

**MINUTES OF THE 81st MEETING OF THE
PRINTING INDUSTRY ADVISORY COMMITTEE
Held on 8th February 2007 at**

Field Group, Killingworth, Newcastle-upon-Tyne NE12 6RH

Present

James Barrett
Phillip Adams
Paul Larkin
Gary Marshall
Bud Hudspith
David Hoy
Mick McGilly
George Macintyre
Tom Usher
Tim Small
Ian Hobson
Wendie Drammeh

Representing

HSE - Chair
BPIF
Newspaper Society
BPIF
AMICUS
NPA
Newspaper Publishers Association
NUJ
AMICUS
HSE - Secretary
HSE – Manufacturing Sector
HSE - Minutes Secretary

APOLOGIES

Phillip Doe - AMICUS
Dave Blanchard - British Coatings Federation
Dick Barker - AMICUS
Paul Machin - PICON and Screen Print Association
Dale Wallis - BPIF
Terri Miller - AMICUS

OBSERVERS

Roger De Toney – CPI - speaker
Liz Cheetham – BPIF - speaker

Summary of actions agreed:

1. **(Min 1.2) The Chairman** agreed to write to Mr Barker thanking him for the work he has done on PIAC.
2. **(Min 3.3) Mr Hudspith** agreed to consult with his Amicus colleagues on how well the construction workers passport scheme works.
3. **(Min 3.3) Ms Cheetham** agreed to feed back opinions on the passport scheme after presenting the migrant workers presentation to her members.

4. **(Min 3.5) Mr Hobson** to e-mail the link to the new dermatitis leaflet to members when it goes live on the website.
5. **(Min 4.2) Mr Adams** agreed to feed back to members statistics on folder gluer research he had been involved in with HSE's Sam Peace.
6. **(Min 6.1) Members** to feed back any comments to Ms Cheetham on the Health & Safety Health Check presentation before it goes 'live' on the website.
7. **(Min 5.1) Mr Hobson** agreed to send members a link to the two new glove research reports now on the website.
8. **(Min 5.2) Mr Hobson** agreed to send members the updated COSHH Essential sheets when available.
9. **(Min 8.1) Members** agreed to send Mr Hobson details of their activities to include them in the PIAC annual report.

1.0 CHAIRMAN'S INTRODUCTION

- 1.1 The Chairman thanked Field Group for their hospitality and for hosting the meeting. The Chairman welcomed Roger de Toney, Health and Safety Advisor to the Corrugated Packaging Association, who gave a presentation on folder-glue under item 4. He also introduced Liz Cheetham from BPIF, who gave a short presentation under item 6 on BPIF's new and free web-based health and safety 'Health Check' package.
- 1.2 The Chairman noted that Dick Barker (AMICUS member) had resigned from PIAC. The Chairman agreed to write to Mr Barker thanking him for the work he has done on PIAC.

2.0 APOLOGIES

- 2.1 Dave Blanchard, Dale Wallis, Paul Machin, Dick Barker, Terri Miller and Phillip Doe.

3.0 MINUTES OF LAST MEETING AND MATTERS ARISING

- The minutes from Meeting 81 were agreed.
- 3.1 **(Min 3.8) Mr Small** to issue a press release on Working at Height.
Mr Small explained that because of difficulties encountered with issuing other Manufacturing Sector press releases, the decision had been made not to pursue this one, particularly as the time elapsed meant it had lost its currency as a news item. The Chair explained HSE's press office have changed their policy to issuing press releases. The Manufacturing Sector are currently in dialogue with Press Office to get a better understanding of how they will operate in future.

3.2 **(Min 3.9) Mr Hudspith** to supply a 'quote' for inclusion in Working at Height Press Release. As above - item discharged.

3.3 **(Min 4.5) Committee Members** to send their best practice examples on migrant and agency workers to the Chairman.

One comment had been received on this issue from Paul Machin who suggested a 'passport' scheme similar to the one that operates in the construction industry. This would allow 'holders' to demonstrate particular competences and remove the need for exhaustive checking by potential employers.

A general discussion on whether this could operate within the printing industry was held and Mr Hudspith agreed to consult with his Amicus colleagues, who deal with the construction industry, and report his findings to Mr Small. The significant costs and resources involved in setting up and administering such a system were recognized. Ms Cheetham is using the migrant workers presentation from HSE to inform BPIF members. She agreed to canvass opinions from them and report back.

3.4 **(Min 5.1) Mr Hobson** to send out details of the Dermatitis Project to members. Done.

3.5 **(Min 5.3) Mr Hobson** to inform members when the new dermatitis leaflets is ready for distribution.

Done. Mr Hobson explained the hard copy had been printed and would be sent out to members in the next week or so. An electronic version is to become available shortly and he will e-mail the link to members when it is.

3.6 **(Min 5.4) Chairman** to write to HSE's head of the Disease Reduction Programme about the rationale behind targeting hairdressers in the HSE's dermatitis campaign.

Done. The Chairman outlined DRP's response and explained the chief reason was that hairdressing & beauticians were seventeen times more likely than the general working population to contract dermatitis. In contrast, printers were only three times at risk. Hence, any action had to focus on those industries but the Chair assured members that dermatitis in printing remained a priority for the Manufacturing Sector and it would be the topic of the PIAC open meeting proposed for June.

