

<b>Health and Safety Executive Board Paper</b>		<b>HSE/07/67</b>	
<b>Meeting Date:</b>	6 June 2007	<b>FOI Status:</b>	Fully open
<b>Type of Paper:</b>	Below the line	<b>Paper File Ref:</b>	
<b>Exemptions:</b>	Post-meeting		

## **HEALTH AND SAFETY EXECUTIVE**

### **The HSE Board**

**Health and safety in HSE – Statistics report June 2007**

**A Paper by Tim Beaumont**

**Advisors: Human Resources Division- Service Centre**

**Cleared by Justin McCracken on 31 May 2007**

### **Issue**

1. The performance against health & safety targets for HSE.

### **Timing**

2. Routine - For the meeting on 6 June 2007.

### **Argument**

3. Annex 1 contains performance against the health & safety targets for 2007/08 which have been incorporated into the Corporate Plan.
4. This is the first report for the new work year. All incidents are now entered by regional officers onto e-HR. The data within this report is obtained from reports on e-HR. This change in procedure may have affected the number of incidents input and HR Service Centre are following up.

### **Future health & safety Board papers**

August 2007 - Stress

August 2007 - Health & Safety Annual Report

September 2007 – Work related road risk

## **Annex 1 – Update on health & safety performance – Provisional figures for 2006/07**

### **Performance against Board Targets for 2007/08 as of 29 May 2007**

A total of 14 incidents were recorded on e-HR with 4 near misses/property damage. The break down is as follows:

<b>Category</b>	<b>Actual number reported since 1/4/06</b>	<b>Number required to exceed target</b>	<b>Target for 2006/07</b>
All incidents causing injury	7	22	<137
All work related ill health	7	16	<101
DSE ill health	4	6	<41
Slips/trips causing injury	0	6	<35

These low numbers may be due to late data entry across HSE. The HR Service Centre has issued a reminder to all staff entering in incident data to ensure that they are keeping up to date with reports.

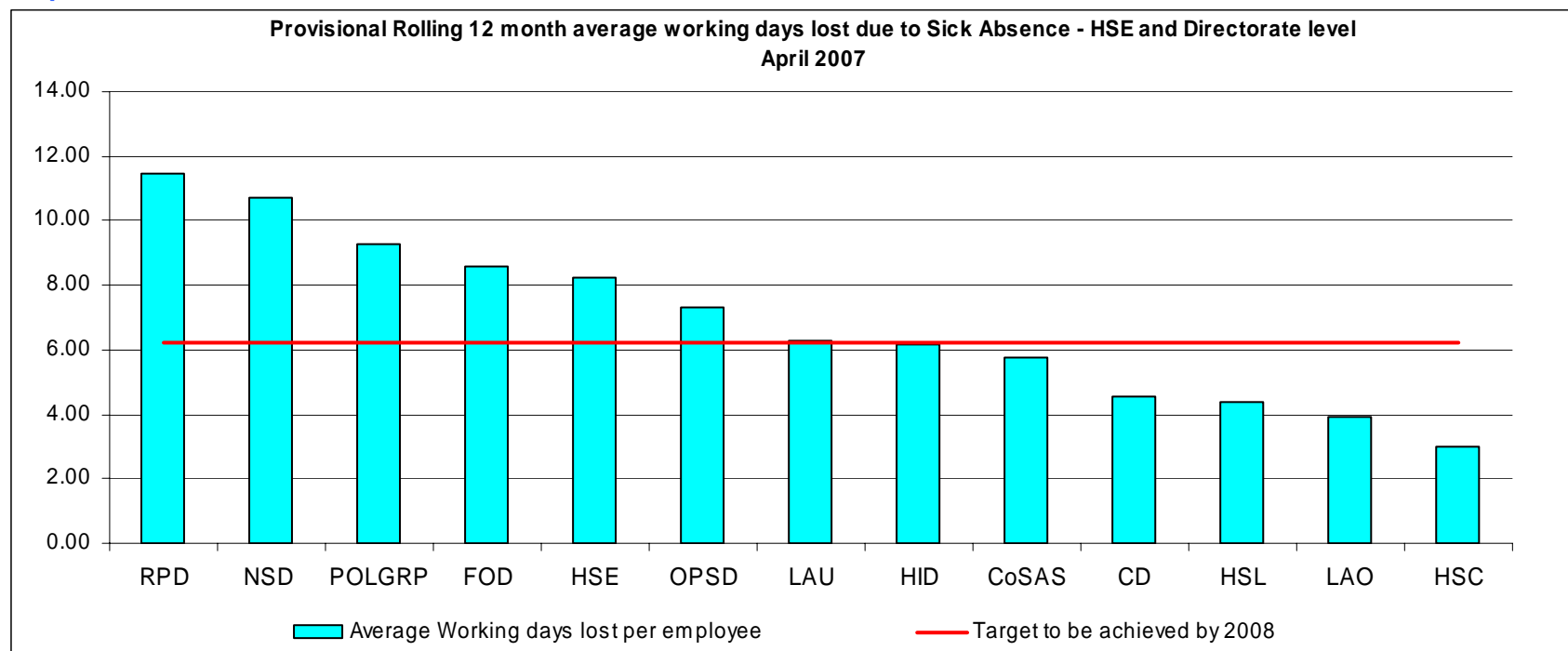
There were two RIDDOR reportable incidents:

