

THE PAPER AND BOARD INDUSTRY ADVISORY COMMITTEE

**MINUTES OF SEVENTIETH MEETING OF THE PAPER AND BOARD
INDUSTRY ADVISORY COMMITTEE ON 11TH FEBRUARY 2003**

Present

Mr M Wilcock
Mr I Hobson
Mr B Hudspith
Mr C Griffiths
Mr M Bonnet
Mrs T Stonley

Representing

HSE Chair
HSE Secretary
GPMU
Paper Federation
AMICUS
HSE Minute Secretary

Apologies

Dr A Erlam
Mr M Eede
Mr A Harvey
Mr P Planet
Mr P Hiett
Mr R Williams

Observers

Mr T Watts
Mr J Lane
Mr S Begg
Mr M Millar
Mr C Collier
Mr N Dwyer

Summary of Action Agreed

1 (Min 4.3) Members to forward details of activities they are running to the Sector group for inclusion in the Plan of Work

ACTION All

2 (Min 6.1) PABIAC to be kept informed of progress with the Review of Sectors

ACTION Chairman

3 (Min 7.3) Obtain copy of prEN 1034 part 3 to see if work could progress on Reeler Slitter project without the Safety and Human Factors sub committee

ACTION Mr Hudspith

1. INTRODUCTION AND APOLOGIES

1.1 The Chairman welcomed everyone to the meeting. He went on to say that following the retirement of Mr Porter at the end of 2002 he was temporarily fulfilling the role of Chairman and Mr Hobson had taken on the role of Secretary.

1.2 Apologies were noted.

2. MINUTES OF THE LAST MEETING

The Minutes were agreed.

3. MATTERS ARISING

3.1 (Min 1.3) Chairman to write to the person carrying out the Review of Sectors and raise the concerns of PABIAC. This was done.

Item discharged.

3.2 (Min 4.2) Comments of Tissue Dust Bulletin to be forwarded to the Sector Group within 2 weeks of the meeting. This was done, amendments made and the Bulletin put on the HSE Web Site.

Item discharged

4. PABIAC STRATEGIC PLAN

4.1 Members were told that the Strategic Plan had been amended to reflect the discussions at the Open Meeting.

4.2 The committee went on to discuss the implementation of the Strategic Plan and communication of the Plan to CEO's at The Paper Federation Chief Executives Day on 30th April 2003. The meeting concluded that there was sufficient detail within the Plan to deliver a strong message to the CEO's, the rest of the paper industries and staff within them. In particular the committee agreed that CEO's would be asked to implement the plan via their own Action Plans, which remain the key to the success of ongoing programmers.

4.3 Members were asked to forward details of any activities they are running, either joint or separate in support of the Plan to the sector Group so that a list of specific activities can be drawn up and attached to the Plan for the information of others.

5. PAPER FEDERATION CEO DAY 2003

5.1 Mr Watts told the committee that plans for the event were progressing well and the agenda for the event had been finalized, and he was in the process of putting speakers to agenda items.

5.2 The committee noted that at previous events the chair of PABIAC had acted as Chairman of the day. Following a short discussion it was agreed that rather than have one Chair the day would have a Tripartite Chairmanship. Further work was agreed to finalize detail.

6. REVIEW OF SECTORS

6.1 The Chairman gave the committee a short resume of the reasons behind the current review of sectors. He went on to update members on progress so far and undertook to keep members informed of any developments. The Chairman told the committee that there was a meeting of the HSE Board on 5th April 2003 after which more may be known.

7. MAKING PAPER SAFELY

7.1 The Secretary told the committee that the SIM 4/2002/4 Technical Issues Arising from the Implementation of Making Paper Safely had now been issued. A series of seminars were held across the UK in 2002 to introduce the new guidance to mill engineers, suppliers and designers and provided an opportunity for discussion. As a result of this, some of the key questions raised at the seminars is been set out in a new PABIAC Bulletin 'Safety Related Control Systems in Paper Mills'. A final draft for comment will be available shortly. The Sector Group has arranged a meeting on the 18th February 2003 between them, HSE Technology Division and Mr Pierce who originally worked on the project. There will also be an ad hoc control systems meeting of the 1034 Working Group in March to discuss this matter.

7.2 The committee was asked if they felt that PABIAC needed to check on progress and compliance with Making Paper Safely within the Industry. Following discussion it was agreed that one of the elements within the proposed Temperature check is compliance with Making Paper Safely and agreed that this would give an overview of the Industry. They were reassured that Inspectors would continue to enforce compliance with Making Paper Safely when visiting mills.

7.3 Members expressed the view that Making Paper Safely was only concerned with the safety standards at the paper making Machine and not the other plant used within a mill. The committee asked if it would be possible to move projects,

such as the Reeler Slitter project forward without having to have a meeting of the Safety and Human Factors Sub committee. The Secretary indicated that resources were tight at present until the outcome of the HSE Sector review. The committee indicated that it may be possible to carry some preliminary work and undertook to obtain a copy of part 3 of prEN 1034 (Slitters, Winders and Ply bonders).

8. ACCIDENTS STATISTICS

8.1 The Secretary said that in general good progress was being made, but he had noted, from the figures produced by the Paper Federation, that in some parts of the country the accident rate had remained static or slightly increased. He had notified the Principal Inspector for the areas concerned and this will help them to direct their Inspection. The committee agreed with this approach.

8.2 The CPA representative at the meeting told the committee that they had started to collect more comprehensive figures from the corrugating sector. It is hoped that figures can be used to monitor progress with the revitalizing targets and the CPA's own targets, which go beyond revitalizing.

8.3 The committee noted that the Going Bananas campaign has so far resulted in a 2% reduction in accident rate from 25% to 23%. The committee agreed that the momentum for this improvement needs to be encouraged and maintained past the end of the campaign.

9. ANY OTHER BUSINESS

9.1 The secretary indicated that a new HSE noise leaflet has been issued which updates and consolidates previous generic advice. The committee agreed that reference and links to this should be made to the new leaflet on the HSE website. Copies issued to each attendee.

10. DATES AND VENUES OF FUTURE MEETINGS

1st July 2003 SCA New Hythe Kent
4th November 2003 –Rothes Halls Glenrothes Fife
10th February 2004 Venue TBA