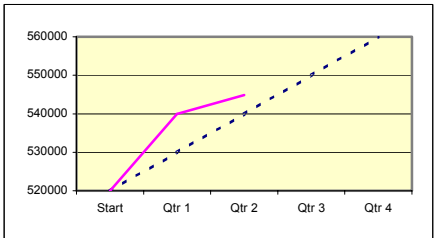
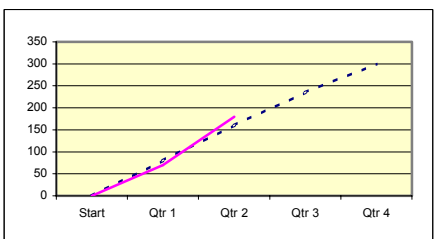


Annex A2

Priority Sectors Strategic Programme
2nd quarter report 2003/04 – Proxy/surrogate Indicators

| 1. Priority Programme. | 2. Resource allocation Policy Prog (research & pub.) Inspection | 3. Progress on indicators Record progress with indicators for this quarter Summarise actions to be taken as result of above | 4. Overall assessment of Plan delivery <ul style="list-style-type: none"> Provide overall assessment on whether or not the plan is on track or otherwise and if not what action is being taken to get back on track Summarise significant issues that might impact on the programme during the next quarter | 5. Key events/achievements and links to other HSE activities <ul style="list-style-type: none"> Briefly record good news stories including other HSE activities that impact on this programme |
|------------------------|--|--|--|---|
| Construction | Policy: HIP 4 1xB2, 2xB3, 4xB4s, 1xB5, 1x B6 p/t. | <p>Number of construction workers holding Construction Skills Certification Scheme (CSCS) cards Over 544k cards now issued, above the target level of 540k.</p>  <p>Number of articles that appeared in 5 key trade publications that deal with Construction Priority Programme issues. 180 mentions (against 160 planned) to date. 110 mentions in 2nd quarter.</p> <p>Media interest in reporting health and safety remains high and supportive messages predominate. (90% of the articles mentioning HSE are positive or neutral)</p>  | <p>Taking account of a range of issues, a ‘green light’ is indicative of progress in this second quarter.</p> <p>The reduction in fatal injuries in the second quarter from 26 to 14 is welcome. Falls continue to be the cause of some 50% of deaths. A robust enforcement line continues to be taken with the industry. Fatal injuries create a significant reactive workload for operational inspectors over an extended period: they can create an adverse knock-on effect on preventative work.</p> <p>Ministers in DWP and DTI variously dealing with health and safety and construction are being brought up to speed so that they can actively support the health and safety agenda in the construction industry. Des Browne has visited the industry with HSE inspector, launched the WWT Roadshow in Edinburgh and gave a keynote speech at the Federation of Master Builders Annual Conference.</p> <p>First draft report of the NAO study into HSE’s work with the construction industry has been received and HSE is responding. The report is broadly positive and supportive.</p> | <p>Recent ministerial announcement on creation of a new Govt Challenge Fund to foster further partnership and extend workplace safety advice for SMEs including in construction is welcome.</p> <p>There has been significant progress with the Action Forum (Constructing Better Health) including successful transfer of ownership to the construction industry and enthusiasm for the concept.</p> <p>The national construction falls from height blitz took place over two weeks in September (in support of the EC wide campaign ‘Don’t Fall For It’). Over a third of sites were below standard and more than 400 prohibition and improvement notices were served. Despite the disappointing overall results some improvement was reported on revisited sites in areas targeted during the last blitz. Falls remain at the core of this year’s major initiative involving paid publicity, targeted guidance and tough enforcement action including through blitzes.</p> <p>The WWT roadshow was launched by the Minister in Scotland. It is anticipated that during the year roadshows will have met 10,000 workers. Over 30,000 have attended since roadshows were first launched</p> <p>SHADs, especially those targeting particular groups such as designers are attracting high attendance and interest. Broader engagement with designers is taking effect as a result of CONIAC interest and in possible changes to CDM following the analysis of responses to the Discussion Document.</p> <p>Operational programmes are delivering high</p> |

