

Health and Safety Executive Board Paper

Meeting Date:	4 June 2003	Open Gov. Status:	Partially Open
Type of Paper:	Above the line	Paper File Ref:	
Exemptions:			

HEALTH AND SAFETY EXECUTIVE

The HSE Board

PSA Quarterly Performance Report

A Paper by Kate Timms

Issue

1. Quarterly PSA Performance report to DWP Minister.

Timing

2. The next meeting with the Minister is on 12 June 2003.

Action

3. The Board is asked to:
 - note the briefing papers which have been submitted for the 12 June meeting;
 - consider the approach of strengthening accountabilities for PSA delivery and the structure it is proposed to support this.

Background

4. The HSC Chair and members of the Executive meet the Minister each quarter to review HSC/E's performance specifically in relation to delivery of PSA targets. This procedure reflects that in place in DWP for monitoring the Department's own performance against its PSA targets. Recent feedback has indicated that we have yet to convince the Minister of HSE's ability to measure and monitor its delivery against plans designed to achieve specified outcomes. The meeting on 12 June will be an important step in the process of building confidence and getting HSC/E on track in

terms of the robustness of our reporting systems. Such confidence will be essential if we are to convince the Department of our spending priorities for SR2004.

Argument

5. The attached pack of papers has been prepared to meet the specific requests of DWP. It consists of:
 - A paper putting the case for HSE to move to a workplace health and safety survey to provide a better statistical basis to underpin PSA delivery;
 - The standard quarterly reporting pack comprising –
 - “Translation tables” for each of our general safety and health related PSA targets;
 - Plans for each of the eight Priority Programmes together with proxy indicators developed to give information on progress (in the absence of anything other than annual statistics);
 - A paper setting out how other HSE work outside the priority programmes contributes to delivery of the targets;
 - A progress report on development of the proposed Major Hazard Industries PSA target.
 - The time line for development of the new strategy and how this fits with Spending Review 2004;
 - Proposals to reinforce structures to enable those with accountabilities for the PSA targets to discharge their responsibilities.

Recommendation

6. The Board is asked to
 - note the information contained in these papers;
 - endorse the approach set out in the accountabilities paper;
 - agree that a broadly similar set of papers be put to the Board in advance of each quarterly Ministerial meeting.