INDUSTRY ADVISORY COMMITTEE
HELD ON 17TH JULY 2003 AT
BRITISH PRINTING INDUSTRIES FEDERATION, BIRMINGHAM.**

Present

Mr Dale Wallis
Mr Bud Hudspith
Mr Ian Wilcock
Mr Mike Wilcock
Ms Maureen Kingman
Mr Ian Hobson
Dr Mike Topping

Mrs W Drammeh

Apologies

Dr Tony Erlam – HSE
Ms Sally Whittaker

Mr Mike Griffiths

Mr Dick Barker

Mr Eddie Barker
Mr Paul Larkin

Representing

BPIF
GPMU
Heidelberg Graphic Equipment Ltd
HSE - Chairman
HSE – Secretary
HSE
HSE - Policy Group; Chemical Strategy
Division
HSE Minutes Secretary

Observers

Ms Terri Miller - GPMU
Mrs Tracey Boyle – HSE Corporate
Topic Group
Mr Andrew Maxey – HSE Chemical
Strategy Division
Mr Phil Chambers -- Strategic Safety
Systems

Summary of actions agreed:

- 1) **(Min 1.3) Chair:** A valedictory letter to be sent to Mrs Sally Whittaker.
- 2) **(Min 4.1) Secretary:** To distribute Mr Hudspith's ACTS Presentation electronically to members.
- 3) **(Min 5.3) Secretary:** To obtain nominations for a team to convert the existing control guidance sheets from COSHH Essentials for Printers into the e COSHH Essentials format.
- 4) **(Min 5.5) Secretary:** To investigate the possibility of putting the Control Guidance Sheets from COSHH Essentials for Printers on the HSE Printing website sooner rather than later.
- 5) **(Min 7.2) Chair:** Agreed to send out draft report on MSD in SME printers with the minutes.

- 6) **(Min 7.3) Secretary:** To advise members of the current status of the booklet 'Manual Handling Assessment Charts'.
- 7) **(Min 8.1b) Secretary:** To work up a plan for a seminar aimed at printing intermediaries.
- 8) **(Min 8.1d) Mr Wallis:** Agreed to speak to members of BPIF Marketing Team to ask for their assistance to market PIAC publications.
- 9) **(Min 8.2) Secretary:** To circulate the revised Plan of Work to members when available
- 10) **(Min 9.2) Secretary:** To contact BCF regarding revision of MDHS 48
- 11) **(Min 10) Secretary:** To confirm new dates for meetings asap

1 CHAIRMAN'S INTRODUCTION

1.1 The Chair welcomed members. He explained that 'printing' was now being managed by Maureen Kingman within HSE's Manufacturing Sector and that Miss Kingman had become Secretary to the Committee. He said that he had become the Sector's Business Manager, but would continue to Chair PIAC for the time being.

1.2 The Chair outlined the new reconstitution process for IACs and the need to satisfy the 'Hamid Tudor' indicative criteria.

1.3 Apologies had been received from Mr Dick Barker, Mr Eddie Barker, Mr Mike Griffiths, Dr Tony Erlam and Mr Paul Larkin. Ms Sally Whittaker had resigned from the Committee as she had left the newspaper industry. A valedictory letter would be sent.

2.0 MINUTES OF THE 70TH MEETING OF PIAC HELD ON 12TH MARCH 2003

2.1 The minutes were agreed.

3.0 MATTERS ARISING

3.1 (Min 1.2) The Chair to write to Mr Purkis thanking him for his work on behalf of PIAC. Item Discharged.

3.2 (Min 4.1) The Chair to keep members informed of the changes within the Sector. This had been covered in the Chair's introduction and was further discussed at item 9.

3.3 (Min 5.2) Members to draft new PIAC workplan. Discussed at item 8.

3.4 (Min 6.2) BPIF to forward details of Glove Research already carried out. Mr Wallis produced details at the meeting and said that Polycoat and Marigold were willing to help with further research.

