

**MINUTES OF THE 82nd MEETING OF THE
PRINTING INDUSTRY ADVISORY COMMITTEE
Held on 7th September 2007 at
Quorn Grange, Quorn, Leicestershire**

Present

James Barrett
Phillip Adams
Paul Larkin
Gary Marshall
Bud Hudspith
Paul Machin
Mick McGilly
Tom Usher
Stuart Eaves
Ian Hobson
Wendie Drammeh

Representing

HSE - Chair
BPIF
Newspaper Society
BPIF
AMICUS
PICON and Screen Print Association
Newspaper Publishers Association
AMICUS
AMICUS
HSE – Manufacturing Sector
HSE - Minutes Secretary

APOLOGIES

Tim Small - HSE - Secretary
Phillip Doe – AMICUS
David Hoy – Trinity Mirror
Terri Miller - AMICUS
Dale Wallis - BPIF
Dave Blanchard - British Coatings
Federation
George Macintyre - NUJ

Summary of actions agreed:

1. **(Min 1.2) Chairman** to send Philip Doe a letter of thanks for his contribution to PIAC.
2. **(Min 4.2) Mr Hobson** to report back at next PIAC meeting on findings of Yorkshire & North East local initiative on printers.
3. **(Min 5.1) Members** to send Mr Hobson details of European Health & Safety Week events they have or are organizing.
4. **(Min 6.1) Mr Hobson** agreed to investigate whether 'out of hours' inspections would be carried out during the Slips & Trips campaign.

5. **(Min 7.2) Mr Hobson** to report back to Committee after visit to Field Group to view folder gluer machines.
6. **(Min 9.0) Mrs Drammeh** to send updated Open Meeting attendee sheet to members w/c 1st October 2007.
7. **(Min 10) Members** to send Mr Hobson comments on MDHS48 before his meeting with Dave Blanchard.
8. **(Min 10) Mr Hobson** agreed to update members at next PIAC meeting on MDHS48 after attending meeting with Dave Blanchard.
9. **(Min 11.0) Mr Hobson** to distribute available migrant workers information to members.

1.0 CHAIRMAN'S INTRODUCTION

- 1.1 The Chairman thanked AMICUS for hosting the meeting and introduced a new member to PIAC, Stuart Eaves who replaces Dick Barker representing AMICUS on the Committee. Philip Doe has resigned from the Committee, as he no longer works within the printing industry.
- 1.2 The Chairman agreed to write to Mr Doe thanking him for his contribution to PIAC.

2.0 APOLOGIES

- 2.1 Terri Miller, David Hoy, Philip Doe, Dale Wallis & Dave Blanchard, Tim Small.

3.0 MINUTES OF LAST MEETING AND MATTERS ARISING

The minutes from Meeting 81 were agreed.

- 3.1 **(Min 1.2) The Chairman** to write to Mr Barker thanking him for the work he has done on PIAC. Done – item discharged.
- 3.2 **(Min 3.3) Mr Hudspith** to consult with Amicus colleagues on how well the construction workers passport scheme works. A general discussion took place on the merits of passport schemes and whether they would work in the printing industry. Mr Hobson said BPIF had looked at passport schemes in the past but had never taken the idea further. BPIF do have a 'New Starter Induction Checklist' that is available on their web site and he said BPIF are exploring the possibility of whether it can offer additional advice to employers for inducting temporary, agency and migrant workers. Done – item discharged.
- 3.3 **(Min 3.5) Mr Hobson** to e-mail the link for the new dermatitis leaflet to members when it goes live on the website. Done – item discharged.
- 3.4 **(Min 4.2) Mr Adams** agreed to feed back to members, statistics on Item discharged.

3.5 (Min 6.1) Members to feed back any comments to Ms Cheetham on the Health & Safety Health Check presentation before it goes 'live' on the website. Done – item discharged.

3.6 (Min 5.1) Mr Hobson to send members a link to the two new glove research reports now on the website. Done – item discharged.

3.7 (Min 5.2) Mr Hobson to send members the updated COSHH Essential sheets when available. Done. It was pointed out that one picture on the website is inaccurate. Mr Hudspith to forward the correct picture to Mr Hobson for action.

3.8 (Min 8.1) Members agreed to send Mr Hobson details of their activities to include them in the PIAC annual report. Done – item discharged.

4.0 Health & Safety Progress Report – Ian Hobson

4.1 The report is now available on the HSE Printing website. The statistics show a reduction of 23% of RIDDOR reportable accidents in the past five years.

4.2 Mr Hobson summarized a Local HSE Printing Inspection Initiative in the Yorkshire regional local printing initiative running in October 07 and would feed back to members the results of the initiative at the next PIAC meeting.

5.0 MSD's

European Health & Safety Week – 22nd – 26th October 2007

5.1 This year's topic is MSD's. Members had been sent Euro H & S Week packs and more were distributed at the meeting. Mr Hudspith praised the MAC Tool and how easy it is to use. AMICUS representatives have been trained on how to use it and they will promote the use of the MAC Tool during European Health & Safety Week. Other PIAC Members agreed to let Mr Hobson know if they were holding any events during the European H & S Week.

