

**HEALTH AND SAFETY COMMISSION
OFFSHORE INDUSTRY ADVISORY COMMITTEE**

Minutes of the meeting held on 4 March 2004 in the Globe Room,
Rose Court, London.

Present

Chair:	Nick Starling	HSE Co-Director Policy
Members:	Bob Kyle Phil Ley Dominic Cattini Kenny Inkster Fraser Adam Edmund Brookes Philip Ley Allan Graveson John Taylor Jane Bugler Rab Wilson	UKOOA OCA IADC WSCA GMB BROA OCA NUMAST TGWU IMCA Amicus
Observers:	Larry Cairns Peter Carter Robin Raphael Chris Allen	TUC DTI MCA Total Group (UKOOA)
Advisers:	Taf Powell	HID OD
HSE Observers:	Dave Forsyth Tricia Lee	HID OD Offshore Policy
Secretariat:	Graham Collins (Secretary) Scott Tubbritt (Minutes) Tonia Webster	Offshore Policy Offshore Policy Offshore Policy

ITEM 1 - Introduction

1. Nick Starling opened the meeting, and welcomed Rab Wilson (Amicus) who was recently reappointed as a member and Chris Allen (Total Group) as an observer. Chris will be joining UKOOA soon as the Health, Safety, Social and Environment Director. The Chair also welcomed Tricia Lee and David Forsyth as Observers from HSE.

2. Fraser Adam (GMB) and Larry Cairns (TUC) are both retiring following this meeting. The TUC are currently seeking replacements for Fraser/Larry, and the chair thanked them for their hard work and contributions to OIAC during their time with the committee.

ITEM 2 - Apologies for absence

3. Apologies were received from Steve Todd (RMT) and Andy Hall (Head of NHIPD).

ITEM 3 - Minutes of previous meeting (OIAC/03/M1) and matters arising

Action Point 1: Larry Cairns (TUC) to consider inviting a safety rep to address OIAC.

ITEM 4 - Chair's report

4. Nick Starling updated the committee on the following points:
 - The Health and Safety Commission's 'Strategy for Workplace Health and Safety in Great Britain to 2010 and Beyond' has recently been published and is available to download from at: www.hse.gov.uk/press/2004/c04007.htm.
 - A Director of Communication has been newly appointed in HSE (Colin Douglas).
 - The DWP select committee inquiry into HSC/E. HSE has submitted evidence and a hearing is to be expected around easter time.
 - The multiple fatalities involving cockle pickers in Morecombe Bay is the largest number of deaths in a single workplace accident since Piper Alpha.
 - The DfT Rail Review is ongoing. There is a question over whether HSE will continue to regulate railway safety or a new body to be set up. Lord Cullen's report into the Ladbroke Grove rail crash recommended it stays in HSE.
5. Taf Powell reported on the Brent Bravo investigation and on the meeting between MPs and OSD to discuss amongst other things, the programme on installation integrity.
6. He will accompany Minister Des Browne at a meeting with senior Step Change figures on 4 April 2004.

ITEM 5 – OIAC Work programme – Paper by Graham Collins “OIAC and its Relationships with other Safety Bodies” (OIAC/04/01)

7. Graham Collins introduced his paper which was discussed in depth by the members, who agreed the following:
- **Role** - PILOT, Step Change etc now have clearly defined roles and now do much of what OIAC has done in the past. OIAC's role is now to take a more strategic look at what is happening in the industry and identifying weaknesses and problem areas for the other organisations to address. The committee should also challenge the progress made by industry towards meeting the PILOT vision for 2010.
 - **Workforce Involvement** – An OIAC sub-group on workforce involvement is to be set up which will look at specific issues for greater involvement of the workforce in health and safety offshore. It will also attempt to identify who is best placed to take forward any action areas identified for improvement.
 - **Visibility** – The committee needs to better publicise what it does to the wider industry. The committee should accept the opportunity to hold its next open session as part of the Step Change Combined Networks Meeting in the summer.
 - **Workplan** – The committee agreed the draft workplan presented in this paper should be amended to include issues raised during these discussions and re-circulated for comment and agreement at the next meeting.

Action Point 2: Trade Union / Employers Representatives to provide up to 3 nominations each for a sub group to look at workforce involvement by 2 April 2004

Action Point 3: Members to submit suggestions for the draft Work programme (and any other comments) to OIAC secretariat by 2 April 2004, who will circulate a final draft to OIAC prior to August meeting.

ITEM 6: Review of the Offshore Safety Case Regulations, paper by Graham Collins (OIAC/04/02).

8. Graham Collins introduced this paper requesting comments on the draft Consultative Document (CD) prior to its submission to HSC. Members indicated broad support with the approach, but would need more time to consider the proposals in more detail.

Action Point 4: Members to provide written comments on the draft Consultative Document by 31/03/04. (Graham Collins will be happy to discuss any issues with members prior to this date).

ITEM 7: Arrangements for 5th OIAC Open Session, paper by Scott Tubbritt (OIAC/04/03)

9. Scott Tubbritt introduced this paper proposing the 2004 Open Session and accompanying OIAC meeting be held in Aberdeen on the 4/5 August as part of the Step Change Combined Networks.
10. The members agreed to the proposals.

Action Point 5: Secretariat to confirm with Step Change that OIAC would like a 90 minute slot on the afternoon of 4 August 2004 for its Open Session, with an OIAC meeting on the morning of 5 August 2004 held at Lord Cullen House, Aberdeen.

Action Point 6: Secretariat to arrange a suitable Chair for the event in the absence of Nick Starling.

Action Point 7: Trade Unions / Employer Reps to nominate a representative to sit on the Question and Answers panel.

Action Point 8: Members to suggest suitable topics for short presentations at Open Session.

ITEM 8 AOB

11. None.

ITEM 9 Forthcoming Meetings

12. The next meeting will be held in Aberdeen in August (date to be confirmed), and the following meeting will be in Rose Court on 21 October.

Action Point 9: OIAC members to confirm their availability to attend a meeting on 21 October 2004.

OIAC SECRETARIAT

March 2004

Summary of Action Points

- Action Point 1:** Larry Cairns (TUC) to consider inviting a safety rep to address OIAC.
- Action Point 2:** Trade Union / Employers Representatives to provide up to 3 nominations each for a sub group to look at workforce involvement by 2 April 2004
- Action Point 3:** Members to submit suggestions for the draft Work programme (and any other comments) to OIAC secretariat by 2 April 2004, who will circulate a final draft to OIAC prior to August meeting.
- Action Point 4:** Members to provide written comments on the draft Consultative Document by 31 March 2004. (Graham Collins will be happy to discuss any issues with members prior to this date).
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