3.5 (Min 9.1) Update to the committee on status of prEN1010.
Mr Wilcock had not seen the draft of 1010-5 although he understood it had been completed. The next BSI meeting at which this would be discussed was to be held on Tuesday 22nd July in London.

4.0 ADVISORY COMMITTEE ON TOXIC SUBSTANCES (ACTS): A CHEMICAL STRATEGY - PRESENTATION BY MR BUD HUDSPITH

4.1 Mr Hudspith gave a presentation outlining HSE's/ACTS chemical strategy workplan, and its priorities. He challenged PIAC to support the new agenda and sought support from the Committee for the ACTs strategy.

In discussion members agreed that they could support the new ACTs strategy, and in particular wanted to develop eCOSHH Essentials for Printers as soon as possible. It was agreed that an electronic copy of Mr Hudspith's presentation would be sent out with the minutes.

5.0 E-COSHH ESSENTIALS FOR PRINTERS - PRESENTATION BY DR MIKE TOPPING

5.1 Dr Topping explained that e-COSHH essentials had been launched to combat concerns about the disappointing penetration of the 'hard copy' priced publication. Initial indications were that the web-based version was achieving a high level of 'hits' and that the number of COSHH assessments being completed online was very encouraging. He went through the electronic version explaining each step.

5.2 Mr Chambers asked if there were plans for a link e-COSHH Essentials to a database of chemicals. Dr Topping referred to a project he was currently involved in which could potentially provide such a link.

5.3 Dr Topping explained that a revised version of eCOSHH Essentials was being launched in October 2003 with the facility to route users directly to industry specific packages. Mrs Boyle said that agreement had been reached to incorporate the current control guidance sheets in COSHH Essentials for Printers in a printing industry package in Phase 3. However, this was not straightforward and she would need PIAC's help. It was agreed that a PIAC project team would be co-opted to assist Mrs Boyle and Mr Maxey to convert existing control guidance sheets into a suitable format for web-based guidance.

5.4 Mr Wilcock asked why the printing control guidance sheets could not be scanned and put on the internet immediately. Mr Hudspith observed that these were part of a chargeable publication and suggested that people would not pay for literature if they thought that a few months later it would become available free of charge on the internet. A discussion followed in which general support was voiced for increasing the penetration of guidance on COSHH for printers by putting the existing control guidance sheets on the internet as soon as

possible.

- 5.5** Ms Kingman said that a new HSE printing website was due to be launched shortly and she agreed to investigate whether these documents could be put on that site.

6.0 DERMATITIS IN PRINTING – UPDATE – IAN HOBSON

- 6.1** Mr Hobson stated that a research report by the Institute of Environmental Health at the University of Leicester had identified a high incidence rate of dermatitis in the Printing Industry. As a result, further research had been commissioned on control strategies that indicated a combined approach was likely to be most effective to prevent skin problems. Experience had shown that the problem was not that people were wearing the wrong type of glove but that they were either not wearing gloves or were not changing them regularly enough. Mr Chambers felt colour coding of gloves was needed to help appropriate selection. HSE intends to carry out more research on glove selection and Mr Hobson will ensure that the printing industry is involved in this.

- 6.2** It was generally agreed that part of the problem was that no single type of glove was suitable for all operations, and it was hoped that the additional research now proposed might come up with a compromise solution that would allow a single glove to be used.

7.0 MUSCULOSKELETAL DISORDERS (MSD) UPDATE – IAN HOBSON

- 7.1** Mr Hobson reported that at his request, the Health & Safety Laboratory had analysed RIDDOR reports to establish the main activities in printing that were giving rise to MSD and had come up with a list of the top 8. This list was distributed at the meeting and members were asked to choose 5 activities to take forward.
- 7.2** Mr Hobson also reported that an EMAS planned preventative inspection programme in small and medium sized printers during 2002/2003 had identified common activities and levels of risk associated with MSD in printing. It was agreed that the report would be distributed to members.
- 7.3** Mr Chambers asked for clarification on the status of the Manual Handling Assessment Charts. Mr Hudspith stressed that these were needed by the industry and asked for an indication of the timescale to publication. It was explained that it was still being piloted but the Chairman agreed to make enquiries and advise further.
- 7.4** A general discussion ensued on the topics on the list provided to members. Mr I Wilcock asked whether this study was needed as most of the topics had been looked at in the past. Mr Hobson said he felt very strongly that this study must proceed and the members agreed for the study should go ahead.

