

Advisory Committee on Toxic Substances Paper			ACTS/37/2004
Meeting date:	25 November 2004	Open Govt. Status:	Fully open
Type of paper:	Above the line	Paper File Ref:	PG/330/1002/04
Exemptions:	None		

ADVISORY COMMITTEE ON TOXIC SUBSTANCES

ACTS PLAN OF WORK - UPDATE AND NEXT STEPS

A Paper by Helen Smith, ACTS Secretariat

Issue

1. An update of the work completed by the Advisory Committee on Toxic Substances (ACTS) since reconstitution and proposals for developing the next phase of the Committee's work.

Timing

2. Routine. Members are invited to provide written contributions for the second phase of the workplan to be discussed at the March ACTS meeting.

Recommendation

3. That ACTS consider the work undertaken so far and send comments to the Secretariat that will contribute to the preparation of the next phase of the work plan.

Background

4. ACTS was reconstituted in 2003 with a revised terms of reference and aims (annex 1) and a new workplan. The Committee advises the Health and Safety Commission (HSC) on matters arising from the prevention, control and management of hazards and risks to health and safety of persons arising from exposure to toxic substances at work.
5. The workplan's stated aim is 'to stop people being made ill from exposure to toxic substances at work. We plan to do this by:
 - developing appropriate, prioritised initiatives, which we can monitor and evaluate;
 - identifying and engaging with other people or organisations who can improve health outcomes in the workplace;
 - contributing to HSE's Chemicals Programme, the delivery of goals and targets in HSC's Strategic Plan and by providing HSC with advice on emerging issues of concern; and
 - influencing the wider EU agenda so that it focuses on significant issues for workers, employers and other stakeholders in Great Britain.'

Development of a new workplan

6. In November 2002 ACTS discussed the finalisation of the workplan (ACTS/40/2002) and at the March 2003 meeting members agreed proposals in the paper entitled 'first steps in progressing the workplan' (ACTS/03/2003). This paper included the new workplan, revised in the light of member's comments.

7. As well as fulfilling its mandatory functions and contributing to continuing workstreams, one key element of the Committee's workplan was for volunteer members to act as champions for the committee and visit other HSC Subject Advisory Committees (SACs), Industry Advisory Committees (IACs) and other stakeholder groups. The purpose of these visits was to:

- raise the profile of ACTS and gain support of its workplan
- explain and raise awareness of the Chemicals Strategy;
- encourage advisory committee (AC) members to encourage their networks to raise awareness of e-COSHH Essentials;
- raise awareness of the Asthma Strategy;
- encourage AC members and their networks to become involved in European Week for Safety and Health 2003;
- establish what the committee can do to contribute to HSC/E's Chemicals Programme; and
- establish if there is anything ACTS can do to help the committee.

Argument

Outcome of initiatives identified to date

8. At the end of the first phase of visits, volunteer members had attended 14 different groups and a range of initiatives were identified. An update on progress with these initiatives was presented to ACTS in March (ACTS/12/2004) when members decided not to extend the programme of visits but concentrate on taking forward the initiatives already identified. In July the committee was updated on progress. The original workplan has now been revised to include these initiatives and is attached at annex 2.

Mandatory activities and continuing workstreams

9. ACTS has also discussed issues related to the HSE Strategy and the Chemicals Programme (such as progress with the Asthma and Cancer and Skin disease strategies) and approved proposals on a range of mandatory activities, specifically:

- a new occupational exposure limit framework;
- a review of the flour dust MEL; and
- exposure limits for Refractory Ceramic Fibres (RCFs) and Subtilisins.

10. The above examples do not include the considerable amount of work that is undertaken by the Committee's sub-committees and working groups. For example the COSHH Essentials Working group which peer reviews the guidance sheets and various sub-committees that advise of EU developments. These groups will provide an annual report for the Committee in March 2005.

