

**MINUTES OF THE 78th MEETING OF THE
PRINTING INDUSTRY ADVISORY COMMITTEE
Held on 9th February 2006 at**

News International, 1 Virginia Street, Wapping, London E98 1HR

Present

James Barrett
Paul Machin
Bud Hudspith
Phillip Doe
David Hoy
Dale Wallis
Dave Blanchard
Gary Marshall
Dick Barker
Ian Hobson
Wendie Drammeh

Representing

HSE - Chair
PICON and Screen Print Association
AMICUS
AMICUS
NPA
BPIF
British Coatings Federation
Polestar Group
AMICUS
HSE – Manufacturing Sector
HSE - Minutes Secretary

APOLOGIES

Phillip Adams - BPIF
Paul Larkin – Newspaper Society
Mick McGilly – Newspaper Publishers
Association
Tom Usher - AMICUS
Terri Miller - AMICUS

OBSERVERS

Helen Davitt – News Inter. Limited
Kevin Agnew – News Inter. Limited

Summary of actions agreed:

- 1) **(Min 3.7) Mr Hobson** to investigate whether any other Government Departments are exhibiting at IPEX 2006.
- 2) **(Min 5.4) Mr Hobson** agreed to speak to Paul Evans about web links with COSHH Sheets.
- 3) **(Min 6.0) The Chairman** agreed to speak with Workplace Health Direct to ask them to give a presentation at the PIAC Open Meeting in November.
- 4) **(Min 7.1) The Chairman** agreed to investigate whether a bid could be tendered for targeted research to measure the success of the MAC Tool.

- 5) **(Min 7.2) The Chairman** agreed to speak to HSE colleagues about machinery standards and influence over suppliers.
- 6) **(Min 7.3) Members** to send Mr. Hobson case studies to be used in promotional material for slips & trips campaign.
- 7) **(Min 7.5) Mr. Hobson** asked for volunteers to sit on a proposed Dermatitis Working Group.
- 8) **(Min 7.6) Mr. Hobson** agreed to feed back comments on the WRULD report to the author.
- 9) **(Min 9.0) Mr Chris Flint** PABIAC member will circulate a statement about Transporting Paper Safely Guidance.

1.0 CHAIRMAN'S INTRODUCTION

- 1.1 The Chairman thanked Helen Davitt & News International for agreeing to host the event. Ms Davitt gave general information about the building and the emergency procedures.

2.0 APOLOGIES

- 2.1 Apologies had been received from Phillip Adams, Paul Larkin, Mick McGilly, Terri Miller & Tom Usher.

3.0 MINUTES OF LAST MEETING AND MATTERS ARISING

The minutes of Meeting 77 were agreed.

- 3.1 **(Min 3.4) Secretary** to distribute copies of report on WRULDs in printers when available. Done – item discharged.
- 3.2 **(Min 3.7)** (Min 6.2 from previous meeting carried over) Members to give comments on safety knives to Mr Hudspith. Done – item discharged.
- 3.3 **(Min 4.1) Ms Kingman** to distribute edited copies of the presentations from the Open Meeting. Done – item discharged.
- 3.4 **(Min 4.2) Secretary** to speak to Mr Hudspith about case studies for future events. This item was discussed at agenda item 7.
- 3.5 **(Min 6.3) Members** agreed to send workblock updates to Mr Hobson prior to each PIAC Meeting. This was discussed at agenda item 7.
- 3.6 **(Min 6.4) Members** agreed to send Ms Kingman suggestions for new workblock items. This was discussed at agenda item 7.
- 3.7 **(Min 7.1) Chairman** to speak with Secretary regarding HSE/PIAC representation at IPEX 2006. The Chairman explained that the Manufacturing Sector's Communications Budget had been slashed and unfortunately money was not available this year for HSE to host a stand at IPEX 2006.
Mr Hudspith expressed his disappointment that HSE will not be represented and explained that AMICUS were holding 15-minute

presentation slots at the event, which is a cost effective alternative to hosting a stand. Mr Wallis agreed and confirmed BPIF are also participating at IPEX in this way.

Mr Machin suggested a 'hot key' to be put on the IPEX 2006 website to link with HSE website. Sharing a stand with DEFRA had been done in other industries in the past and Mr Hobson agreed to investigate whether any other Government Department had a stand at the event.

4.0 HSC HEALTH & SAFETY STATISTICS 2004/2005

4.1 Mr Hobson gave a summary of progress on the revitalising targets.

5.0 PIAC ANNUAL REPORT 2005

5.1 Mr. Hobson gave an overview of progress. An 18% reduction in accidents has been achieved since 2000/01. The breakdown is as follows; 35% of all accidents were manual handling related accidents; 24% were slips & trips accidents; and 16% were machinery related accidents. There was one fatality in the last year which was a worker falling through a fragile roof.