- A case of DSE related tendon inflammation in FOD ESE
- A strained muscle in the back caused by removing equipment from a locker in HSL.

## Annex 2 – Sickness absence report up to March 2007

### Sickness absence report up to April 2007

Graph 1

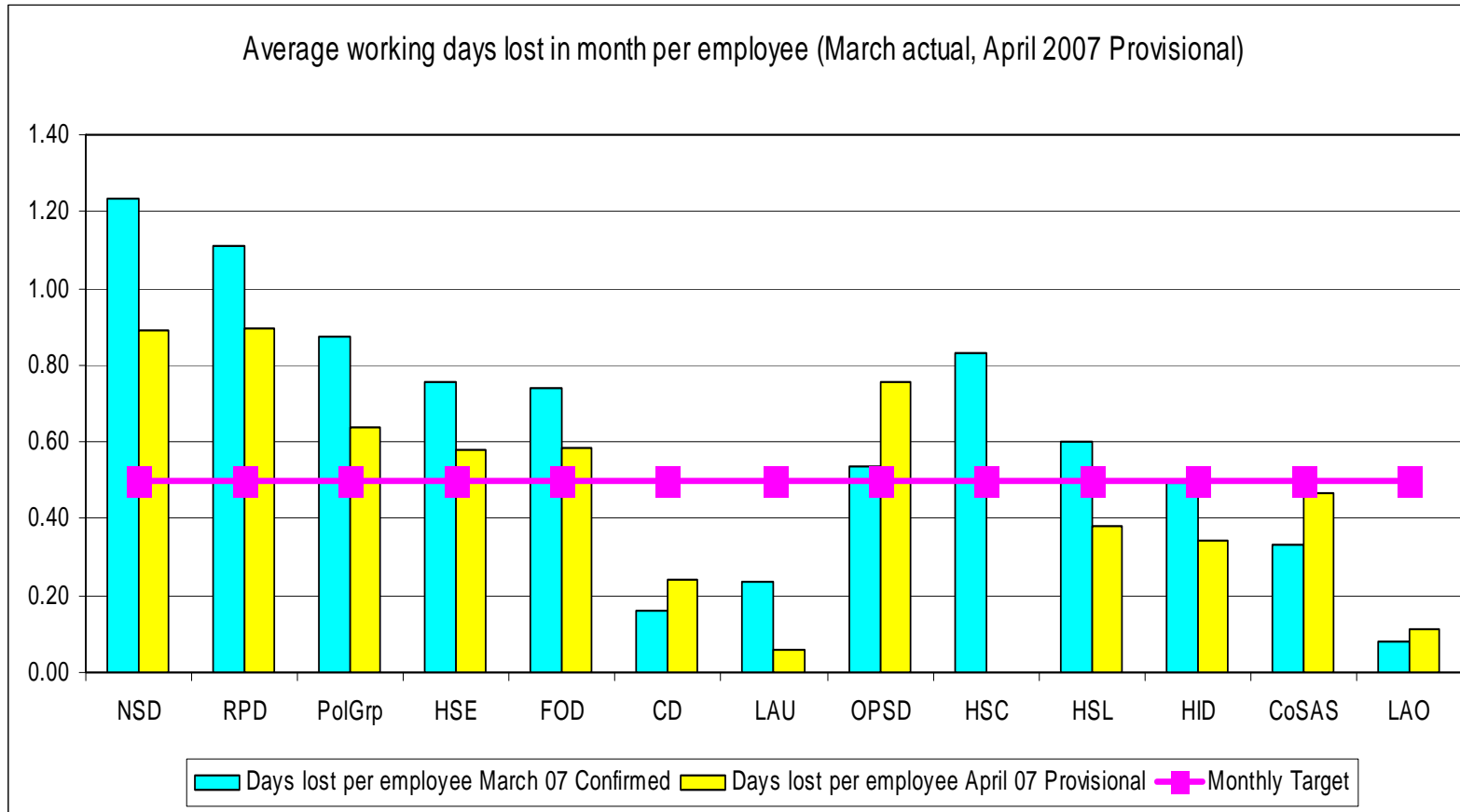


**Commentary:**

This graph illustrates a **historical** 12-month rolling total Average working days lost per employee, at Directorate level. The overall figure for HSE has risen