Plans for the future

Activities to help deliver HSC's Strategy and Chemicals Programme

11. It was originally envisaged that the initiatives emerging from the programme of visits to other committees would extend through the life of the committee. However, some of the initiatives have already been completed and others are being taken forward but without the need for ACTS direct involvement (primarily the development of COSHH Essential guidance sheets).

12. This provides the Committee with an opportunity to identify additional initiatives to further its aims. It is proposed that the ACTS Secretariat should produce an updated workplan for discussion at the next meeting, incorporating suggestions for future work from the Committee. Specifically members views would be welcome on where the ACTS can best help further to deliver the HSC's Strategy and HSE's Chemicals Programme.

13. Members may wish to consider a second targeted round of visits to IACs and other stakeholder committees to deliver key messages from the developing Chemicals Programme and how the next open meeting can be best used to meet its aims.

Continuing workstreams and mandatory activities

14. The plan will also take account of activities arising from current workstreams and mandatory activities (noted in the updated plan at annex 2). These could include:

- considering specific initiatives arising from the disease sub-programmes;
- developing a strategy to consider the MELs identified during the review of the OEL framework;
- providing advice on guidance to accompany the changes to the new OEL framework; and
- providing a consultative forum for EU developments.

Link to HSC Strategy

15. The work of ACTS is aimed at helping to deliver HSC's strategy and the Chemicals Programme. In particular the visits to IACS and SACs helped to develop partnerships; one of the HSC Strategy's four points.

Communication Plan

16. The workplan will be available on the website and will be fully open for members to disseminate as necessary.

Evaluation Plan

17. The work of the committee will be evaluated as part of a reconstitution exercise which will take place in the last year of the Committee's term.

Relevant Control Systems

18. Not applicable

Consultation

19. ACTS will discuss an updated workplan at its March 2005 meeting.



Costs and Benefits

20. There may be costs associated with new initiatives (e.g. visits to committees and attending meetings) undertaken by ACTS members. These will be met from existing budgets.

21. The benefits will be that the Committee is helping to deliver the HSC's strategy and the HSE's Chemical Programme.

Financial/Resource Implications for HSE

22. The costs will be met from existing budgets.

Environmental implications

23. Not applicable.

European implications

24. Not applicable. Some of the mandatory work considered by ACTS and/or sub groups, such as the Standing Committee on Hazard, Information and Packaging (SCHIP) and the Working Group on European Exposure Limits (WEELS), contribute to HSE's negotiations on EU limit setting programmes.

Other implications

25. None.

Action

26. Members are invited to:

- I. note the work done to date by the Committee;
- II. provide written contributions on future areas of work to assist in the preparation of an updated plan of work for the remainder of the Committee's term.

Contact:

ACTS Secretariat

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INSTRUMENT OF APPOINTMENT AND TERMS OF REFERENCE

Pursuant to the powers conferred on the Health and Safety Commission (“the Commission”) by Section 13(1)(d) of the Health and Safety at Work etc Act 1974 (“the 1974 Act”), and exercised on the Commission’s behalf by the Health and Safety Executive (“the Executive”) pursuant to powers conferred on the Executive by section 11(4)(a) of the 1974 Act and in accordance with the Commission’s Direction dated 27 September 2001, the Executive has decided to appoint on the Commission’s behalf a committee to be known as the Advisory Committee on Toxic Substances (“the Committee”). The Committee shall consider and advise the Commission on:

- a) matters relating to the prevention, control and management of hazards and risks¹ to health and safety of persons arising from exposure to toxic substances at work, with due regard to any related risks to consumers, the public and the environment²;
- b) the strategic direction of HSC/E’s work on toxic substances;
- c) specific matters referred to it by the Commission or Executive.

The Committee’s work plan aims to stop people being made ill by exposure to toxic substances at work and it focuses on the development, implementation and delivery of the Chemicals Strategy³. In accordance with its work plan the Committee shall additionally:

- d) promote the Commission/Executive’s overall Chemicals Strategy, for instance to relevant Commission advisory committees and external stakeholders;
- e) work on its continuing work streams and mandatory activities;
- f) periodically carry out Forward Looks to identify future issues that need to be addressed.

