

Advisory Committee on Toxic Substances Secretary's Report**ACTS/42/05****Meeting date:** 17 November 2005**Open Govt. Status:** Fully Open**Exemptions:** None**Type of Paper** Information**HEALTH AND SAFETY COMMISSION****ADVISORY COMMITTEE ON TOXIC SUBSTANCES****Secretary's Report (following meeting on 30 June 2005)**

Ref	What	Action by	Progress	Deadline
3.1	Members to submit to the Secretariat any comments/observations on paper ACTS/27/2005 (update on work carried out on solvents)	ACTS Members	No further comments received other than those set out at 3.2 of the minutes	
4.7	HSE to clarify terminology when publishing on the website the tabled list of those substances where the occupational exposure limit had been removed from the new version of EH40	HSE	List not yet published.	
4.8	HSE to take on board ACTS comments on disseminating good practice/focusing on welding activities	HSE	HSE is currently preparing Welding COSHH Essentials Sheets, which are nearing completion. HSE plan to launch the sheets in May 2006. However, completed sheets will be made available on request before this date	
11.4	HSE to redraft paragraph 8 of paper ACTS/23/2005 (Consultative Document implementing the 2 nd IOELV Directive) for clarification	HSE	Amendments made.	
6.1	Members to submit to the Secretariat their ideas for the ACTS workplan	ACTS Members	No further comments received other than those set out at 6.2 of the minutes	

6.4	Secretariat to put open meetings on the agenda for 17 November	ACTS Secretariat	To be discussed under Matters Arising/Secretary's Report, taking into account that the future structure of ACTS is being discussed at the 17 November meeting	
8.3	Secretariat to redistribute paper ACTS/02/2005. Issue to be put on agenda for November 2005	ACTS Secretariat	Distributed on 1 July 2005	
9.2	Secretariat to check with its IT provider whether files being altered/corrupted in transit	ACTS Secretariat	An email attachment sent on 1 July 2005 was not corrupted/alterd before leaving HSE. Given there have been no such problems raised by other members it may be that the problem arises at the recipient's end.	