

Dounreay SHEQ Improvement and Sustained Excellence Plan 2007/8

Performance to end of Period 11 – February 2008

Improvement Objective	Target Date	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
PART 1: LEADERSHIP													
To improve Line Management commitment to safety and environment through a series of safety and environment leadership workshops	31/03/08												
To improve Senior Management commitment to safety and environment through improved visibility in the workplace, commitment to resolve SHEQ issues and personal accountability	02/07/07				☺								
To improve the site's focus on safety, environment and quality issues through regular and frequent meetings at the site level	02/07/07				☺								
To improve the standards of competency of Site Project Safety Advisors	31/08/07					✱							
To improve recognition of good safety and environment performance by strengthening the site's safety and environment award and recognition scheme	31/01/08												
PART 2: BEHAVIOURAL CHANGE													
To reinforce behavioural change concepts and increase awareness amongst the workforce through enhanced behavioural change training for CNC	31/12/08												
To introduce a behavioural-based Observational Safety and Environment process based on industry best practice	30/04/07			☺									
To broaden the base of staff and contractors conducting Second Nature Observations in the Workplace (SNOW)	30/10/07												
To enhance the quality of toolbox talks by providing industry best practice safety information cards	30/11/07												
To emphasise the importance of learning from experience through improved toolbox talks	31/03/08												
PART 3: ENVIRONMENTAL STEWARDSHIP													
To elevate the profile of environmental issues and improve compliance with environmental regulations and standards	30/11/07												
To provide a better framework to demonstrate compliance with the RSA Authorisations (Added in November 2007)	28/02/08												
To update the Management System arrangements to demonstrate compliance with the RSA Authorisations (Added in November 2007)	31/03/08												
To implement UKAEA Standards and Procedures on environmental management	31/03/08												
To improve performance of the Environmental Management System (EMS) by establishing a simpler, more understandable system	31/12/07												
To strengthen knowledge and performance on environmental issues through continued emphasis of the role of Embedded Environmental Advisors	30/11/07												
To enable the smooth transition to Dounreay SLC by transfer of the current RSA authorisation from UKAEA to DSRL	01/04/08												
PART 4: PROCESSES AND SYSTEMS													
To improve awareness of the safety and environment performance standards and expectations for all staff and contractors through renewed emphasis of the Conduct of Operations Manual	26/10/07												
To improve recognition of error traps and application of error prevention tools	31/03/08												
To raise the profile of Criticality Safety across the site to ensure continued compliance with Criticality Clearance Conditions. (Added in November 2007)	31/03/08												
To improve the processes for Work Control by upgrading the Work Control Manual and associated safe systems of work	30/09/07												
To enhance the safety of work through the implementation of a modified, site-wide computer-based Permit to Work system	30/04/08												
To enhance safety performance through improved quality of risk assessments	31/12/07												
To emphasise the importance of learning from experience by including lessons learned in the work planning process	31/07/08												
To ensure robust processes for implementing new and amended Standards, Procedures and Instructions are in place and to demonstrate effective implementation of such new requirements	31/01/08												
To improve and speed up the investigation processes for serious incidents and injury-related accidents to identify immediate lessons and actions	04/30/08												
PART 5: ASSURANCE													
To enhance conduct of operations and improve sharing of best practices across the site through establishment of an Operational Assurance Team (OAT)	31/01/08												
To enhance the safety/environment culture at Dounreay by adopting selected best practices learned from examination of the Terminal 5 Safety Leadership Programme	30/09/07												
To ensure that all Unit Projects have effective self assessment programmes in place	15/06/07												
To ensure that Safety Related Posts, Qualified Experts and Emergency Appointments are valid and up to date	01/04/08												
To support site reorganisation and enable smooth transition to Site Licence Company (SLC)	30/06/07												
To enhance SHEQ performance through an improved learning from experience (LFE) programme that provides lessons learned and feedback from projects and best practices from industry	30/11/07												
To improve safety performance at all levels by strengthening the role of the embedded Safety Advisors	31/03/08												
To strengthen the support and advice component of Assurance whilst maintaining the independent assessment function	30/06/07												
PART 6: IMPROVEMENT/BENCHMARKING													
To develop improved SHEQ Metrics for Dounreay based on required NDA metrics, the proposed NII SPIs and company requirements	28/02/08												
To gain knowledge and experience from other UKAEA sites and to share best practices	31/03/08												
To obtain "stand alone" certification of the site's Safety Management Systems	30/11/07												

Key: On target Action Required Late ✱ Completed Early ☺ Completed

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