The Committee shall consist of a Chair and up to 17 Members. Before appointing the Members, the Executive shall consult such organisations and individuals representing the social partners and other stakeholder interests as it considers appropriate.

¹ Other than those hazards dealt with by the Commission’s Advisory Committee on Dangerous Substances.

² In its consideration of risks to consumers and the environment, the Committee will not be making recommendations on policy in those areas, but will be advising on possible conflicts between protection of the environment, consumer safety and health and safety of persons affected by the supply and use of toxic substances.

³ See paper [HSC/02/106](#) and [HSC/02/106 Appendix A](#).

ADVISORY COMMITTEE ON TOXIC SUBSTANCES

WORK PLAN 2003 - 2006 - UPDATED NOVEMBER 2004

Our aim is to stop people being made ill from exposure to substances at work

We plan to do this by:

- a developing appropriate, prioritised initiatives, which we can monitor and evaluate;***
- b identifying and engaging with other people or organisations who can improve health outcomes in the workplace;***
- c contributing to HSE's Chemicals Strategy, the delivery of goals and targets in HSC's Strategic Plan and by providing HSC with advice on emerging issues of concern; and***
- d influencing the wider EU agenda so that it focuses on significant issues for workers, employers and other stakeholders in Great Britain.***

Explanatory notes to following tables:

Key 1: Summary of ACTS work plan programme areas

Work programme Number	Work programme description
1	Respiratory disease
2	Cancer
3	Dermatitis
4	Miscellaneous activity
5	Continuing work streams
6	Mandatory activities
7	Periodic forward look/horizon scanning –adjustment of advice to the HSC

Key 2: Elements of HSE's Chemicals Strategy¹

No	Element
a	bringing together health and safety
b	fulfilling statutory functions, including work on negotiating and implementing European Directives
c	prioritising work particularly into programmes dealing with cancer, respiratory diseases and skin disease
d	developing a robust compliance strategy linking risk to the necessary controls derived from industry sector good practice and enforcement through the Enforcement Management Model
e	a communications/education drive
f	maintaining the existing regime for biocides

¹ See paragraph 3 of HSC paper *Work Towards an HSE Chemicals Strategy* (HSC/02/106)

ACTS WORKPLAN 2003-2006 - updated November 2004

Work programme number and description	Initiative	Link with elements of Chemicals Strategy See explanatory notes	Activities and update	Activities and update	Planned Activities	Planned Activities
			Year 1 2003/04	Year 2 2004/05	Year 3 2005/06	Year 4 2006/07 (final meeting - Nov 2006)
1 - Respiratory disease - asthma	[Delivery and Evaluation] Contribute to programme 5.2 (delivery of messages) of the asthma project plan. Peer review of draft HSE web pages on asthma.	a), c), d) and e)	[Delivery and Evaluation] HSE web pages on asthma went live in February 2003. 6 volunteer ACTS members peer reviewed draft web pages in advance of the pages going live and then periodically thereafter.			
1- Respiratory disease – asthma	[Knowledge Gaps] To work in partnership with the asthma project board to identify how ACTS can contribute to the strategy for reducing occupational asthma.	a), c), d) and e)	[Knowledge Gaps] Engage with the asthma project board to identify how ACTS can contribute to the strategy for reducing occupational asthma.	[Knowledge Gaps] To continue to engage with the asthma project board to identify how ACTS can contribute to the strategy for reducing occupational asthma.		
1- Respiratory disease – asthma	[Knowledge Gaps] Identify a specific initiative/s for which project plan/s can be developed. Initiatives can address one or more of the sub-themes identified by ACTS: Improve SME comprehension of H & S issues Encourage companies to share information they hold on control measures Benchmarking to identify good practice Development of simple messages Promotion of E-COSHH Essentials and COSHH Essentials Creative and focused tool development Development of different tools for different groups	a), c), d) and e)	[Knowledge Gaps] Identify initiative/s for which project plan/s can be developed. <i>ACTS volunteers visited a selection of Industry Advisory Committees to talk about the work of ACTS, the new Chemicals Strategy and identify potential initiatives to take forward.</i>	[Knowledge Gaps] Information sift. Select additional initiative/s to populate later years of plan? <i>HSBLC (Health & Safety in Bakeries Liaison Committee) Initiative. ACTS agreed at the 25 March meeting to the proposal to set up the working group to focus on developing a strategy for implementing compliance with existing MELs before considering a review of the figures. ACTS/HSBLC working group will identify and cascade key messages on control of four dust. The 1st meeting is in Nov 2004 and will report back to ACTS in 2 years.</i> <i>MVR (Motor Vehicle Repair) Initiative BODYSHOP working group meeting held 17 March 2004 focused on the health issues arising from isocyanate use. Minutes on file.</i> <i>Health and Safety Executive/Local Authority Enforcement Liaison Committee (HELA) Technical</i>	<i>ACTS/HSBLC work continuing.</i>	<i>ACTS/HSBLC - report back to ACTS</i>

