

**13th MEETING OF ARBORICULTURE AND FORESTRY ADVISORY GROUP
STONELEIGH 24/25 September 2007**

Action Notes from 12th AFAG Meeting 19 April 2007

Minute/ Proj No	Action <i>[Secretary's Note/Action taken in italics]</i>	By
1	Welcome and apologies - Invitation letters sent to Hans Fairley, Bill Kew-Winder (replacing Bruce Hatton on behalf of the Arboricultural Association), Pete Jackson (UAG rep)	HSE
2	Urgent business - Awareness of Leitch Report. Simon Richmond to update	S Richmond
4.3	Guidance on tree inspection - Contact with DCLG - discharged	HSE
5.3	AFAG ToR and Workplan - Paper approved by AIAC no issues raised.	Members and Jim Brown
5.5	HSE resources - Concerns re lack of enforcement and proactive Inspection.	Roger Nourish
5.8	Implication of Business Impact Assessments	HSE
6.2	Report on research by BOMEL - Update to be provided at meeting	J Liggins
6.3	Project Group A2 Training and Certification - See Agenda Item 9	S Richmond
6.8	Passport Schemes - Information was requested on exiting passport schemes in the food and construction industries. See Agenda Item 9	F Hirst
6.10	Paper to be circulated by Jim Dewar - Done - confirm Simon Richmond has sent to T&C Group.	J Dewar
6.13	Steep Ground Working - Raise concerns from FWMs under Item 9	J Liggins
6.16	Rigging Research - Permission obtained from E Gibby for early release of some findings at Arb Trade Fair and conference in Honolulu	F Hirst
6.19	Chainsaw Trousers - Potential for research 2008/09, WG to take forward.	HSE/ J Brown
6.22	Market surveillance - To be raised under Agenda Item 9	Members
6.23	Future Safety Helmets - Simon Richmond to provide update	S Richmond
6.25	MSD - Video sent to HSE Ergonomist- awaiting reply	F Hirst
6.31	Printer friendly guidance - Jason Liggins has raised the issue with HSE's Comms Directorate – awaiting reply.	J Liggins
6.34	Liaison with Insurance industry - Roger Nourish to provide update.	R Nourish
6.38	FCA CDRom - Brendan Burns to check if this can be shared with non-members	B Burns
6.40	Migrant Workers - Ongoing	HSE

6.41	Pesticides - To be raised under Agenda Item 9	J Liggins
6.42	Evaluation of Arb SHADs - Research bid submitted work to be confirmed.	F Hirst
6.43	Treework News - Members added to recipients list	F Hirst
6.44	AFAG community web site - To be raised under item 8	HSE
6.47	Communications - (Project D1) - evaluation. Further work needed and new project leader required	HSE & Members
6.48	Additional information on other guidance - Members to provide, none received.	Members
6.49	AFAG 401 - Awaiting final approval of business case	HSE
9.1	Review of Research - Members to provide ideas for new projects	Members
11	Date and venue for next meeting - Agreed	HSE/Members