

Workforce Involvement Group		WIG/MIN/XX/2013	
Meeting date:	5 th September 2013	Open Gov. Status:	Fully open
Type of paper:	Minutes	Paper File ref:	
Exemptions:	None		

Minutes of the meeting of the Workforce Involvement Group held on
5th September 2013 at
HSE, Lord Cullen House, Aberdeen

ATTENDEES	
<p>Present Dave Walker, Chair Elspeth More, HSE – WIG Administrator Phil Ley, OCA Les Larchet, Workforce Representative Austin Grant, CNR Paul Adamson, HSE Offshore Regulatory Inspector Duncan Tee, Workforce Representative Willie Gibson, WG Boyd Wright, O&GUK</p>	<p>In attendance (part) Apologies Mark Milne, IADC Les Linklater, Step Change O&G UK Frank Cairney, Petrofac John Taylor, UNITE Russell Thomas, HSE – WIG Administrator Jake Molloy, RMT Mikey Craig, Workforce Representative</p>

Item		Action
1	Welcome and Introductions	
1.1	Dave Walker, opened the meeting. Apologies were noted. Dave welcomed Boyd Wright (O&G UK) to his first WIG meeting as Bob Lauders replacement.	
2.	Minutes of Last Meeting	
2.1	The Minutes of the previous meeting (06/06/13) were approved by the Group and outstanding actions were discussed. .	
3.	Matters Arising - WIG Members	
3.1	Phil Ley retires at end September 2013. Dave thanked Phil for all the help and support he has provided to WIG and wished him a happy retirement on behalf of all members. Phil's replacement will be David Walker currently working for Aker Solutions. Action – Dave to invite David to next meeting.	Action 01/09 (DW)
3.2	Discussion on Just Culture – see item 5 below.	
4.	Update on Perenco sponsored WIG Event	
4.1	Concern over slow response but numbers now sitting at 67 and hopeful more will register week prior to event. Dave thanked Willie Gibson for his recent work in promoting/pushing event which has resulted in a boost to the numbers.	

Item		Action
	<p>Action – Dave to speak to Peter Fearnley (HSE) regarding Human Factors and Just Culture.</p> <p>Perenco currently only have 3 people registered to attend event.</p> <p>Action - Paul Adamson to chase up with Perenco.</p> <p>Went through programme for the day and slight amendments to times, presentations were made.</p> <p>Action – Elspeth to advise Russell of changes. Russell to check whether internet link available/ ensure laptop is available.</p> <p>Raised that 2 places were currently taken by training providers, if places required, safety reps would get priority.</p> <p>Action - Advice training providers if necessary.</p> <p>MCA may have delegates wishing to attend –</p> <p>Action - Boyd to contact Pete Thomson, MCA.</p>	<p>Action 02/09 (DW)</p> <p>Action 03/09(PA)</p> <p>Action 04/09 (EM/RT)</p> <p>Action 06/09 (RT/EM)</p> <p>Action 07/09 (BW)</p>
5	‘Just Culture’ – Update since last meeting	
5.1	<p>Just Culture – discussion on progress of Just Culture – Les Linklater has not been at the last meetings and therefore no further progress available. Kathryn Mearns (HSE) also involved. Austin Grant suggested if we are not going to produce a relevant paper then it should be removed from future agendas.</p> <p>Action – Dave to locate original statement post Macondo and discuss at next meeting as to whether WIG still wants to ‘run with’ it. Dave to contact Les Linklater and Kathryn Mearns.</p> <p>Action – if time avail at event, raise with workforce ‘is there concerns within workforce re Just Culture?’</p>	<p>Action 08/09 (DW)</p> <p>Action 09/09 (DW)</p>
6	Look Back & Review of Piper Alpha 25th Anniversary Event	
6.1	<p>All agreed feeling in room was of quiet remembrance. Feedback from film was very poignant, very powerful. BP has been using the film worldwide. WIG stand was well attended. Very positive feedback from attendees. Good uptake with DNV for Safety Rep training.</p>	
7	WIG membership - Update	
7.1	<p>Various names put forward -</p> <p>Four offshore workers have been identified and will be approached and invited to join the WIG and will be raised at next OIAC meeting on 8th October 2013.</p> <p>Action – Dave – to speak to Susan prior to OIAC meeting.</p> <p>Austin raised the fact we should be using WIG’s powerful position better – opportunities of promoting WIG to the platforms – telling the workforce of what WIG is and what we do.</p>	<p>Action 10/09 (DW)</p>
8	AOB –	
9	Closing Remarks	

Item		Action
	Next meeting 28 th November 2013. Lord Cullen House, Aberdeen.	