Work programme number and description	Initiative	Link with elements of Chemicals Strategy See explanatory notes	Activities and update		Planned Activities	Planned Activities
			Year 1 2003/04	Year 2 2004/05	Year 3 2005/06	Year 4 2006/07 (final meeting - Nov 2006)
				<i>subcommittee</i> <i>LA member has rewritten the FOD inspection pack for use by Local Authority inspectors to include 3 lead Asthmagens in the work programme for LAs.</i>		
1 - Respiratory disease – asthma	[Delivery and Evaluation] Initiative/s to emerge from engagement with asthma project board.	a), c), d) and e)	Develop project plan/s. Progress activity detailed in project plan/s. Evaluate progress at agreed milestones. Adjust activity as necessary.	Continue to progress activity detailed in project plan/s. Evaluate progress at agreed milestones. Adjust activity as necessary. <i>Regular updates at ACTS meetings.</i>	<i>Regular updates to ACTS.</i>	<i>Regular updates to ACTS.</i>
1 - Respiratory disease – non asthma	[Knowledge Gaps] Information gathering activity (co-ordinated across all four programme areas of cancer, respiratory disease, skin disease and miscellaneous activity) utilising partnerships and intermediaries with the aim of identifying issues where ACTS should be concentrating its efforts over the life of the work plan, to realise its aim of stopping people being made ill from exposure to substances at work. Information gathering activity will also be an opportunity to raise the profile of ACTS and its new work plan and to promote E-COSHH Essentials and COSHH Essentials.	a), c), d) and e)	[Knowledge Gaps] Volunteer ACTS members to identify and engage other HSC subject advisory committees and HSC industry advisory committees that are involved with occupational health issues and identify and engage other Government advisory committees involved with occupational health. Members to engage their network of contacts (CBI, TUC, trade associations etc) Activity will seek information that will help to identify specific outcomes related projects that can contribute to Revitalising targets.	[Knowledge Gaps] Volunteer ACTS members to stay engaged with partnerships/intermediaries. <i>Visit to HIAG(Working Group on Health in Agriculture) led to the establishing of hyperlinks between e-COSHH and the Electronic Risk Assessment in Agriculture project.</i>		
1 - Respiratory disease – non-asthma	[Knowledge Gaps] Information sift to identify a specific initiative/s for which a project plan/s can be developed. Initiatives can address one or more of the sub-themes identified by ACTS: Improve SME comprehension of H & S issues Encourage companies to share information they hold on control measures Benchmarking to identify good practice Development of simple messages Promotion of E-COSHH Essentials and	a), c), d) and e)	[Knowledge Gaps] Information sift. Identify initiative/s for which project plan/s can be developed.	[Knowledge Gaps] Information sift. Select additional initiative/s to populate later years of plan?		