3.7 **(Min 5.4) Mr Hobson** to speak to the skin disease, programme manager to get an update on the scope, the dates, and the proposed campaign. Done.

Mr Hobson advised that printers are now at number 14. This is a very significant step in the right direction.

3.8 **(Min 5.4) Committee Members** to send Mr Hobson details of the proposed initiatives to support the dermatitis project and provide an update on progress. Done. Mr Hobson reiterated the value and importance of this.

- 3.9 **(Min 5.6) Members** to contact Mr Hobson with queries and observations on THOR statistics. None received, item discharged.
- 3.10 **(Min 6.1) Mr Hudspith** to publicize the Machinery Safety Analysis Report in the next AMICUS newsletter. Done – item discharged.
- 3.11 **(Min 6.1) Mr Hobson** to update the Machinery Safety Module on the HSE Printing web site to reflect the latest findings contained within the Machinery Safety Analysis Report, and to promote the existing sector specific guidance material on machinery safety issues.
Done. This report is now on the printing website.
- 3.12 **(Min 6a.1) Mr Jefferis** to organize a BSI committee meeting on producing a ‘completed forward’ for the BS EN1010-5 British Standard. Item outstanding - meeting had not been held and Chris Flint from PABIAC had e-mailed Mr Jefferis as the standard also involves them.
- 3.13 **(Min 7.1) Mr Adams** to send Mr Small details of an accident at Field Group in East Kilbride.
Done – item discharged.
- 3.14 **(Min 9.1) Mr Adams** to send Mrs Drammeh details of Field Group Offices in Newcastle-upon-Tyne.
Done, meeting being held today there.
- 4.0 Presentation on Folder Gluer Machines by Roger De Toney from the Corrugated Packaging Association**
- 4.1 Mr de Toney outlined the background to the work, including why it had been commissioned and how it was carried out. The report’s conclusions support the information that appears in HSE’s Printers Guide. Essentially, there are a wide variety of machines and there is no ‘one-size-fits-all’ solution – users will need to assess the risks carefully and implement a package of protective measures. He emphasized the importance of involving operators, proper training and the need to consider cultural issues such as custom and practice. The use and limitations of light guards was discussed.
- Mr Adams agreed to feed back statistics on folder gluer research he had been involved in with HSE’s Sam Peace
- 6.0 BPIF New Free Web Based Health and Safety Health check Training Package – Presentation by Liz Cheetham of BPIF**
- 6.1 Ms Cheetham demonstrated the new web based ‘health & safety check’ training packaging they have launched in partnership with AMICUS. She outlined the aims and objectives of the project and explained how it intended to offer a ‘one-stop–shop’ to small firms in relation to health & safety.
- CD-roms were given to members feed-back any comments to Ms Cheetham before the package went ‘live’ on the internet. Amicus expressed concern that the package seemed to give the impression that

employees bore most of the responsibility, whereas in law it was the employer. A discussion ensued on whether it was necessary to launch two packages, one aimed at managers and one aimed at employees

5.0 COSHH ESSENTIALS FOR PRINTERS – IAN HOBSON

- 5.1 The two new glove research reports have now been published. Mr Hobson agreed to send members a link to them on the website
- 5.2 Di Llewellyn and the Dermatitis Corporate Topic Group in Bootle have now carried out a final check of COSHH Essentials for Printers. As a result a number of small amendments are required to approximately 10 of the sheets. Mr Hobson agreed to send members the updated sheets when available.
- 5.3 The new generic dermatitis leaflet has now been published. Manufacturing Sector have had an input into it in relation to printing. The new leaflet replaces the old 'Skin Problems in the Printing Industry'

7.0 PIAC OPEN MEETING – TIM SMALL

- 7.1 Manufacturing Sector are awaiting approval for 07/08 Communications budget submission. As soon as this is received, the venue will be booked. This is planned for June and the intended venue is as before in Kendal. Mr Machin suggested making Workplace Health Connect the theme. However, it was decided that Dermatitis remained better option for the event as speakers and practical demonstrations have already been provisionally arranged and this gave the best scope for an interesting and interactive day for those attending. A member of the Workplace Health Connect Team would however give a short presentation on their role at the event.

Concerns were raised about the remoteness of the Kendal as a venue. Members agreed to send Ms Drammeh details of any alternative venues that would be suitable.

8.0 PIAC Stakeholder Activities – Ian Hobson

- 8.1 Mr Hobson reminded members that he needed details of all their activities to include in the PIAC annual report. Members agreed to e-mail Mr Hobson.

9.0 AOB

- 9.1 **Condition of deliveries of printed goods from printers to their customers.** This had been raised with AMICUS in the context of newspaper and magazine deliveries to Smiths News sites around the UK. These are mainly palletized loads that often reach the customer in a dangerous state. Mr Hudspith wanted to know whether HSE Inspectors would be enforcing the new interim guidance.

The Chairman indicated that inspectors would be involved in the Moving Goods Safely intervention planned for later this year.

10.0 Dates of Next Meetings

- 10.1
- 14th June 2007 - proposed Open Meeting in Kendal, Cumbria – main topic will be dermatitis.
 - 8th November 2007 - HSE Nottingham Office.
 - 7th February 2008 – BPIF Coventry