| Priority Sectors Strategic Programme 2 nd quarter report 2003/04 – Proxy/surrogate Indicators | | | Annex A2 | | | | | | | | | | | | | | | | | | | |
|---|--|--|---|--|---------------------------|-------|---|---|-------|-------|------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--|--|
| 1. Priority Programme. | 2. Resource allocation Policy Prog (research & pub.) Inspection | 3. Progress on indicators Record progress with indicators for this quarter Summarise actions to be taken as result of above | 4. Overall assessment of Plan delivery <ul style="list-style-type: none"> Provide overall assessment on whether or not the plan is on track or otherwise and if not what action is being taken to get back on track Summarise significant issues that might impact on the programme during the next quarter | 5. Key events/achievements and links to other HSE activities <ul style="list-style-type: none"> Briefly record good news stories including other HSE activities that impact on this programme | | | | | | | | | | | | | | | | | | |
| | | <p>Number of improvement notices (I/Ns) issued 407 issued (against 400 predicted) to date. 230 issued in 2nd quarter</p> <p>I/Ns now on track.</p> <table border="1"> <caption>Improvement Notices Issued</caption> <thead> <tr> <th>Quarter</th> <th>Actual (I/Ns)</th> <th>Predicted (I/Ns)</th> </tr> </thead> <tbody> <tr> <td>Start</td> <td>0</td> <td>0</td> </tr> <tr> <td>Qtr 1</td> <td>~150</td> <td>~100</td> </tr> <tr> <td>Qtr 2</td> <td>~230</td> <td>~150</td> </tr> <tr> <td>Qtr 3</td> <td>~350</td> <td>~250</td> </tr> <tr> <td>Qtr 4</td> <td>~407</td> <td>~350</td> </tr> </tbody> </table> | Quarter | Actual (I/Ns) | Predicted (I/Ns) | Start | 0 | 0 | Qtr 1 | ~150 | ~100 | Qtr 2 | ~230 | ~150 | Qtr 3 | ~350 | ~250 | Qtr 4 | ~407 | ~350 | | <p>numbers of contacts with improved performance on accident and complaint investigation targets</p> |
| Quarter | Actual (I/Ns) | Predicted (I/Ns) | | | | | | | | | | | | | | | | | | | | |
| Start | 0 | 0 | | | | | | | | | | | | | | | | | | | | |
| Qtr 1 | ~150 | ~100 | | | | | | | | | | | | | | | | | | | | |
| Qtr 2 | ~230 | ~150 | | | | | | | | | | | | | | | | | | | | |
| Qtr 3 | ~350 | ~250 | | | | | | | | | | | | | | | | | | | | |
| Qtr 4 | ~407 | ~350 | | | | | | | | | | | | | | | | | | | | |
| | | <p>Number of micro, small and medium sized enterprises (SME delegates) attending all SHADs 1980 SME delegates (against 1400 predicted) attended to date. 11 of the 20 SHADs have been held. In addition 5 high risk SHADs and one designer day have been held with more planned.</p> <table border="1"> <caption>SME Delegates Attending SHADs</caption> <thead> <tr> <th>Quarter</th> <th>Actual (SME Delegates)</th> <th>Predicted (SME Delegates)</th> </tr> </thead> <tbody> <tr> <td>Start</td> <td>0</td> <td>0</td> </tr> <tr> <td>Qtr 1</td> <td>~1200</td> <td>~500</td> </tr> <tr> <td>Qtr 2</td> <td>~1980</td> <td>~1000</td> </tr> <tr> <td>Qtr 3</td> <td>~2200</td> <td>~1500</td> </tr> <tr> <td>Qtr 4</td> <td>~2500</td> <td>~2000</td> </tr> </tbody> </table> | Quarter | Actual (SME Delegates) | Predicted (SME Delegates) | Start | 0 | 0 | Qtr 1 | ~1200 | ~500 | Qtr 2 | ~1980 | ~1000 | Qtr 3 | ~2200 | ~1500 | Qtr 4 | ~2500 | ~2000 | | |
| Quarter | Actual (SME Delegates) | Predicted (SME Delegates) | | | | | | | | | | | | | | | | | | | | |
| Start | 0 | 0 | | | | | | | | | | | | | | | | | | | | |
| Qtr 1 | ~1200 | ~500 | | | | | | | | | | | | | | | | | | | | |
| Qtr 2 | ~1980 | ~1000 | | | | | | | | | | | | | | | | | | | | |
| Qtr 3 | ~2200 | ~1500 | | | | | | | | | | | | | | | | | | | | |
| Qtr 4 | ~2500 | ~2000 | | | | | | | | | | | | | | | | | | | | |

| Priority Sectors Strategic Programme 2 nd quarter report 2003/04 – Proxy/surrogate Indicators | | | Annex A2 | | | | | | | | | | | | | |
|---|--|--|---|--|-------|---|-------|----|-------|----|-------|----|-------|----|--|--|
