

PAPER AND BOARD INDUSTRY ADVISORY COMMITTEE

MINUTES OF THE ANNUAL REVIEW MEETING HELD ON 30TH OCTOBER 2002

1. INTRODUCTION

1.1 The Chairman welcomed everyone to the meeting. He extended a particular welcome to the visitors and said how refreshing it was to see so many people (40) from all parts of the industry taking such an interest in Health and Safety and the work of PABIAC.

1.2 The Chairman said that since the start of PABIACtion there have been continuing improvements in accident rates across the industry. He went on to say that some mills were still performing poorly and the poor performers protocol would pick these up and target them for particular attention. He said that PABIAC and HSE were pleased with the way that Mills had responded to Making Paper Safely and with the progress that had been made and said that it was essential for mills to raise any outstanding problems with their local inspector.

1.3 The Chairman went on to say that following encouragement from the HSC, the Paper Federation have been joined on PABIAC by both the Recovered Paper Industry and the Corrugated Packaging Industry and that the proposed new plan of work is designed to cover all parts of the industry, not just paper and tissue making. The Chairman reported that the Corrugated Packaging Association and the British Recovered Paper Association have adopted Health and Safety Action Plans and, in a similar way to mills, have gained real commitment from their respective industry CEO's.

1.4 The Chairman explained the format for the Annual Review meeting and encouraged comment and participation from the floor throughout the meeting, not just in the syndicate groups. He concluded by saying that he hoped the audience found the day both interesting and stimulating.

2. PROGRESS SO FAR

2.1 Mr Watts and Mr Hudspith presented the meeting with PABIAC's progress with its' current plan of work. They also highlighted the success of joint initiatives such as the "Going Bananas" campaign to reduce slips trips and falls in the industry.

3. BEYOND COMPLAINTS

3.1 Mr Wilcock gave a short presentation outlining the draft PABIAC Strategic Plan and the questions for discussion in the Syndicate Groups, which followed this item.

4. SYNDICATE SESSIONS

4.1 The meeting broke up into three syndicate groups led by a member of PABIAC. Each group discussed one of the following questions that related to the proposed Plan of Work:

1. Bearing in mind that the draft PABIAC Plan, "Beyond Compliance" covers mills, corrugators and recycling, is it right for the industry? Do you have any suggestions for changes and additions to make it more inclusive? How do we communicate it to people in the Industry?

2. Is the proposed "Framework for Action" right? What changes or additions can you propose for the Tools within the framework and do you foresee any problems with implementing the framework?

3. Under "Measuring Performance" the plan proposes 8 "Temperature Checks" to assess a company's health and safety performance. Are these practicable, can you apply them to your company and do you have any suggestions for better measures?

5. FEEDBACK AND DISCUSSIONS

5.1 Following the syndicate discussions the meeting came together again for feedback and discussion of the findings of each syndicate group. The suggestions made will be included in the proposed plan of work, which is to be put to HSC together with the PABIAC Reconstitution Paper for approval at the end of the year.

6. CONCLUSION

6.1 The Chairman thanked everyone for attending and for their contributions to the discussion and hoped that they had found the day useful and enjoyable.

6.2 The Chairman confirmed that the Sector Group would redraft the Plan of Work and submit it to the HSC. He said that any further feedback would be welcome and should be made to Mike Wilcock at the East Grinstead Office.