since last month, as has the figures for NSD & RPD. RPD has taken over from NSD as having the highest rate in HSE.

**Source data:** e-HR, data extracted 16 May 07

Graph 2

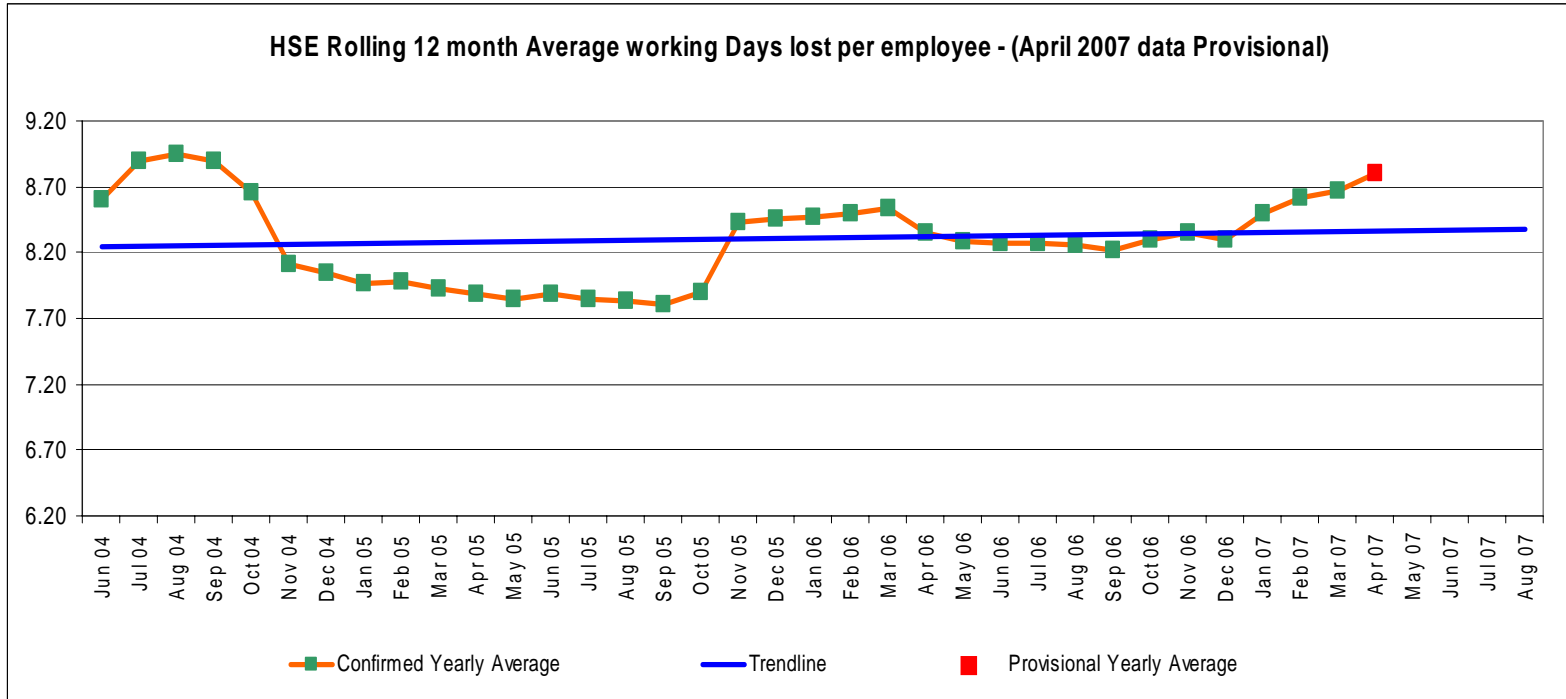


**Commentary:**

There has been a rise in the March data from last month's provisional figures, confirming that late-reporting of absence still affects the figures. There is no great variation in which Directorate has the higher rates of days lost in month.

