

**HEALTH AND SAFETY COMMISSION
OFFSHORE INDUSTRY ADVISORY COMMITTEE**

Minutes of the meeting held on 17 June 2005 in the Richard Emmott room,
Lord Cullen House, Aberdeen

Present

Chair:	Les Philpott	HSE
Members:	Bob Kyle Rab Wilson Phil Ley Jane Bugler	UKOOA AMICUS OCA IMCA
Observers:	Peter Carter Larry Cairns Robin Raphael Gary Luquette (Part)	DTI TUC MCA Step Change
HSE Observers:	Ian Whewell Alan Dixon	HSE HSE
Secretariat:	Graham Collins (Secretary) Tenaz Bacha (Minutes)	Offshore Policy Offshore Policy

Item 1 – Introduction

1. Les Philpott welcomed everyone to the meeting. He welcomed Gary Luquette, Chair of the Step Change Leadership Team, for item 5 and Alan Dixon who had temporarily taken over from Dave Forsyth.

Item 2 – Apologies for absence

2. Apologies were received from Allan Graveson (NUMAST), John Taylor (TGWU), Edmund Brookes (BROA), Dominic Cattini (IADC), Steve Todd (RMT) and Kenny Inkster (WSCA).

Item 3 – Minutes of the meeting held on 9 March 2005 (OIAC/05/M1)

3. The minutes were accepted as a true record of the meeting.

Item 4 – OIAC Chair’s report

4. The Chair informed members that Lord Hunt is now the DWP Minister responsible for occupational health and safety. He has taken a keen interest in the topic. Members agreed that it would be beneficial for Lord Hunt to visit Aberdeen, preferably at the time of Offshore Europe in September. This could be an opportunity for an offshore visit and to meet members of Step Change.

5. Malcolm Wicks is the new DTI Energy Minister and Chair of PILOT. HSE expects to announce its new CEO soon.

Action point 1: Secretariat to explore the possibility of Lord Hunt visiting the Aberdeen area for Offshore Europe.

Item 5 – Review of OIAC Open Session held on 16 June

6. Members agreed that the open session was successful and thanked Step Change for the invitation and their co-operation. However, there clearly remains a lack of understanding of OIAC and its role in offshore safety. The OIAC booklet did not fully explain OIAC’s role to offshore workers.

7. It was agreed that more interaction was needed with offshore workers. Although it was worth having the Open Session, lessons should be learnt before having another one. Secretariat would put forward some options at the next meeting in October. One suggestion was for a few OIAC members (max 3?) to attend the Step Change event next year, and for OIAC to have its own Open Session where members of Step Change would be invited to attend. Gary Luquette, the Chair of Step Change was eager to see links between HSE and Step Change grow closer, and offered Step Changes’ help to OIAC.

Action point 2: Secretariat to put forward options for future Open Sessions at the meeting in October.

8. Bob Kyle reminded members that OIAC is due for reconstitution next year. This would be the time to revisit OIAC’s raison d’être and review OIAC’s role in the light of PILOT.

9. The Chair noted that if OIAC ceased to exist, HSC would need to satisfy itself that it is properly advised on offshore safety. Members agreed that the next meeting would discuss the reconstitution, how OIAC interacts with other stakeholders and what value it can add. This would wrap up other outstanding matters, such as the need for a communications strategy.

Action point 3: OIAC reconstitution to be discussed at the next OIAC meeting.

Item 6 – Offshore injury, ill health and incidents statistics report (OIAC/05/02)

10. Ian Whewell introduced the statistics report and highlighted the increase in handling incidents. The ratio of major injuries to over-3-day injuries is still increasing; the reasons for this are being researched.

11. Bob Kyle noted that the provisional figures for 2004/05 in the update paper would be of value to Step Change. The Chair agreed to send a copy of the statistics in the information paper to Gary Luquette of Step Change.

Action point 4: The Chair to send a copy of the statistics information paper to the Chair of Step Change, Gary Luquette.

Item 7 – Outcome of the consultation on proposals to replace the Offshore Installations (Safety Case) Regulations 1992

12. Graham introduced this paper and highlighted the key changes proposed to the draft Regulations set out in paragraph 5 of the paper. The comments from the consultation were available to the public via HSE's library in Bootle. If agreed by OIAC, the draft Regulations would be presented to HSC at the end of July and sent to the Minister for signature in the autumn. They would come into force in April 2006.

13. OIAC will be consulted on the draft supporting guidance once the Regulations are agreed.

14. Rab Wilson asked whether OIAC would be consulted again if HSC made changes to the Regulations. Graham reassured the Committee that it would be consulted on any significant amendments made by HSC.

15. The Committee were satisfied with the proposals and endorsed the draft Regulations.

Action point 5: HSE to submit the draft Regulations to HSC for approval.

Item 8 – AoB

16. Rab Wilson applauded OSD's work on 'Teashack News' as a useful document for offshore workers. Ian Whewell informed the Committee that 'Teashack News' would be reviewed and Rab's positive feedback would help. Any views from OIAC on how to evaluate 'Teashack News' would be welcome.

Action point 6: Members to send HSE any suggestions on how to evaluate 'Teashack News'.

17. Bob Kyle gave an update on the work of the Workforce Involvement Group.

Action point 7: Progress on the workforce involvement action plan would be on the agenda for the next meeting in October.

Date of next meeting

18. The next meeting will be held in London on 20 October. Members agreed to consider options for a social event on the previous evening. Secretariat will confirm arrangements.

Action point 8: Members to confirm to Secretariat that they are available to attend a social event on 19 October and the next OIAC meeting on 20 October.

Action point 9: Secretariat to confirm arrangements for the next meeting on 20 October and an event on 19th.

Actions agreed at the OIAC meeting on 17 June 2005

Action point 1	Secretariat to explore the possibility of Lord Hunt visiting the Aberdeen area for Offshore Europe.
Action point 2	Secretariat to put forward options for future Open Sessions at the next meeting in October.
Action point 3	OIAC reconstitution to be discussed at the next OIAC meeting.
Action point 4	The Chair to send a copy of the statistics information paper to the Chair of Step Change, Gary Luquette.
Action point 5	HSE to submit the draft Regulations to HSC for approval.
Action point 6	Members to send HSE any suggestions on how to evaluate 'Teashack News'.
Action point 7	Progress on the workforce involvement action plan would be on the agenda for the next meeting in October.
Action point 8	Members to confirm to Secretariat that they are available to attend a social event on 19 October and the next OIAC meeting on 20 October.
Action point 9	Secretariat to confirm arrangements for the next meeting on 20 October and an event on 19th.

Actions outstanding from the 9 March OIAC meeting

Action point 8	OIAC Chair to write to the Chair of Step Change Leadership Team.
Action point 9	Secretariat to look at market research options for 'Play your part'.
Action point 11	Secretariat to investigate the feasibility of having a future open session on an offshore installation.
Action point 13	Secretariat to prepare a draft communications strategy, including the viability of options for roadshows etc and the best way forward to publicise OIAC's work.