| 1. Priority Programme. | 2. Resource allocation Policy Prog (research & pub.) Inspection | 3. Progress on indicators Record progress with indicators for this quarter Summarise actions to be taken as result of above | 4. Overall assessment of Plan delivery <ul style="list-style-type: none"> Provide overall assessment on whether or not the plan is on track or otherwise and if not what action is being taken to get back on track Summarise significant issues that might impact on the programme during the next quarter | 5. Key events/achievements and links to other HSE activities <ul style="list-style-type: none"> Briefly record good news stories including other HSE activities that impact on this programme | | | | | | | | | | | | |
| | | <p>Number of Strategic Inspection plans (HOP; Govt as Client; Large Projects) 42 inspection plans received (against 35 predicted) received to date.</p> <table border="1"> <caption>Strategic Inspection Plans Data</caption> <thead> <tr> <th>Period</th> <th>Number of Plans</th> </tr> </thead> <tbody> <tr> <td>Start</td> <td>0</td> </tr> <tr> <td>Qtr 1</td> <td>42</td> </tr> <tr> <td>Qtr 2</td> <td>42</td> </tr> <tr> <td>Qtr 3</td> <td>42</td> </tr> <tr> <td>Qtr 4</td> <td>42</td> </tr> </tbody> </table> | Period | Number of Plans | Start | 0 | Qtr 1 | 42 | Qtr 2 | 42 | Qtr 3 | 42 | Qtr 4 | 42 | | |
| Period | Number of Plans | | | | | | | | | | | | | | | |
| Start | 0 | | | | | | | | | | | | | | | |
| Qtr 1 | 42 | | | | | | | | | | | | | | | |
| Qtr 2 | 42 | | | | | | | | | | | | | | | |
| Qtr 3 | 42 | | | | | | | | | | | | | | | |
| Qtr 4 | 42 | | | | | | | | | | | | | | | |

| Priority Sectors Strategic Programme 2 nd quarter report 2003/04 – Proxy/surrogate Indicators | | | | Annex A2 |
|---|--|--|--|---|
| 1. Priority Programme. | 2. Resource allocation Policy Prog (research & pub.) Inspection | 3. Progress on indicators Record progress with indicators for this quarter Summarise actions to be taken as result of above | 4. Overall assessment of Plan delivery <ul style="list-style-type: none"> Provide overall assessment on whether or not the plan is on track or otherwise and if not what action is being taken to get back on track Summarise significant issues that might impact on the programme during the next quarter | 5. Key events/achievements and links to other HSE activities <ul style="list-style-type: none"> Briefly record good news stories including other HSE activities that impact on this programme |
| Agriculture | 2 policy | <p>Progress at end of Quarter 2</p> <p>a) Safety Awareness Days – Seven agriculture SAD's held as planned, 2877 self-employed farmers attended (planned target was 2100). Tool being developed during 2003/04 to measure the; a) change of H&S awareness and b) conversion into practical actions/outcomes.</p> <p>b) Enforcement notices – The total number of enforcement notices issued at the end of the second quarter was 1100. This compares to 1031 for the same period last year (2002/03).</p> <p>c) Influence on safety through machinery design – Sector visit programme to assess compliance with CEN standards for targeted high-risk machinery. Two visits planned for Q2. Unfortunately, these have had to be delayed due to enforcement proceedings being taken against the manufacturers by the field. The Sector Safety Section attended various CEN and ISO standards meetings and also commented on standards</p> <p>d) The 'in-year outcome indicator' for Agriculture was developed during 2002/03 and was used to predict a worker fatal accident injury rate of 8.5 for 2002/03. The official provisional figure for 2002/03 will be available in the 3rd quarter of 2003/04 and will be compared to the predicted figure to test the tools accuracy. In addition the tool will be used from the end of the 2nd quarter on a monthly basis to predict the actual number of fatal injuries for 2003/04 – again this will be compared for accuracy with the actual figure at the end of the year.