**Source data:** e-HR extraction of data 16 May 2007

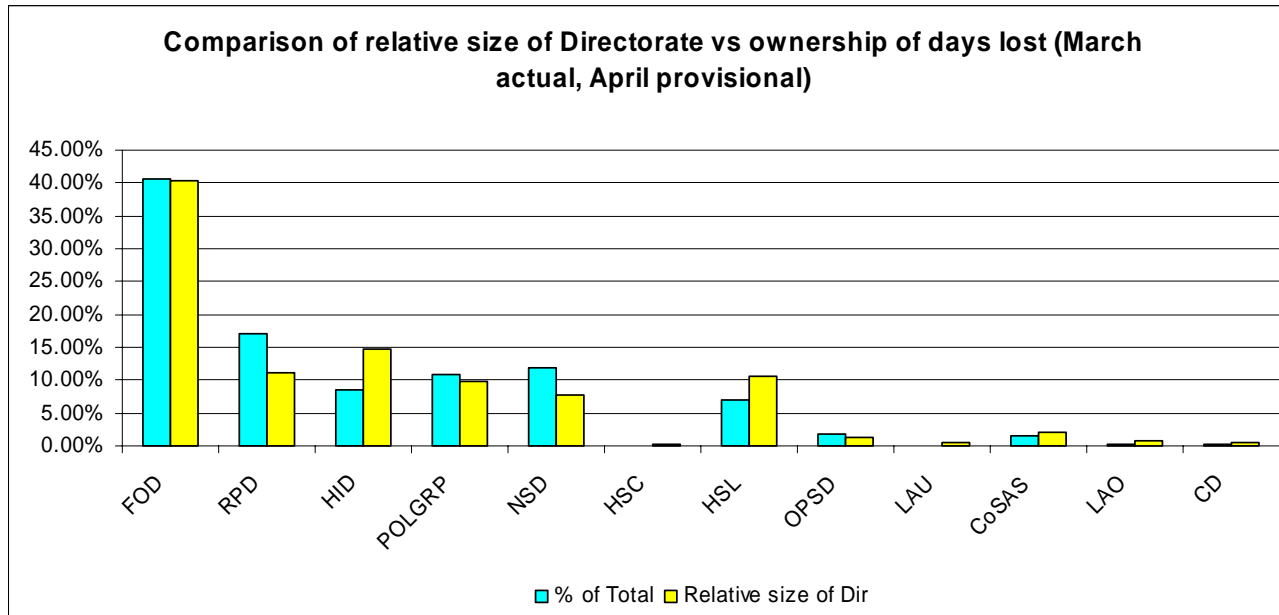
**Graph 3**



**Commentary:**  
 This graph indicates the HSE forward trend using the last 12 months data extracted from e-HR. The lowest scale of 6.2 indicates the HSE target of average working days lost per employee. The provisional figures from last month have been largely confirmed. The indicator continues to rise above this level with an overall upward trend with the 4<sup>th</sup> month of increase. The level of absence on this indicator is the highest it's been since 2004.