5.2 WRULD's Assessment of Repetitive Tasks [ART] Tool

Mr Hobson spoke about the new WRULD's [Risk] Assessment of Repetitive Tasks (ART) Tool which is under development by HSL/HSE. It is similar to the MAC Tool. Mr Hobson agreed to provide more details once they became available.

5.3 HSE's WRULD's Campaign February 2008

HSE intends to run a WRULD campaign in February 2008. He also explained how print finishing and packaging activities would be one of the areas targeted by HSE inspectors during the inspection phase of the campaign. It is anticipated that Inspectors will be using the new 'ART' Tool as part of the process. PIAC members may want to support the HSE campaign by devising their own supporting initiatives. Mr Hobson to provide more details once they become available.

6.0 Slips & Trips

New Mapping Tool

Mr Hobson spoke about the new Mapping Tool. This can be located on HSE's website: <http://www.hse.gov.uk/slips/mappingtool.pdf>

6.1 HSE Slips and Trips Campaign 2008

HSE are to carry out a Slips and Trips Campaign with Topic based Inspections in March and April 2008. There will be three main target areas - Education, Catering, and Contract Cleaning. Whilst Printing does not figure highly in any of the actual campaigns, the HSE slips and trips topic based inspections will continue throughout 2007/2008. Again, PIAC members may want to support the HSE campaign by devising their own supporting initiatives. Mr Hobson to provide more details once they become available.

Mr Hobson agreed to investigate and report back to members whether 'out of hours' inspections would be carried out to coincide with shift work

during the slips & trips campaign.

7.0 Machinery Safety – Mr Hobson

7.1

Hand Fed Platens

A fatal accident has recently occurred on a hand fed platen. HSE have issued a safety alert to the industry through the Corrugated Packaging Industries (CPI) and BPIF. HSE cannot comment further on the matter as the accident is still being investigated. The Chairman outlined some of the legal considerations involving disclosure of information where this is the case.

7.2 Folder Gluers

The CPI have produced a guidance document on multi-point gluers which can be downloaded from CPI's website. Mr Hobson is to visit a Field Group site to look at these machines and will report back at the next meeting of PIAC.

8.0 Workplace Transport – Mr Hobson

An update on curtain sided lorry research was given. Members agreed to send their comments and good practice solutions to Mr Hobson.

9.0 Open Meeting Update – Mrs Drammeh

The PIAC Open Meeting to be held on Thursday 8th November at the Castle Grange Hotel in Kendal, Cumbria. Invitations have been sent to around 60 local companies. With PIAC members help in further promoting the event, it should be possible to reach the target of 80 attendees. Mrs Drammeh agreed to send an update on progress w/c 1st October to members.

10.0 Review of MDHS48 – Mr Hobson

This document sets out a protocol for measurement of total particulates and cyclohexane soluble material in air in newspaper print rooms, commonly known as 'ink fly'. It is now due for review. Mr Hobson is to meet with Dave Blanchard from the British Coatings Federation to discuss this document - it would be useful if members could provide their thoughts / observations on the document and an indication of how much of a issue ink fly remains given technical / process changes in the industry in recent years.

Mr Hobson agreed to update members of any progress at the next PIAC meeting.

11.0 Migrant Workers Update – Mr Hobson

HSE has now produced a substantial amount of information about migrant workers. Mr Hobson agreed to capture the material relevant to the printing industry on this topic and distribute it to PIAC members.

12.0 Miscellaneous Business

12.1 HSC/HSE Merger

The chair of HSC, Sir Bill Callaghan retires in October 2007 and will be replaced by Judith Hackitt. The proposed merger of the Commission and the Executive may have repercussions for IAC committees in the future i.e. if HSC no longer exists, the underlying rationale for IACs may need to be reviewed. He promised to keep the Committee informed.

12.2 ECJ Ruling – ‘So Far As Reasonably Practicable’

The Chairman updated the Committee on this important case. The European Court of Justice has rejected the European Commission’s claim that the use of "so far as is reasonably practicable" does not fully implement the Framework Directive. Effectively, the UK can now retain this form of words in its legislation. More information is available at: <http://www.hse.gov.uk/press/2007/c07007.htm>

Corporate Manslaughter Bill

12.3

The Chairman explained that this had been given Royal Assent and would come into force on 6th April 2008. More information is available at <http://www.hse.gov.uk/corpmanslaughter/>
<http://www.hse.gov.uk/corpmanslaughter/faqs.htm>

Directors/Senior Managers Leadership & Worker Involvement

12.4

Updated guidance on Director’s Duties will be launched in October 2007. HSE to ensure PIAC Members receive a copy once it has been published. More information is available at <http://www.hse.gov.uk/corporateresponsibility/director.htm>

13.0 Dates of Next Meetings

13.1

- 8th November 2007 - proposed Open Meeting in Kendal, Cumbria – main topic will be dermatitis.
- 7th February 2008 – BPIF Coventry
- 12th June 2008 – HSE Nottingham Office
- 9th October 2008 – TBC