</p> | <p>a) The plan is on target with all venues booked and instructors retained. Further funds were made available in Q2 to enable the holding of additional SADs with the social partners, NFU and TGWU. The organisation of three such events is virtually complete and they will take place in Q3 and Q4.</p> <p>(c) Priorities will be re-jigged in Q3 to bring this target back on track.</p> | <p>Advice and Guidance Farmers' Weekly (most read/trade magazine) in preparing a will publish health and safety supplement in European Week of Health and Safety. covering, asbestos management, biological agents (zoonoses), child safety, dangerous substances (petrol, LPG etc.) dermatitis, sprayer MOTs and the safety of second hand machinery.</p> <p>Multiple fatality on rial crossing of casual farm workers provided further impetus for work on gangmasters. H&S will be included in proposed new Defra code - new programme activity under development</p> <p>Most effective and cost effective methods of research into establishing baseline ill health incidence data for those working in the agriculture industry. established</p> <p>Biological agents Contingency Planning – HSE advice incorporated in government contingency plans to address EBL (rabies) in bats, West Nile Virus, Avian Influenza and equine encephalitides.</p> <p>Secured Commission agreement as to HSE's future role in the enforcement of environmental protection matters under current pesticides legislation.</p> <p>2. Liaised with Policy, other HSE sections and PSD to draft and present a paper to the dvisory what was outcome? Committeee on Pesticides on HSE's current enforcement activity under pesticides legislation.</p> <p>3. Liaised with PSD over the current revision of the Green Code on the safe use of pesticides in agriculture etc.</p> |

| Priority Sectors Strategic Programme 2 nd quarter report 2003/04 – Proxy/surrogate Indicators | | | | Annex A2 |
|---|--|---|---|--|
| 1. Priority Programme. | 2. Resource allocation Policy Prog (research & pub.) Inspection | 3. Progress on indicators Record progress with indicators for this quarter Summarise actions to be taken as result of above | 4. Overall assessment of Plan delivery <ul style="list-style-type: none"> • Provide overall assessment on whether or not the plan is on track or otherwise and if not what action is being taken to get back on track • Summarise significant issues that might impact on the programme during the next quarter | 5. Key events/achievements and links to other HSE activities <ul style="list-style-type: none"> • Briefly record good news stories including other HSE activities that impact on this programme |
| | | | | <p>The ISO Working Group for standard 19933-2, lever-operated knapsack sprayers, changed the draft standard to a more stringent, leakage level.</p> <p>BSI working group agreed not to change the standard for crop sprayers, in a way that HSE believed would have detracted from the accepted hierarchy of control by engineering design being given first priority and lead to an increased risk to safety.</p> <p>EN 11522 PTO guarding standard – the Sector persuaded the CEN consultant to go against normally accepted practice and publish a joint CEN/ISO standard to secure the enhancement of the durability of PTO guards</p> <p>Operational guidance was published to increase safety in the use of skid-steer loaders, and in particular help bring about an end to the practice of modifying the guarding to enable their use in low-roofed poultry houses. agreed with industry association the date by which use of non-compliant (in terms of the C standard) machines would end.</p> <p>Betyter information was issued to suppliers and potential buyers on the supply of second-hand agricultural machinery.</p> <p>Following a double joint HSE/industry guidance on the guarding of fleece-winders produced</p> |

| Priority Sectors Strategic Programme 2 nd quarter report 2003/04 – Proxy/surrogate Indicators | | | | Annex A2 |
|---|--|---|--|---|