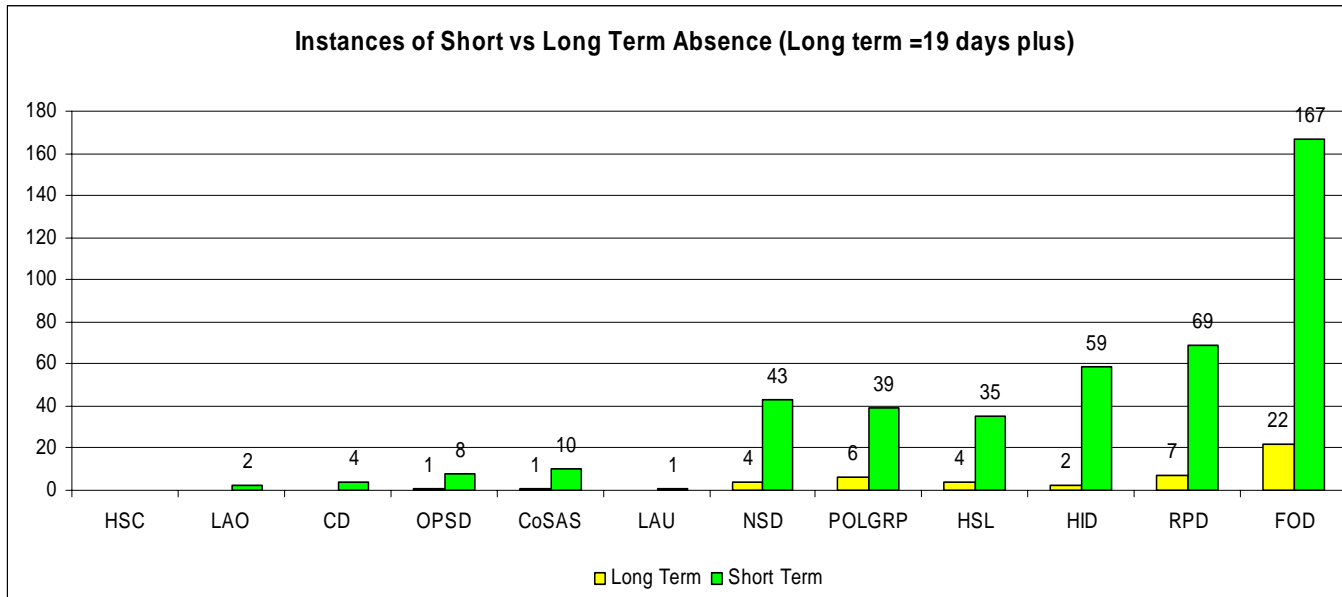
**Source data:** e-HR based on data extracted 16 April 2007

**Graph 4**



**Commentary:**  
**Source data:** The proportion and rates of absence are approximately the same this month as last month.  
 e-HR data extracted 16 May2007