Work programme number and description	Initiative	Link with elements of Chemicals Strategy See explanatory notes	Activities and update		Planned Activities	Planned Activities
			Year 1 2003/04	Year 2 2004/05	Year 3 2005/06	Year 4 2006/07 (final meeting - Nov 2006)
	COSHH Essentials Creative and focused tool development. Development of different tools for different groups.					
1 - Respiratory disease – non-asthma	[Delivery and Evaluation] Initiative/s to emerge from information sift.	a), c), d) and e)	[Delivery and Evaluation] Develop project plan/s. Progress activity detailed in project plan/s. Evaluate progress at agreed milestones. Adjust activity as necessary.	[Delivery and Evaluation] Continue to progress activity detailed in project plan/s. Evaluate progress at agreed milestones. Adjust activity as necessary.		
2 - Cancer	Knowledge Gaps] Information gathering activity (co-ordinated across all four programme areas of cancer, respiratory disease, skin disease and miscellaneous activity) utilising partnerships and intermediaries with the aim of identifying issues where ACTS should be concentrating its efforts over the life of the work plan, to realise its aim of stopping people being made ill from exposure to substances at work. Information gathering activity will also be an opportunity to raise the profile of ACTS and its new work plan and to promote E-COSHH Essentials and COSHH Essentials.		[Knowledge Gaps] Volunteer ACTS members to identify and engage other HSC subject advisory committees and HSC industry advisory committees that are involved with occupational health issues and identify and engage other Government advisory committees involved with occupational health. Members to engage their network of contacts (CBI, TUC, trade associations etc). Activity will seek information that will help to identify specific outcomes related projects that can contribute to Revitalising targets.	[Knowledge Gaps] Volunteer ACTS members to stay engaged with partnerships/intermediaries.		
2 - Cancer	[Knowledge Gaps] Information sift to identify a specific initiative/s for which a project plan/s can be developed. Initiatives can address one or more of the sub-themes identified by ACTS: Improve SME comprehension of H & S issues Encourage companies to share information they hold on control measures Benchmarking to identify good practice Development of simple messages Promotion of E-COSHH Essentials and COSHH Essentials	a), c), d) and e)	[Knowledge Gaps] Information sift. Identify initiative/s for which project plan/s can be developed.	[Knowledge Gaps] Information sift. Select additional initiative/s to populate later years of plan?		

Work programme number and description	Initiative	Link with elements of Chemicals Strategy See explanatory notes	Activities and update	Activities and update	Planned Activities	Planned Activities
			Year 1 2003/04	Year 2 2004/05	Year 3 2005/06	Year 4 2006/07 (final meeting - Nov 2006)
	Creative and focused tool development Development of different tools for different groups .					
2 - Cancer	[Delivery and evaluation]	a), c), d) and e)	[Delivery and Evaluation] Develop project plan/s. Progress activity detailed in project plan/s. Evaluate progress at agreed milestones. Adjust activity as necessary.	[Delivery and Evaluation] Continue to progress activity detailed in project plan/s. Evaluate progress at agreed milestones. Adjust activity as necessary.		
3 - Dermatitis	[Knowledge Gaps] Information gathering activity (co-ordinated across all four programme areas of cancer, respiratory disease, skin disease and miscellaneous activity) utilising partnerships and intermediaries with the aim of identifying issues where ACTS should be concentrating its efforts over the life of the work plan, to realise its aim of stopping people being made ill from exposure to substances at work. Information gathering activity will also be an opportunity to raise the profile of ACTS and its new work plan and to promote E-COSHH Essentials and COSHH Essentials.	a), c), d) and e)	[Knowledge Gaps] Volunteer ACTS members to identify and engage other HSC subject advisory committees and HSC industry advisory committees that are involved with occupational health issues and identify and engage other Government advisory committees involved with occupational health. Members to engage their network of contacts (CBI, TUC, trade associations etc) Activity will seek information that will help to identify specific outcomes related projects that can contribute to Revitalising targets.	[Knowledge Gaps] Volunteer ACTS members to stay engaged with partnerships/intermediaries. <i>Paper & Board Industry Advisory Committee (PABIAC) set up an ad hoc working group to decide the priority health issues for the industry.</i> <i>Rubber Industry Advisory Committee (RUBIAC) proposed joint Trade Association/ Trade Union workshops with an ACTS input.</i> <i>Construction Industry Advisory Committee (CONIAC) asked for ACTS support in speeding the substitution of water based paints for solvent based paints – Also the addition of iron salts to cement. No further action needed.</i>		
3 -Dermatitis	[Knowledge Gaps] Information sift to identify a specific initiative/s for which a project plan/s can be developed. Initiatives can address one or more of the sub-themes identified by ACTS: Improve SME comprehension of H & S issues Encourage companies to share information they hold on control measures Benchmarking to identify good practice Development of simple messages	a), c), d) and e)	[Knowledge Gaps] Information sift. Identify initiative/s for which project plan/s can be developed.	[Knowledge Gaps] Information sift. Select additional initiative/s to populate later years of plan?		