| 1. Priority Programme. | 2. Resource allocation Policy Prog (research & pub.) Inspection | 3. Progress on indicators Record progress with indicators for this quarter Summarise actions to be taken as result of above | 4. Overall assessment of Plan delivery <ul style="list-style-type: none"> Provide overall assessment on whether or not the plan is on track or otherwise and if not what action is being taken to get back on track Summarise significant issues that might impact on the programme during the next quarter | 5. Key events/achievements and links to other HSE activities <ul style="list-style-type: none"> Briefly record good news stories including other HSE activities that impact on this programme |
| | | | | <p>alerting them to a particularly important problem that would have arisen in the agricultural industry if the original drafting had been followed.</p> <p>major articles published in the industry media: Potato Harvester Safety article in the 'Arable Farming'; article on HSE's WBV research in 'Farmers Weekly'; article on tractor ABS brakes for 'Farmers Weekly'; four articles for the annual H&S supplement in 'Farmers Weekly'.</p> <p>Revision and publication of 'Tractor Action' and 'Shock horror' leaflets.</p> |
| Health Services | Policy/Programme Management: Band2 0.66 Band3 2.0 Band4 0.66 Band5 0.66 Band6 0.66 | Trends in reportable incidents of Manual Handling: The chart at the end of this report identifies the trend in all accidents and manual handling accidents in health services since 1998/9. Final data for 2002/3 is not yet available. It has still not been possible to develop reliable trend data for 2003/4. | Changes to HSE accident data collection systems have made it impossible to identify accident trends in the current year. HSE staff are working to enable this data to be extracted from the ICC (external contactor) database, and to make it comparable with the existing data (FOCUS). This work should be completed by December 2003. | New Indicators are being developed, eg: - the scores from internal risk management audits of NHS trusts, and external assessments by the NHS Litigation Authority; and - development of internal NHS baseline H&S data for Wales and Scotland |
| Health Services | | Progress on the implementation / conclusion of key stakeholder engagements: <ul style="list-style-type: none"> Successful meetings with new Special Health Authority for reducing violence to staff The independent sector are collecting baseline data on H&S performance from members First meeting of new HS Advisory Committee held 09/03 HSE/NHS Estates Concordat signed 10/03 | Progress against all the milestones for Qtr2, and some actions have been taken in preparation for later in the year. Overall, the plan is on target. DoH has agreed to produce a national plan for Occupational H&S in the NHS - to be issued in 3 rd Qtr. Welsh Plan being developed with FOD Wales. Formal meetings with Strategic Health Authorities in England are planned for the 3 rd Qtr. to coincide with the launch of the NHS Occupational H&S plan. Informal contacts made in some FOD Divisions. | New NHS plan for reducing violence to staff (inc. staff training initiatives), resulting from HSE input . Good progress made via central HSE initiatives with the NHS in Scotland and Wales – eg national training initiatives, stakeholder summits, workshops or safety awareness days for SMEs (care homes) . HSE/NHS Estates meeting October to agree joint initiatives (eg on slips/trips). Similar initiatives ongoing in Wales and Scotland . Latex and Slips & Trips guidance published. |

| Priority Sectors Strategic Programme 2 nd quarter report 2003/04 – Proxy/surrogate Indicators | | | Annex A2 | |
|---|--|---|---|--|
| 1. Priority Programme. | 2. Resource allocation Policy Prog (research & pub.) Inspection | 3. Progress on indicators Record progress with indicators for this quarter Summarise actions to be taken as result of above | 4. Overall assessment of Plan delivery <ul style="list-style-type: none"> • Provide overall assessment on whether or not the plan is on track or otherwise and if not what action is being taken to get back on track • Summarise significant issues that might impact on the programme during the next quarter | 5. Key events/achievements and links to other HSE activities <ul style="list-style-type: none"> • Briefly record good news stories including other HSE activities that impact on this programme |
