

Health and Safety Executive Board			HSE/11/M02
Meeting Date:	23 February 2011	FoI Status	Open
FoI Exemptions			
Trim Reference:	2011/288126		
<b>Minutes of HSE Board Meeting – February 2011</b> Redgrave Court, Bootle			

**Present:**

Judith Hackitt – Chair	Sayeed Khan	Robin Dahlberg	John Spanwick
David Gartside	Hugh Robertson	Sandy Blair	Frances Outram
Liz Snape			

**Also attending:**

Geoffrey Podger, Kevin Myers, Steve Dennis, Gaynor Coldrick, Sally Sykes, Jane Willis, Sue Johns, Laurence Monaghan, Jane Kirk, Abigail Dean (all items); Clive Fleming & Rachel Grant (item 7), Kate Sweeney (item 10), Marcia Davies, Rachel Corbridge & Graeme Walker (items 11 & 12), Clive Fleming & David Smeatham (item 13), David Ashton & Dawn Hepworth (item 14)

**Apologies:**

Sayeed Khan, Liz Snape, Peter McNaught

**Minutes:** Jane Kirk

<b>Open Session</b>	
	<ul style="list-style-type: none"> <li>Apologies were received from Liz Snape, Sayeed Khan and Peter McNaught</li> </ul>
<b>8.</b>	<b>Minutes and Matters arising – HSE/10/M1C</b>
8.1	<ul style="list-style-type: none"> <li>The minutes were agreed with no comments.</li> <li>There were no matters arising.</li> </ul>
<b>9.</b>	<b>Chief Executive’s Report – HSE/11/12</b>
9.1	<p>Geoffrey Podger introduced his report by drawing attention to the following:</p> <ul style="list-style-type: none"> <li>The final report of the investigation into the Buncefield explosion had been published. Staff involved in its drafting were thanked for producing a report which made clear that the lessons were universally applicable.</li> <li>The first corporate manslaughter case had resulted in a guilty verdict.</li> <li>The Minister has made an announcement of the Government’s intention to bring forward legislation to establish a new statutory body to be known as the Office for Nuclear Regulation (ONR).</li> <li>The Occupational Safety and Health Consultants Register (OSHCR) was successfully launched on 31<sup>st</sup> January 2011 and had already received an encouraging response.</li> <li>The results of HSE People survey were now available. HSE results</li> </ul>

	demonstrated positive improvements in the areas of 'my team', 'my line manager' and 'leadership and management change', which compared favourably with other Government departments and organisations.
9.2	In discussion of the report the Board: <ul style="list-style-type: none"> <li>• Welcomed the Buncefield report and the opportunity it presented to highlight the lessons throughout the supply chain. It was confirmed that a series of initiatives had been undertaken since the Buncefield incident to improve awareness and control of risks.</li> <li>• Agreed in principle to the establishment of ONR and looked forward to receiving the formal documentation for its creation.</li> <li>• Requested a commentary on the corporate manslaughter case and what the implications for the future might be.</li> <li>• Requested benchmark data for Other Government Departments for the People Survey results.</li> </ul>
<b>Action point 2</b>	People survey benchmark data to be circulated to Board.
<b>10.</b>	<b>Statistical assessment of progress towards the Revitalising Health and Safety targets – HSE/11/14</b>
10.1	<ul style="list-style-type: none"> <li>• Kate Sweeney introduced the paper which provided a summary of the progress made towards the Revitalising Health and Safety targets from 1999/00 to 2009/10.</li> <li>• The Board noted the progress made towards the targets and confirmed that the initiative was now to be considered as concluded.</li> <li>• While the targets themselves would no longer be used the reduction of injury and ill-health rates would remain priorities which would be continued to be promoted.</li> <li>• Any future targets would need to be for the health and safety system as a whole and be broadly owned.</li> <li>• The choice of data for future statistical measurement would need to reflect the best use of data sets for the resources available.</li> </ul>
<b>11.</b>	<b>Agriculture revisited – evaluation and future direction - HSE/11/14</b>
11.1	<ul style="list-style-type: none"> <li>• Rachael Corbridge introduced the paper which advised the Board on the outcomes of the independent evaluation of the Agriculture Revisited initiative and provided an update on HSE's evolving approach to and work within the agriculture sector.</li> <li>• The Board acknowledged the progress that had been made through engaging with industry. They also confirmed that it was now time for a change in approach to one where all the farming industry, press and trade as well as the NFU, drive improvements by taking more ownership of health and safety issues and engaging with HSE.</li> <li>• The Board agreed the proposals for taking forward Agriculture Revisited, including future evaluation.</li> <li>• It was noted that the extent to which the supply chain could be influenced to improve standards may be constrained by EU and International standards.</li> <li>• It was also noted that there had been a significant body of research into agriculture topics conducted under Revitalising Health and Safety details of</li> </ul>

	which would be circulated to the Board.
<b>Action Point 3</b>	Details of HSE research into agriculture to be circulated to the Board.
<b>12.</b>	<b>Implementation of the Griffin Investigation Committee report into the outbreak of <i>E.coli</i> 0157 in Surrey – HSE/11/15</b>
12.1	<ul style="list-style-type: none"> <li>• Graeme Walker introduced the paper: highlighting that open farms were local authority enforced premises for which HSE provided guidance and support.</li> <li>• The Board supported the approach being taken to deliver the recommendations directed towards HSE set out in the report and agreed that an approved code of practice for the open farm industry was unnecessary and was not to be produced.</li> <li>• The Board also noted that local authorities were supportive of the approach HSE was taking and that a community of interest group had been set up.</li> <li>• The Board commended the way in which the report had been handled by officials.</li> <li>• The Chair would inform the Minister of the Board's recommendations.</li> </ul>
<b>13</b>	<b>Progress report on worker involvement 'do your bit' initiative and future plans – HSE/11/17</b>
13.1	<ul style="list-style-type: none"> <li>• Hugh Robertson declared a potential conflict of interest in this item and did not participate in the discussion.</li> </ul>
13.2	<ul style="list-style-type: none"> <li>• Clive Fleming introduced the paper which provided an update on the delivery, early evaluation of the worker involvement 'Safe and Sound at Work - do your bit' campaign and sought the Board's approval for the proposed approach to continue delivery.</li> <li>• Early evaluation showed the training had been very positively received even though there had been little opportunity for it to be promoted.</li> <li>• It was anticipated that demand for each of the products would remain high in the coming years and a number of options were being considered for ongoing delivery once the contract with the current training provider ends in March 2011.</li> <li>• The Board noted the success and high uptake of this initiative and endorsed the proposed arrangements for its continued delivery.</li> </ul>
<b>14</b>	<b>The Annual report of the Adventure Activities Licensing Authority – HSE/11/18</b>
14.1	<ul style="list-style-type: none"> <li>• David Ashton introduced the paper which presented the annual report of the AALA.</li> <li>• 2009/10 had seen an increase in the number of new applications as well as a targeted inspection initiative looking at caving activities in response to a fatal caving incident.</li> <li>• The Board noted the report, the main points of which it was important to consider when it came to deciding how the recommendation on adventure safety in 'Common Sense, Common Safety' was to be taken forward.</li> </ul>

<b>15.</b>	<b>Future Agendas – HSE/AG/02/201</b>
15.1	<ul style="list-style-type: none"><li>• The update on leadership in health and safety paper was to be taken in the open session of April's Board meeting.</li></ul>
<b>16.</b>	<b>Any other business</b>
16.1	<ul style="list-style-type: none"><li>• There was no other business discussed.</li></ul>