Work programme number and description	Initiative	Link with elements of Chemicals Strategy See explanatory notes	Activities and update		Planned Activities	Planned Activities
			Year 1 2003/04	Year 2 2004/05	Year 3 2005/06	Year 4 2006/07 (final meeting - Nov 2006)
	Promotion of E-COSHH Essentials and COSHH Essentials Creative and focused tool development Development of different tools for different groups					
3 - Dermatitis	[Delivery and Evaluation] Initiative/s to emerge from information sift.	a), c), d) and e)	[Delivery and Evaluation] Develop project plan/s. Progress activity detailed in project plan/s. Evaluate progress at agreed milestones. Adjust activity as necessary.	[Delivery and Evaluation] Continue to progress activity detailed in project plan/s. Evaluate progress at agreed milestones. Adjust activity as necessary.		
4 - Miscellaneous activities	[Knowledge Gaps] Information gathering activity (co-ordinated across all four programme areas of cancer, respiratory disease, skin disease and miscellaneous activity) utilising partnerships and intermediaries with the aim of identifying issues where ACTS should be concentrating its efforts over the life of the work plan, to realise its aim of stopping people being made ill from exposure to substances at work. Information gathering activity will also be an opportunity to raise the profile of ACTS and its new work plan and to promote E-COSHH Essentials and COSHH Essentials.	a), d) and e)	[Knowledge Gaps] Volunteer ACTS members to identify and engage other HSC subject advisory committees and HSC industry advisory committees that are involved with occupational health issues and identify and engage other Government advisory committees involved with occupational health. Members to engage their network of contacts (CBI, TUC, trade associations etc) Activity will seek information that will help to identify specific outcomes related projects that can contribute to Revitalising targets.	[Knowledge Gaps] Volunteer ACTS members to stay engaged with partnerships/intermediaries. <i>Communications Working Group (COWG) proposed that an ACTS member, a health specialist and a good practice employer form an outreach team to promote health messages to targeted audiences. CoWG has since been amalgamated with HSE's Chemical Risks Communication Community of Practice and Interest (COPCI) – HSE is taking this idea forward to try to build it into the Communications Sub-programme.</i>		
4 - Miscellaneous activities	[Knowledge Gaps] Information sift to identify a specific initiative/s for which a project plan/s can be developed. Initiatives can address one or more of the sub-themes identified by ACTS: Improve SME comprehension of H & S issues Encourage companies to share information they hold on control measures	a), d) and e)	[Knowledge Gaps] Information sift. Identify initiative/s for which project plan/s can be developed. Local Authorities Forum <i>Will ensure that full consideration is given to work in support of the Chemicals strategy as the forward plan of the LA Forum is reviewed and developed. Member discussed issues raised within their</i>	[Knowledge Gaps] Information sift. Select additional initiative/s to populate later years of plan? <i>Several Industry Advisory Committees asked for help to produce e-COSHH guidance sheets on the control of specific substances in the work place. HSE has summarised the steps to take in developing a guidance sheet. IACs can join the process half way through (ie by submitting draft sheets to HSE for review</i>		