| Health Services | | <p>Summary of key output data from HSE field force:</p> <p>In Qtrs 1 and 2: 38 trusts received an inspection on manual handling and 37 on violence (Annual Targets 40). Further trust inspections have been carried out on other priority topics (stress, asthmagens, etc).</p> <p>FOD Divisions have made at least 42 PCT HQ visits, in addition to other contacts (eg letter, workshops).</p> <p>Over 180 Care Homes, and 25 private hospitals have received manual handling & violence inspections, meeting the annual target already.</p> <p>Enforcement data for the 2nd Qtr is not available. In the 1st Qtr. 48 Improvements Notices were issued; and 11 prosecutions commenced, 5 of which were successfully concluded.</p> | <p>This level of activity would indicate that the targets for trust inspections and nursing homes will be well exceeded. However, some of the vists represent ongoing inspection programmes with individual trusts, and the year-end totals may not increase pro-rata.</p> <p>Progress against the PCT target is behind schedule, possibly because of the focus on acute trusts and care homes (see above). To be reviewed with FOD Divisions for Next Qtr.</p> | <p>Other Good news stories :</p> <p>HSE now has a number of cases studies from trusts which have significantly reduced rates of MSD, violence, or slip/trips, many following HSE interventions. The National Audit Office Reports into H&S in English NHS trusts (published February and April 2003) list several examples.</p> <p>For the first time since the start of the HSC’s programme on Stress, an NHS trust has been served with an Improvement Notice requiring it to assess exposure to work-related stress.</p> |

| Priority Sectors Strategic Programme 2 nd quarter report 2003/04 – Proxy/surrogate Indicators | | | Annex A2 | |
|---|---|--|--|--|
| 1. Priority Programme. | 2. Resource allocation Policy Prog (research & pub.) Inspection | 3. Progress on indicators Record progress with indicators for this quarter Summarise actions to be taken as result of above | 4. Overall assessment of Plan delivery <ul style="list-style-type: none"> Provide overall assessment on whether or not the plan is on track or otherwise and if not what action is being taken to get back on track Summarise significant issues that might impact on the programme during the next quarter | 5. Key events/achievements and links to other HSE activities <ul style="list-style-type: none"> Briefly record good news stories including other HSE activities that impact on this programme |
| Government setting an example | Policy: 0.5 b2;0.5 b4;0.5 b5 Sector: 0.4 b1; 0.4 b2; 3.5 b3; 0.6 b4 No research resource at this stage. | <ul style="list-style-type: none"> <input type="checkbox"/> Submission sent to Sir Richard Mottram, 15/09/2003 proposing to seek Cabinet Office establishment of annual meeting of board level directors to consider progress within government departments on H&S issues. Response awaited. <input type="checkbox"/> Departments/Agencies invited to participate in research to validate H&S performance index (Expected to begin Feb 2004). 6 have already expressed an interest. <input type="checkbox"/> “Exemplar” departments identified. Plans for progressing exemplars under development. Statistical baselines being established. <input type="checkbox"/> Developing inspection protocols with Fire service and Police service. Emergency services Enforcement policy statement in preparation. | Plan currently under development for endorsement by Programme Board. In progress of firming up resources to take programme forward | <ul style="list-style-type: none"> <input type="checkbox"/> Programme Board membership agreed. First meeting being arranged for December 2003. Wider communication of programme aims will follow. |