Graph 5



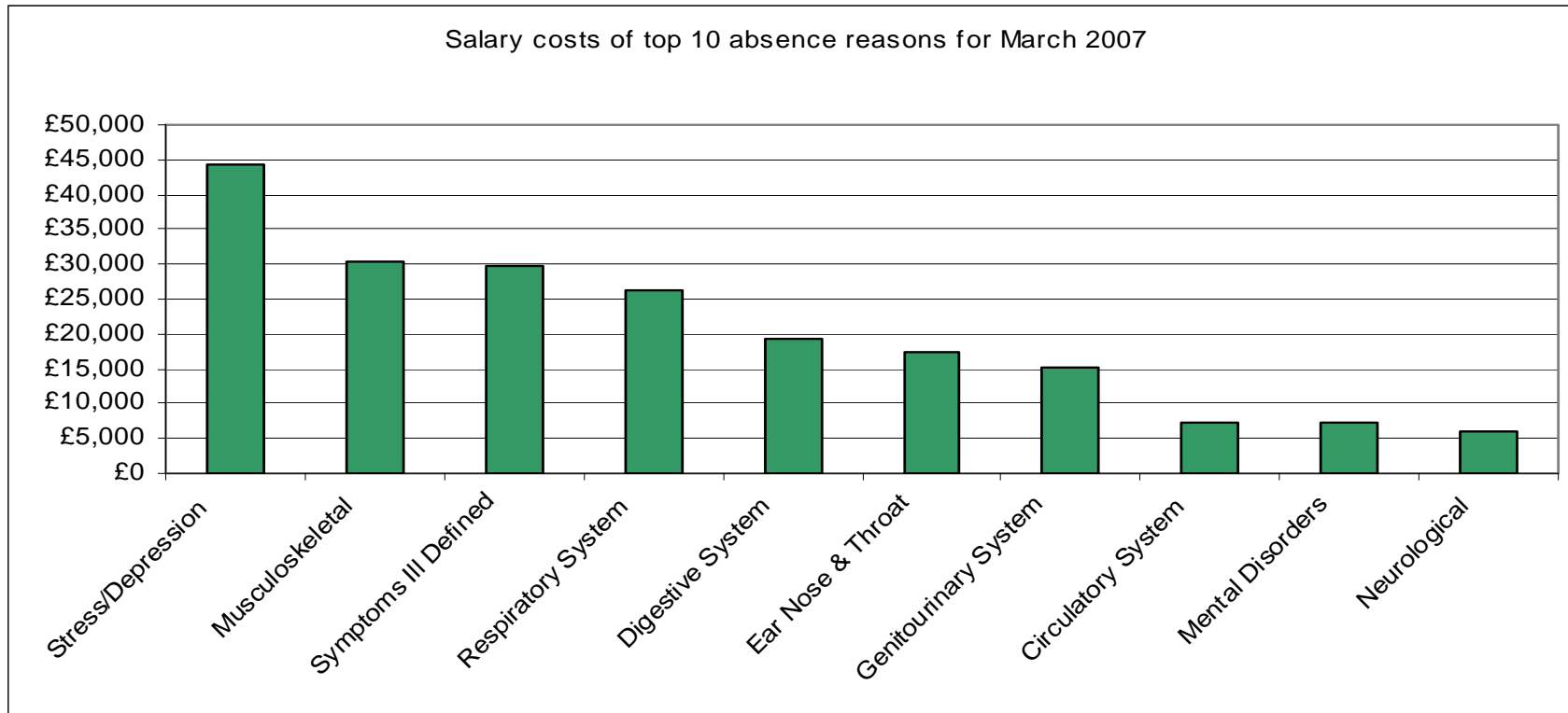
**Commentary:**

The definition of Long Term Absence is 19 days or more. This graph also captures all reported open ended absences in the category they would fall into as at the end of the Month.

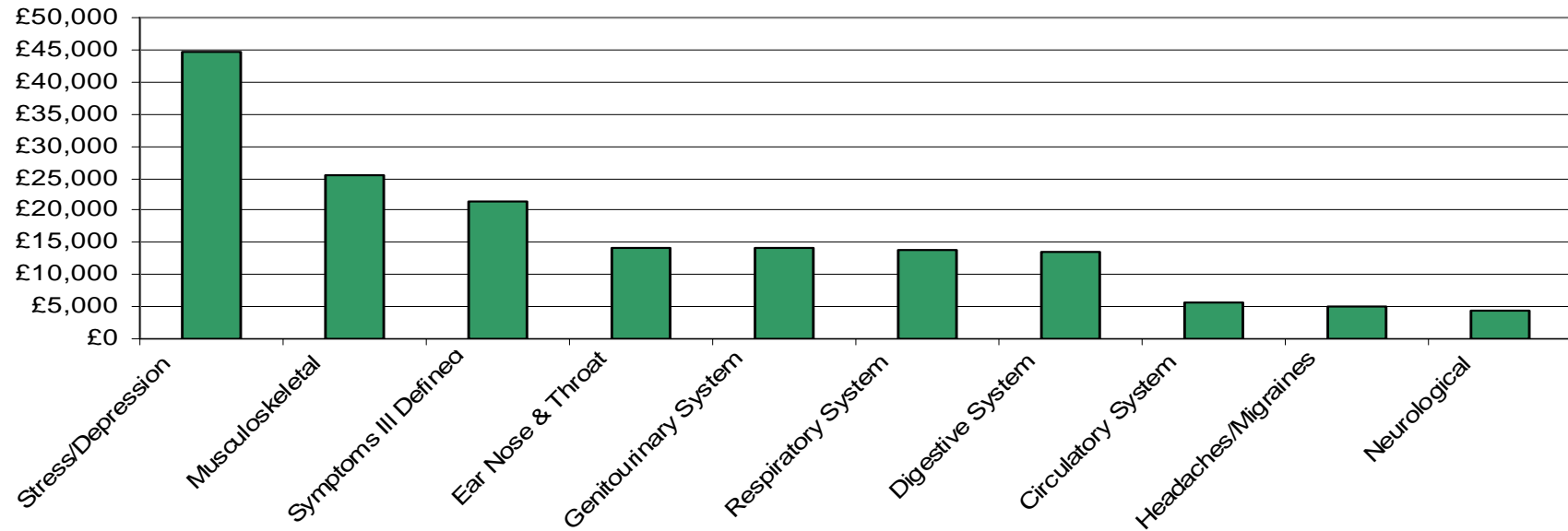
Compared to last month the number of short term and long term absences have fallen from 611 to 577 and 47 to 45 respectively.

**Source data:** e-HR data extracted 16 May 2007

Graph 6



Provisional salary costs of top 10 absence reasons for April 2007



**Commentary:**

The calculation of cost for the organisation is direct salary costs only. They do not include allowances or the cost of covering the absence.

The picture for absence reason remains the same as last month. More work is needed to see a reduction in 'symptoms ill defined'.

**Source data:** e-HR, data extracted 16 May 2007