Work programme number and description	Initiative	Link with elements of Chemicals Strategy See explanatory notes	Activities and update	Activities and update	Planned Activities	Planned Activities
			Year 1 2003/04	Year 2 2004/05	Year 3 2005/06	Year 4 2006/07 (final meeting - Nov 2006)
	Benchmarking to identify good practice Development of simple messages Promotion of E-COSHH Essentials and COSHH Essentials Creative and focused tool development Development of different tools for different groups		<i>organisations and reported that chemical risks were already being addressed within the LA sector.</i>	<i>(through ACTS sub group). HSE is offering an initial face to face meeting with drafting groups to discuss the key issues.</i> <i>The committees are:-</i> <i>- Plastics Processing Health & Safety Liaison Committee (PPHSLC);</i> <i>- Construction Industry Advisory Committee (CONIAC) (sheets on working in confined spaces);</i> <i>- Shipbuilding and Ship repairing Health & Safety Committee (SSHSCC) (sheets for control of airborne substances in confined spaces);</i> <i>- Ceramics Heavy Clay Refractories and Glass Joint Health & Safety Advisory Committee (CHARGE) (already contributing to Silica Essentials and investigating other potential areas);</i> <i>- Paper & Board Industry Advisory Committee (PABIAC) (sheet for a commonly used chemical in the industry);</i> <i>- Printing Industry Advisory Committee (PIAC) (preparation of sheets already underway - a workplan involving chemical awareness is already fairly well underway).⁴</i>		
4 - Miscellaneous activities	[Delivery and Evaluation] Initiative/s to emerge from information sift.	a), d) and e)	[Delivery and Evaluation] Develop project plan/s. Progress activity detailed in project plan/s. Evaluate progress at agreed milestones. Adjust activity as necessary.	[Delivery and Evaluation] Continue to progress activity detailed in project plan/s. Evaluate progress at agreed milestones. Adjust activity as necessary.		
4 - Miscellaneous activities	Supply Chain Stewardships		[Knowledge Gaps] Information sift. Identify initiative/s for which project plan/s can be developed.	<i>SSHSCC - Asked if Safety Data Sheets (SDS) could be changed to include end use and disposal risks.</i> <i>PPHSLC - Wanted information on the supply chain stewardship proposals – Secretary referred to www.cefic.be website</i>		
4 - Miscellaneous activities	Chemicals Essentials		<i>ACTS/ACDS (Advisory Committee on Dangerous Substances) Chemicals Essentials sub group</i>	<i>ACTS/ACD'S would like to explore holding a joint ACTS/ACDS Open meeting similar to ACTS 1st Open Meeting in 2005.</i>	<i>Consideration of suggestion to hold joint ACDS/ACTS</i>	