5.2 Dermatitis still continues to be a concern although figures for it will not be reflected in the statistics as it generally goes unreported. Mr Machin stressed how important it was for HSE to spend time on collating figures on dermatitis as it is something that can emerge later in life and is not an immediate disease. Mr Barker explained shift patterns and how they often masked reporting and how RIDDOR was out of step with shift patterns.

5.3 Mr. Marshall spoke about how some Work Related Upper Limb Disorders (WRULD's) don't register in statistics but they do eventually come out in insurance claims. He felt that finishing areas in plants are the problem areas where many temporary and agency workers are employed. These workers are less likely to report WRULD's so he felt it is a mistake to think that there isn't a problem by just looking at the statistics.

5.4 Concern was raised by Mr Hudspith that that the COSHH sheets on the printing website are stand-alone and should be linked in with other sites. Mr. Hobson agreed to raise the issue with Paul Evans in Bootle.

6.0 WORKPLACE HEALTH CONNECT

The Chairman explained Workplace Health Direct and it's key benefits. Mr Hudspith agreed that the initiative was ideal in theory but had doubts about it in practice. He suggested someone from Workplace Health Direct gave a presentation at the Open Meeting in November as the topic would be dermatitis and would link in with the health theme. The Chairman agreed to pursue this.

7.0 WORKBLOCK UPDATES

Health & Safety Packs

The members gave feedback on where they were with distributing the health & safety packs for printers. Most had distributed what they had been given. Mr Wallis said that the MAC Tool leaflet was the most

popular and Mr Hudspith and Mr Barker agreed. Mr Hudspith praised Matthew Birtles from HSL who had trained their AMICUS reps on use of the MAC Tool and how successful the tool was with members. Mr Barker reiterated how simple and uncomplicated the tool was and people who had been taught to use it came away from the sessions having learnt a new skill. Mr Hudspith said that the Committee could look to create a bid for research into the impact of the MAC Tool. The Chairman agreed to look into this.

7.2 Manual Handling

The Chairman explained how there would be another Backs Campaign in October 2006 to follow on from the success of the one held last year. Mr Hudspith stressed the need for continued promotion of HSE's websites and spoke about the long running issue on changing rollers on presses and how manufacturers do not provide enough access to them for them to be removed and cleaned. A general discussion ensued on cleaning rollers and access on different types of presses. Much of the equipment is European made and a discussion proceeded regarding European standards. The Chairman agreed to speak to colleagues in HSE about machinery standards, and influence over suppliers and would report back at the next meeting.

7.3 Slips & Trips

A small working group was set up of interested PIAC Members to discuss 'stakeholder initiatives' to run alongside HSE's Watch your Step campaign. Mr Barker said by improving basic housekeeping, slips & trips can be eradicated. Mr Hudspith said the information the Committee & HSE had should be promoted better and said that AMICUS had an event planned later in the year and would be promoting the dangers of slips & trips to their members there.

Mr Wallis said they had held 6 forums countrywide to make members aware of the dangers. Mr Hoy said a major safety campaign for slips & trips was planned by NPA for 2006. Mr Hobson asked for case studies to be sent to him so that they can be used in promotional material.

7.4 Machinery Safety

There was a general discussion on machinery safety. Accidents on machinery have fallen over recent years in printing & publishing however they still represent the third most common cause of RIDDOR reportable accidents. Mr Blanchard said that accidents were reducing on presses but that was more down to good training, not better designed machines. Mr Hobson said that he hoped to have a breakdown of recent machinery accidents available for the next meeting.

7.5 Dermatitis

HSE is to focus on dermatitis in 2006/07 & 2007/08. A small working group was needed from the Committee to work up stakeholder initiatives for printing and publishing. Mr Hobson asked members to

contact him if they would like to sit on the working group.

7.6 Mr Hudspith spoke about WRULD's and said it would be a mistake for members to think that just because the report has been done that is the end of it. Solutions can be very simple but not everyone sees them. Mr Hobson agreed to feed back comments to the author of the report.

8.0 BPIF/AMICUS Employer/Employee Safety Partnership
Committee member, Philip Doe gave a presentation on this topic which is a three year Government funded initiative which assists employers and employees to work together on health & safety and gives guidance, information and training.

8.1 Mr Hudspith said that this initiative would not have got off the ground had money not been given to set it up from HSE. He said there was doubt about the initiative in year two as funding was yet to be agreed.

9.0 AOB
Mr Hobson spoke about a guidance paper published by HSE called 'Transporting Paper Safely' which is a code of conduct document for hauliers. This publication has been found to have conflicting information with the Department of Transport Guidance on certain sided vehicles. The Chairman said Chris Flint, who is a member the Paper and Board industry Advisory Committee – the Committee who issued the guidance - is to circulate a statement about the document shortly.

10.0 DATES OF NEXT MEETINGS

10.1 22nd June 2006 – Quorn Grange, Quorn

9th November 2006 – Open Meeting – location to be agreed.

Thurs 8th February 2007 – venue to be arranged