8.0 PAPER 2003/1 DRAFT PIAC PLAN OF WORK 2003-2005 – MAUREEN KINGMAN

8.1 Ms Kingman explained that she had taken the initiative to produce a draft plan of work so that it could be agreed before the reconstitution of the Committee, due in October 2003. The plan covered four pieces of work that she felt the Committee could successfully achieve over the next two years.

- a) e-COSHH Essentials. The project plan was agreed. Nominations would be sought for members of the Project team to take it forward. Once the existing control guidance sheets were converted to the eCOSHH format, work would then begin on the production of new guidance sheets, to include wide format ink jet printers. Mr E Barker was suggested as an ideal candidate to lead on this part of the project. Mr Chambers also asked to be included in the project team.
- b) Dermatitis in Printing. The project plan was agreed. The project team would comprise representatives from the Field Group, Mr Wallis, and representatives from the GPMU and glove suppliers.

The Secretary stated that funding had been secured for a conference of printing intermediaries to be held during 2003/4. She suggested that the theme be 'dermatitis'. It was considered that this was too narrow to attract people and a discussion ensued on who the seminar was aimed at and what would motivate them to attend. The Secretary agreed to develop a separate plan on this issue.

- c) MSD in Printing. After brief discussion it was agreed that the issue of the appointment of PIAC Champions would be discussed further at the next meeting.
- d) PIAC Marketing Strategy. Mr Wallis agreed to speak to the Marketing Department at BPIF to ask for assistance in marketing PIAC and its publications. Sponsorship for health & safety days was discussed and a project group was suggested comprising of Mr Hudspith, Miss Kingman, Mr Wallis and representatives of insurance companies.
- e) With regard to future work items, Mr Hudspith suggested promoting 'slips & trips' and Mr Wilcock proposed a project on noise issues to prepare for the implementation of the Physical Agents (Noise) Directive in 2006.

8.2 It was agreed that the draft Plan of Work would be revised and circulated to members

9.0 Any Other Business

9.1 The Chairman explained the new ways of working within HSE and how the outputs of industry advisory committees were being put under scrutiny. He explained that the Secretary would be putting forward a business case for the reconstitution of PIAC but he stressed that the Committee's continuation as an IAC was not assured. Mr Hudspith expressed his displeasure at HSE, as one third of a tripartite organization, dictating to the remaining two thirds, on the future of IACs. Mr Hudspith stressed that his members relied on HSE and feedback from this type of meeting to help them protect people at work.

9.2 MDHS 48 Newspaper print Rooms: measurement of total particulates & cyclohexane soluble material in air. The Secretary advised that this publication was due for review and asked advice on whether it was still valid. It was suggested that Tony Newbold of BCF be consulted.

9.3 UV Protocol on use of UV Technology in the Printing Industry – Maureen Kingman

The Secretary reported that the UV Protocol on improved conditions in the printing industry has been selected by the European Agency for Safety and Health at the workplace at Bilbao and the Italian Focal Point (ISPESL) in Rome as an example of good practice communication on dangerous substances.

9.4 Guarding of Heidelberg Original Auto Platens – Ian Hobson

This item was discharged.

10 Dates and Venues for Future Meetings

21st October 2003 – Open Meeting at Leeds Town Hall

March 2004 – GPMU in Quorn (date to be confirmed)

It was agreed that the July 2004 meeting be moved to the end of June 2004.