Work programme number and description	Initiative	Link with elements of Chemicals Strategy See explanatory notes	Activities and update		Planned Activities	Planned Activities
			Year 1 2003/04	Year 2 2004/05	Year 3 2005/06	Year 4 2006/07 (final meeting - Nov 2006)
activities			<i>underway as a parallel development.</i>	<i>The subgroup is going through reconstitution in order to proceed with phase two of their work plan ref. ACTS/25/2004</i>	<i>open meeting.</i>	
4 - Miscellaneous activities	European Health and Safety Week 2003 ACTS engage partnerships and intermediaries with the aim of both promoting and securing support for initiatives being developed for European Health and Safety week, on prevention of risks caused by dangerous substances.	.a), c), d) and e)	ACTS engage partnerships and intermediaries with the aim of both promoting and securing support for initiatives being developed for European Health and Safety week, on prevention of risks caused by dangerous substances.	Initiatives from European Health and Safety week, on prevention of risks caused by dangerous substances carried over until Oct 2004.		
5 - Continuing work streams	Occupational Exposure Limit (OEL) framework review	b) and d) and e)	OEL framework review. Issue Consultative Document.	Implement new OEL framework. <i>ACTS to advise on guidance to accompany the changes to the OEL framework</i>		
5 - Continuing work streams	Domestic occupational exposure limit setting	b) and d)	Domestic occupational exposure limit setting	Domestic occupational exposure limit setting	Domestic occupational exposure limit setting (<i>eg development of strategy for considering the 15 Maximum Exposure Limits (MELs) identified during review of OEL framework</i>).	Domestic occupational exposure limit setting
6 - Mandatory activities	Preparation of EH40 for changes to the OEL framework	b)	Preparation of EH40 for changes to the OEL framework	Preparation of EH40 for changes to the OEL framework.		
6 - Mandatory activities	2nd Indicative Occupational Exposure Limit Value Directive	b)	2nd Indicative Occupational Exposure Limit Value Directive	2nd Indicative Occupational Exposure Limit Value Directive	2nd Indicative Occupational Exposure Limit Value Directive	2nd Indicative Occupational Exposure Limit Value Directive
6- Mandatory activities	<i>REACH (Registration, evaluation, authorisation of Chemicals legislation) negotiations</i>	<i>b)</i>	<i>REACH</i>	<i>REACH</i>	<i>REACH</i>	<i>REACH</i>
6- Mandatory activities	<i>Marketing and Use (M&U) Directive (cement)</i>	<i>b)</i>	<i>M&U</i>			
6- Mandatory activities	<i>M&U Directive (poss. Acylamide/DCM)</i>	<i>b)</i>			<i>M&U ?</i>	<i>M&U ?</i>
6- Mandatory activities	<i>Carcinogens Directive amendment</i>	<i>b)</i>			<i>Carcinogens Directive (?)</i>	<i>Carcinogens Directive</i>
6- Mandatory activities	<i>Dangerous Preparations Directive amendment (SCHIP)</i>	<i>b)</i>			<i>Dangerous Preparations Directive amendment</i>	<i>Dangerous Preparations Directive amendment</i>
6- Mandatory	<i>Dangerous Substances Directive - 29</i>	<i>b)</i>	<i>Dangerous Substances Directive -</i>	<i>Dangerous Substances Directive- 29th</i>	<i>Dangerous</i>	

Work programme number and description	Initiative	Link with elements of Chemicals Strategy See explanatory notes	Activities and update	Activities and update	Planned Activities	Planned Activities
			Year 1 2003/04	Year 2 2004/05	Year 3 2005/06	Year 4 2006/07 (final meeting - Nov 2006)
activities	<i>and 30th Amendment to Technical Progress (ATPs) (SCHIP)</i>		<i>29th /30 thATP</i>	<i>/30thATP</i>	<i>substances Directive - 30th ATP</i>	

ⁱAbbreviations used:

ACDS -Advisory Committee on Dangerous Substances
 CHARGE - Ceramics Heavy Clay Refractories and Glass Joint Health & Safety Advisory Committee
 CONIAC - Construction Industry Advisory Committee
 COPI - Community of Practice and Interest
 COWG - Communications Working Group
 HELA - Health and Safety Executive / Local Authority Enforcement Liaison Committee
 HIAG - Working Group on Health in Agriculture
 HSBLC - Health & Safety in Bakeries Liaison Committee
 IAC - Industry Advisory Committee
 MVR (Motor Vehicle Repair) Initiative
 PABIAC - Paper & Board Industry Advisory Committee
 PIAC - Printing Industry Advisory Committee
 PPHSLC - Plastics Processing Health & Safety Liaison Committee
 SSHSCC - Shipbuilding and Ship repairing Health & Safety Committee
 RUBIAC - Rubber Industry Advisory Committee